

# Public Document Pack

## **JOHN WARD**

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A meeting of **Corporate Governance & Audit Committee** will be held in Committee Room 2, East Pallant House on **Thursday 30 June 2016 at 9.30 am**

MEMBERS: Mrs P Tull (Chairman), Mr G Barrett (Vice-Chairman), Mr G Hicks, Mr I Curbishley, Mr T Dempster, Mrs N Graves, Mrs P Hardwick, Mr F Hobbs, Mr P Jarvis and Mr S Morley

## SUPPLEMENT TO AGENDA – APPENDIX PACK

- 8 **S106 Annual Monitoring Report** (Pages 1 - 201)  
Appendices 1 to 5
- 9 **2016-17 Treasury Management Strategy - update** (Pages 202 - 214)  
Appendices 1 and 2
- 11 **Strategic Partnerships Annual Report** (Pages 215 - 243)  
Appendices 1 and 2
- 12 **Internal Audit - Audit Plan Progress** (Pages 244 - 263)  
Appendices 1 to 3
- 13 **Committee work programme 2016-17** (Pages 264 - 265)  
Appendix 1



## Appendix 1 - Details of new S106 Agreements signed between 01/04/2015 and 31/03/2016

**Parish/Planning Reference**      **Name/No**                                      **Street**                                      **Contribution Types**                                      **Agreement Type**  
 SYN/12/04005/FUL                      Co-operative Retail Services Ltd      81-83 High Street                                      CDC Financial                                      S106

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00	0.00	0.00	0.00	0	5

**Parish/Planning Reference**      **Name/No**                                      **Street**                                      **Contribution Types**                                      **Agreement Type**  
 EWB/13/01977/FUL                      Martlets                                      Peerley Road                                      CDCNon-Financial                                      S106

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	4

**Parish/Planning Reference**      **Name/No**                                      **Street**                                      **Contribution Types**                                      **Agreement Type**  
 CCE/13/03775/OUT                      Land Between Westhampnett Road And Barnfield Drive                                      CDC Financial CDCNon-Financial WSCC                                      S106

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	84,744.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0

**Parish/Planning Reference** WE/14/00911/FUL     
**Name/No** Land On The North Side Of Long Copse Lane     
**Street**     
**Contribution Types** CDC Financial CDCNon-Financial WSCC     
**Agreement Type** S106

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
35,600.00	0.00	7,500.00	28,144.00	5,944.00	0.00	0.00	0.00	0.00	0.00	0.00	2,784.00	0.00	6	16

**Parish/Planning Reference** CCS/14/01344/FUL     
**Name/No** The Heritage     
**Street** Winden Avenue     
**Contribution Types** CDC Financial     
**Agreement Type** S106

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	348.00	0.00	2	2

**Parish/Planning Reference** CH/14/01354/FUL     
**Name/No** Chidham Garage & Service Station     
**Street** Main Road     
**Contribution Types** CDC Financial CDCNon-Financial WSCC     
**Agreement Type** S106

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
151,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,566.00	0.00	0	9

Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
 NM/14/01721/FUL      Chichester Food Park      Bognor Road      WSCC      S106

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0

Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
 EWB/14/01806/OUT      Land South of Clappers Lane      Earnley      CDC Financial CDCNon-Financial WSCC      S106

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,920.00	0.00	44	110

Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
 SYN/14/02186/OUTEIA      Park Farm      Park Lane      CDC Financial CDCNon-Financial WSCC      S106

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	112,006.00	0.00	248,393.00	0.00	0.00	0.00	0.00	0.00	111,200.00	0.00	0.00	30,427.00	56	139

**Parish/Planning Reference**      **Name/No**      **Street**      **Contribution Types**      **Agreement Type**  
 NM/14/02300/FUL      Natures Way Food Limited,  
 Chichester Food Park      Bognor Road      WSCC      S106

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0

**Parish/Planning Reference**      **Name/No**      **Street**      **Contribution Types**      **Agreement Type**  
 SB/14/02326/FUL      Land East Of 181 Main Road      CDC Financial CDCNon-Financial WSCC      S106

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	35,740.00	6,774.00	0.00	0.00	0.00	0.00	0.00	0.00	3,480.00	0.00	8	20

**Parish/Planning Reference**      **Name/No**      **Street**      **Contribution Types**      **Agreement Type**  
 FB/14/02369/FUL      Land to East of Fairfield      Halfrey Road      CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	0.00	0	1



Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
 SI/14/04264/FUL      76A Lockgate Road           CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.00	0.00	0	1

Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
 CCS/14/04269/FUL      Flat 1      22 West Street      CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.00	0.00	0	1

Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
 SB/15/00113/FUL      Land Between Meadowsweet And Appletrees      Lumley Road      CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	1



Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
E/15/00368/FUL      Medmerry Chalet Park      Stoney Lane      CDC Financial      S106

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,330.00	0.00	522.00	0.00	0	3

Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
SYN/15/00490/FUL      Land North West Of Park Road           CDC Financial CDCNon-Financial WSCC      S106

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	89,605.00	0.00	193,490.00	39,631.00	0.00	0.00	0.00	48,644.00	122,100.00	0.00	0.00	0.00	44	110

Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
CCN/15/00496/FUL      1A East Row           CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	688.00	0.00	0	4

Parish/Planning Reference: WW/15/00575/OUT      Name/No: Thatch End      Street: Seaward Drive      Contribution Types: CDC Financial      Agreement Type: UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	172.00	0.00	0	1

Parish/Planning Reference: CCN/15/00743/OUT      Name/No: Land South Of Graylingwell Drive/Lower Graylingwell      Street:      Contribution Types: CDC Financial CDCNon-Financial WSCC      Agreement Type: S106

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	114,368.00	0.00	0.00	0.00		0.00	0.00	0.00	27,840.00	0.00	80	160

Parish/Planning Reference: BO/15/00800/FUL      Name/No: Benedicts      Street: Bosham Lane      Contribution Types: CDC Financial      Agreement Type: UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	516.00	0.00	0	3



**Parish/Planning Reference** BO/15/01052/COUPJ      **Name/No** Units 1, 2 And 3 Broadbridge Business Centre      **Street** Delling Lane      **Contribution Types** CDC Financial      **Agreement Type** UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	6

**Parish/Planning Reference** SB/15/01064/FUL      **Name/No** Land West Of Fieldside      **Street** Prinsted Lane      **Contribution Types** CDC Financial      **Agreement Type** UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	860.00	0.00	0	5

**Parish/Planning Reference** CCS/15/01099/FUL      **Name/No** 21 Whyke Lane      **Street**      **Contribution Types** CDC Financial      **Agreement Type** UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.00	0.00	0	2

Parish/Planning Reference BI/15/01105/COUPMB Name/No Land North Of Cowdry Nursery Street Sidlesham Lane Contribution Types CDC Financial Agreement Type UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	172.00	0.00	0	1

Parish/Planning Reference WE/15/01114/FUL Name/No Land South East Of The Meadow Street Cemetery Lane Contribution Types CDC Financial Agreement Type UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.00	0.00	0	1

Parish/Planning Reference EWB/15/01340/FUL Name/No 4 Kingfisher Parade Street Contribution Types CDC Financial Agreement Type UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	696.00	0.00	0	6

Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
 WW/15/01350/FUL      Land bet. Maycroft and Windsor      Church Road      CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.00	0.00	0	1

Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
 CCN/15/01352/FUL      35 Highland Road           CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.00	0.00	0	1

Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
 EWB/15/01379/PA30      The Boathouse      Longlands Road      CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.00	0.00	0	1

Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
 NM/15/01380/PA3Q      Southgate Farm      Fisher Lane      CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	344.00	0.00	0	2

Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
 E/15/01406/PA3Q      Almodington Nurseries      Batchmere Road      CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	522.00	0.00	0	3

Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
 CCS/15/01445/FUL      46 South Street           CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	696.00	0.00	0	4

Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
 E/15/01472/PA3Q      Orchid Answers Limited      113 Second Avenue      CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	348.00	0.00	0	2

Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
 CCS/15/01473/PA3O      65A/B Westgate           CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.00	0.00	0	1

Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
 SYN/15/01484/FUL      The Studio      Chichester Road      CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,110.00	0.00	0.00	0.00	0	1



Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
 SB/15/01827/FUL      White Croft      14 Breach Avenue      CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.00	0.00	0	1

Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
 SB/15/01837/FUL      Land at Thornham Products      Thornham Lane      CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.00	0.00	0	0

Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
 NM/15/01857/OUT      The Annexe, Stoney Meadow Farm      School Lane      CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,218.00	0.00	0	8

**Parish/Planning Reference**      **Name/No**      **Street**      **Contribution Types**      **Agreement Type**  
 SB/15/02120/FUL      Land East Of No. 181      Main Road      CDC Financial CDCNon-Financial WSCC      S106

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	35,740.00	6,774.00	0.00	0.00	0.00	0.00	0.00	0.00	3,480.00	0.00	6	20

**Parish/Planning Reference**      **Name/No**      **Street**      **Contribution Types**      **Agreement Type**  
 SI/15/02178/PA3Q      83 Fletchers Lane           CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.00	0.00	0	1

**Parish/Planning Reference**      **Name/No**      **Street**      **Contribution Types**      **Agreement Type**  
 SYS/15/02214/FUL      83 Hillfield Road           CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,550.00	0.00	0.00	0.00	0	5

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**Parish/Planning Reference**      **Name/No**      **Street**      **Contribution Types**      **Agreement Type**  
 FB/15/02331/FUL      Land To Rear Of Romans Mead Estate      Mosse Gardens      CDC Financial CDCNon-Financial WSCC      S106

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
20,000.00	0.00	0.00	42,888.00	8,353.00	0.00	0.00	0.00	0.00	0.00	0.00	4,176.00	0.00	7	24

**Parish/Planning Reference**      **Name/No**      **Street**      **Contribution Types**      **Agreement Type**  
 CCE/15/02515/FUL      CLK           CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.00	0.00	0	1

**Parish/Planning Reference**      **Name/No**      **Street**      **Contribution Types**      **Agreement Type**  
 CCS/15/02598/FUL      58 East Street           CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	348.00	0.00	0	3



Parish/Planning Reference: WH/15/02809/REM      Name/No: Westhampnett Lake      Street: Coach Road(north)      Contribution Types: CDC Financial      Agreement Type: UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	870.00	0.00	0	0

Parish/Planning Reference: FB/15/02830/FUL      Name/No: 137 Salthill Road      Street:      Contribution Types: CDC Financial      Agreement Type: UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.00	0.00	0	1

Parish/Planning Reference: SB/15/03128/FUL      Name/No: Thornham House      Street: Prinsted Lane      Contribution Types: CDC Financial      Agreement Type: UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.00	0.00	0	1

Parish/Planning Reference WE/15/03288/FUL Name/No Little Hedges Street North Street Contribution Types CDC Financial Agreement Type UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.00	0.00	0	1

Parish/Planning Reference CCE/15/03321/FUL Name/No 125 The Old Joinery Street Contribution Types CDC Financial Agreement Type UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.00	0.00	0	1

Parish/Planning Reference CCN/15/03442/FUL Name/No Lever House Street 20A Lavant Road Contribution Types CDC Financial Agreement Type UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.00	0.00	0	1

Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
 CCN/15/03543/FUL      Primrose Cottages      Summersdale Road      CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,392.00	0.00	0	8

Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
 SI/15/03930/PA3Q      80 Fletchers Lane           CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,100.00	0.00	174.00	0.00	0	1

Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
 BI/15/03947      Copper Beech      Church Lane      CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.00	0.00	0	1

Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
 CCS/15/03948/FUL      The Chambers      28 Chapel Street      CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	348.00	0.00	0	2

Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
 CCE/15/04057/FUL      Garage site off Tozer Way,  
 Chichester, West Sussex, PO19      CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	348.00	0.00	0	2

Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
 CCW/15/04058/FUL      Garage site off Sherlock Avenue      CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,044.00	0.00	0	6



**Parish/Planning Reference**      **Name/No**      **Street**      **Contribution Types**      **Agreement Type**  
 CCS/15/04059/FUL      Garage Site Off Cherry Orchard Road           CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	348.00	0.00	0	2

**Parish/Planning Reference**      **Name/No**      **Street**      **Contribution Types**      **Agreement Type**  
 EWB/15/04141/PA3Q      Land at Tykes Farm      Somerley Lane      CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.00	0.00	0	1

**Parish/Planning Reference**      **Name/No**      **Street**      **Contribution Types**      **Agreement Type**  
 SYS/15/00373/FUL      Tidewall Cottage      85 East Street      CDC Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,131.00	0.00	0.00	0.00	0	0



Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
 RG/SDNP/14/04960/FUL      Hale Common Cottage      Slade Lane      CDCNon-Financial      S106

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0

Parish/Planning Reference      Name/No      Street      Contribution Types      Agreement Type  
 HT/SDNP/14/05859/CND      2 and 3 Tye Oak Cottages      Hollist Lane      CDCNon-Financial      UU

Affordable Housing Due	Leisure Due	Public Open Space Due	Community Facilities Due	Public Art Due	Recycling Due	CCTV Due	Chichester Harbour Due	Primary Care Trust Due	Pagham Harbour Due	Transport Due	Recreation Disturbance Due	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0

TOTALS

Affordable Housing	Leisure	Public Open Space	Community Facilities	Public Art	Recycling	CCTV	Chichester Harbour	Primary Care Trust	Pagham Harbour	Transport	Recreation Disturbance	Sussex Police	Affordable Housing Units	Total Housing Units
£	£	£	£	£	£	£	£	£	£	£	£	£		
375,200.00	322,114.00	7,500.00	1,004,829.00	212,264.00	0.00	0.00	0.00	115,885.00	265,521.00	0.00	106,122.00	64,794.30	323	929

GRAND TOTAL: £ 2,474,229.30

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**Parish/Planning Reference**      **Name/No**      **Street**      **S106 Date**      **Agreement Type**  
 LV/11/03912/OUT      Hunters Rest, Lavant Road      Lavant Road      03/01/2013      S106

Affordable Housing Received	Leisure Received	Public Open Space Received	Community Facilities Received	Public Art Received	Recycling Received	CCTV Received	Chichester Harbour Received	Primary Care Trust Received	Pagham Harbour Received	Transport Received	Recreation Disturbance Received	Sussex Police Received
£	£	£	£	£	£	£	£	£	£	£	£	£
0.00	0.00	0.00	39,223.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21,645.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

**Parish/Planning Reference**      **Name/No**      **Street**      **S106 Date**      **Agreement Type**  
 TG/11/04058/FUL      RAF Tangmere      City Fields      08/08/2012      S106

Affordable Housing Received	Leisure Received	Public Open Space Received	Community Facilities Received	Public Art Received	Recycling Received	CCTV Received	Chichester Harbour Received	Primary Care Trust Received	Pagham Harbour Received	Transport Received	Recreation Disturbance Received	Sussex Police Received
£	£	£	£	£	£	£	£	£	£	£	£	£
204,800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	2,458.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	4,415.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	17,473.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Parish/Planning Reference      Name/No      Street      S106 Date      Agreement Type  
 EWB/12/02461/FUL      Land North East Of Beech Avenue Beech Avenue      04/06/2013      S106

Affordable Housing Received	Leisure Received	Public Open Space Received	Community Facilities Received	Public Art Received	Recycling Received	CCTV Received	Chichester Harbour Received	Primary Care Trust Received	Pagham Harbour Received	Transport Received	Recreation Disturbance Received	Sussex Police Received
£	£	£	£	£	£	£	£	£	£	£	£	£
0.00	22,850.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	42,492.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Parish/Planning Reference      Name/No      Street      S106 Date      Agreement Type  
 SB/12/03205/FUL      Land at Prinsted Court      Longlands Road      13/02/2014      S106

Affordable Housing Received	Leisure Received	Public Open Space Received	Community Facilities Received	Public Art Received	Recycling Received	CCTV Received	Chichester Harbour Received	Primary Care Trust Received	Pagham Harbour Received	Transport Received	Recreation Disturbance Received	Sussex Police Received
£	£	£	£	£	£	£	£	£	£	£	£	£
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,739.15	0.00

Parish/Planning Reference      Name/No      Street      S106 Date      Agreement Type  
 CH/12/04778/FUL      Land West Of Broad Road      Broad Road      04/03/2014      UU

Affordable Housing Received	Leisure Received	Public Open Space Received	Community Facilities Received	Public Art Received	Recycling Received	CCTV Received	Chichester Harbour Received	Primary Care Trust Received	Pagham Harbour Received	Transport Received	Recreation Disturbance Received	Sussex Police Received
£	£	£	£	£	£	£	£	£	£	£	£	£
0.00	0.00	0.00	0.00	10,049.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Parish/Planning Reference      Name/No      Street      S106 Date      Agreement Type  
 CH/13/01093/OUT      Land North Of The Willows      Hambrook Hill South      19/11/2013      S106

Affordable Housing Received	Leisure Received	Public Open Space Received	Community Facilities Received	Public Art Received	Recycling Received	CCTV Received	Chichester Harbour Received	Primary Care Trust Received	Pagham Harbour Received	Transport Received	Recreation Disturbance Received	Sussex Police Received
£	£	£	£	£	£	£	£	£	£	£	£	£
0.00	0.00	0.00	19,026.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	10,969.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,784.45	0.00
0.00	0.00	0.00	0.00	4,099.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Parish/Planning Reference      Name/No      Street      S106 Date      Agreement Type  
 FB/13/02278/OUT      Land East Of Follis Gardens           25/02/2014      S106

Affordable Housing Received	Leisure Received	Public Open Space Received	Community Facilities Received	Public Art Received	Recycling Received	CCTV Received	Chichester Harbour Received	Primary Care Trust Received	Pagham Harbour Received	Transport Received	Recreation Disturbance Received	Sussex Police Received
£	£	£	£	£	£	£	£	£	£	£	£	£
0.00	11,477.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	21,897.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,561.17	0.00
0.00	11,508.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	21,838.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,554.26	0.00



Parish/Planning Reference      Name/No      Street      S106 Date      Agreement Type  
 WW/13/03286/FUL      Land North Of Chaucer Drive      Chaucer Drive      13/06/2014      S106

Affordable Housing Received	Leisure Received	Public Open Space Received	Community Facilities Received	Public Art Received	Recycling Received	CCTV Received	Chichester Harbour Received	Primary Care Trust Received	Pagham Harbour Received	Transport Received	Recreation Disturbance Received	Sussex Police Received
£	£	£	£	£	£	£	£	£	£	£	£	£
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,300.00	0.00
0.00	0.00	0.00	43,975.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	20,470.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Parish/Planning Reference      Name/No      Street      S106 Date      Agreement Type  
 CCE/13/04181/FUL      The Chequers      203 Oving Road      20/08/2014      S106

Affordable Housing Received	Leisure Received	Public Open Space Received	Community Facilities Received	Public Art Received	Recycling Received	CCTV Received	Chichester Harbour Received	Primary Care Trust Received	Pagham Harbour Received	Transport Received	Recreation Disturbance Received	Sussex Police Received
£	£	£	£	£	£	£	£	£	£	£	£	£
50,955.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Parish/Planning Reference      Name/No      Street      S106 Date      Agreement Type  
 E/15/00368/FUL      Medmerry Chalet Park      Stoney Lane      24/02/2016      S106

Affordable Housing Received	Leisure Received	Public Open Space Received	Community Facilities Received	Public Art Received	Recycling Received	CCTV Received	Chichester Harbour Received	Primary Care Trust Received	Pagham Harbour Received	Transport Received	Recreation Disturbance Received	Sussex Police Received
£	£	£	£	£	£	£	£	£	£	£	£	£
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,330.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	522.00	0.00

Parish/Planning Reference      Name/No      Street      S106 Date      Agreement Type  
 CCS/15/01099/FUL      21 Whyke Lane           28/04/2015      UU

Affordable Housing Received	Leisure Received	Public Open Space Received	Community Facilities Received	Public Art Received	Recycling Received	CCTV Received	Chichester Harbour Received	Primary Care Trust Received	Pagham Harbour Received	Transport Received	Recreation Disturbance Received	Sussex Police Received
£	£	£	£	£	£	£	£	£	£	£	£	£
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.00	0.00

Parish/Planning Reference      Name/No      Street      S106 Date      Agreement Type  
 BI/15/01105/COUPMB      Land North Of Cowdry Nursery      Sidlesham Lane      22/04/2015      UU

Affordable Housing Received	Leisure Received	Public Open Space Received	Community Facilities Received	Public Art Received	Recycling Received	CCTV Received	Chichester Harbour Received	Primary Care Trust Received	Pagham Harbour Received	Transport Received	Recreation Disturbance Received	Sussex Police Received
£	£	£	£	£	£	£	£	£	£	£	£	£
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	172.00	0.00

Parish/Planning Reference      Name/No      Street      S106 Date      Agreement Type  
 WE/15/01114/FUL      Land South East Of The Meadow      Cemetery Lane      11/05/2015      UU

Affordable Housing Received	Leisure Received	Public Open Space Received	Community Facilities Received	Public Art Received	Recycling Received	CCTV Received	Chichester Harbour Received	Primary Care Trust Received	Pagham Harbour Received	Transport Received	Recreation Disturbance Received	Sussex Police Received
£	£	£	£	£	£	£	£	£	£	£	£	£
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.00	0.00

Parish/Planning Reference      Name/No      Street      S106 Date      Agreement Type  
 WW/15/01350/FUL      Land bet. Maycroft and Windsor      Church Road      27/05/2015      UU

Affordable Housing Received	Leisure Received	Public Open Space Received	Community Facilities Received	Public Art Received	Recycling Received	CCTV Received	Chichester Harbour Received	Primary Care Trust Received	Pagham Harbour Received	Transport Received	Recreation Disturbance Received	Sussex Police Received
£	£	£	£	£	£	£	£	£	£	£	£	£
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.00	0.00

Parish/Planning Reference      Name/No      Street      S106 Date      Agreement Type  
 EWB/15/01379/PA30      The Boathouse      Longlands Road      27/05/2015      UU

Affordable Housing Received	Leisure Received	Public Open Space Received	Community Facilities Received	Public Art Received	Recycling Received	CCTV Received	Chichester Harbour Received	Primary Care Trust Received	Pagham Harbour Received	Transport Received	Recreation Disturbance Received	Sussex Police Received
£	£	£	£	£	£	£	£	£	£	£	£	£
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.00	0.00

Parish/Planning Reference      Name/No      Street      S106 Date      Agreement Type  
 SYN/15/01484/FUL      The Studio      Chichester Road      26/08/2015      UU

Affordable Housing Received	Leisure Received	Public Open Space Received	Community Facilities Received	Public Art Received	Recycling Received	CCTV Received	Chichester Harbour Received	Primary Care Trust Received	Pagham Harbour Received	Transport Received	Recreation Disturbance Received	Sussex Police Received
£	£	£	£	£	£	£	£	£	£	£	£	£
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,110.00	0.00	0.00	0.00

Parish/Planning Reference      Name/No      Street      S106 Date      Agreement Type  
 SB/15/01837/FUL      Land at Thornham Products      Thornham Lane      24/02/2016      UU

Affordable Housing Received	Leisure Received	Public Open Space Received	Community Facilities Received	Public Art Received	Recycling Received	CCTV Received	Chichester Harbour Received	Primary Care Trust Received	Pagham Harbour Received	Transport Received	Recreation Disturbance Received	Sussex Police Received
£	£	£	£	£	£	£	£	£	£	£	£	£
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.00	0.00

Parish/Planning Reference      Name/No      Street      S106 Date      Agreement Type  
 SYS/15/02214/FUL      83 Hillfield Road           09/09/2015      UU

Affordable Housing Received	Leisure Received	Public Open Space Received	Community Facilities Received	Public Art Received	Recycling Received	CCTV Received	Chichester Harbour Received	Primary Care Trust Received	Pagham Harbour Received	Transport Received	Recreation Disturbance Received	Sussex Police Received
£	£	£	£	£	£	£	£	£	£	£	£	£
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,550.00	0.00	0.00	0.00

Parish/Planning Reference      Name/No      Street      S106 Date      Agreement Type  
 SB/15/03128/FUL      Thornham House      Prinsted Lane      29/10/2015      UU

Affordable Housing Received	Leisure Received	Public Open Space Received	Community Facilities Received	Public Art Received	Recycling Received	CCTV Received	Chichester Harbour Received	Primary Care Trust Received	Pagham Harbour Received	Transport Received	Recreation Disturbance Received	Sussex Police Received
£	£	£	£	£	£	£	£	£	£	£	£	£
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.00	0.00

Affordable Housing Received	Leisure Received	Public Open Space Received	Community Facilities Received	Public Art Received	Recycling Received	CCTV Received	Chichester Harbour Received	Primary Care Trust Received	Pagham Harbour Received	Transport Received	Recreation Disturbance Received	Sussex Police Received
£	£	£	£	£	£	£	£	£	£	£	£	£
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,100.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.00	0.00

## Total Receipts 01/04/2015 to 31/03/2016

Affordable Housing	Leisure	Public Open Space	Community Facilities	Public Art	Recycling	CCTV	Chichester Harbour	Primary Care Trust	Pagham Harbour	Transport	Recreation Disturbance	Sussex Police	GRAND TOTAL
£	£	£	£	£	£	£	£	£	£	£	£	£	£
277,491.30	200,085.98	81,351.31	463,403.78	49,377.01	18,109.73	0.00	19,806.26	0.00	11,090.00	0.00	24,851.03	0.00	1,145,476.40

## S.106 Receipts and Payments by Service

## 1. Affordable Housing

<b>Housing</b>							
	<b>2009/10</b>	<b>2010/11</b>	<b>2011/12</b>	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Balance Brought Forward	786,786	903,586	970,786	974,313	1,142,216	1,132,874	1,344,025
SDNPA held contributions	0	0	0	0	0	167,701	0
Total Receipts	116,800	67,200	0	245,019	196,941	507,615	298,183
Interest	0	0	3,527	12,076	10,474	10,682	10,281
Monitoring Fee Deduction	0	0	0	2,392	6,756	4,805	13,870
Total Expenditure	0	0	0	86,800	210,000	302,342	34,154
<b>Balance Remaining</b>	<b>903,586</b>	<b>970,786</b>	<b>974,313</b>	<b>1,142,216</b>	<b>1,132,874</b>	<b>1,344,025</b>	<b>1,604,464</b>
Commitments	0	0	0	0	0	0	0
Uncommitted Balance	0	0	0	0	0	0	0

In recent years, the council's registered provider partners have been very successful in attracting grants from the Homes and Communities Agency. Commuted sums received in lieu of affordable housing have therefore accumulated. However, the current situation is now very different. Grants are no longer available on s106 sites and have been much reduced even on social housing developments. Consequently these commuted funds will be vital to facilitate future housing developments to meet the council's affordable housing targets and assist people in housing need. On 3<sup>rd</sup> May Cabinet approved the allocation of £1.295m of commuted sum monies to deliver 43 affordable rented homes. These are mainly small sites which would not be delivered without the financial support of the council. They include three rural sites, seven garage sites and the regeneration of an existing outdated estate. Further bids for commuted sums will be sought in October.

Payments have been made from the Commitments and Uncommitted Balance section of the above table towards projects associated with the following planning applications:

Parish/ Planning Ref	Name/No	Received £	Spent £	Allocated £	Expiry Date	Remaining £	5% Fee £
AP/09/01441/OUT	89 Birdham Road, Donnington Apuldram	47,841.93	25,387.00	20,062.83	15-Oct-17 *	20,062.83	2,392.10
<b>Projects Information</b>							
<p>Spending officer: Linda Grange. Projects identified: Bids are being sought from registered provider partners. A report will go to Cabinet in May 2016 seeking approval to allocations. May 2015: £25,387 spent on Bosham Fire Station site. Aug 2015: Hyde advised they do not require the remaining £20,062.83 previously allocated for scheme and will consider alternative schemes. Nov 2015: RPs requested to consider grant requirements and to submit bids. Feb 2016: A report seeking approval to allocations will go to Cabinet in May 2016. May 2016: On 3rd May Cabinet approved the allocation of £20,062.83 towards the delivery of 4 affordable rented homes at Exton Road, Chichester by Hyde. These dwellings already have planning permission and are expected to be completed by the end of June 2017.</p>							
BI/07/05640/FUL	Longmeadow Main Road	61,814.61	0.00	0.00	12-Sep-18 *	61,814.61	0.00
<b>Projects Information</b>							
<p>Spending officer: Linda Grange. Projects identified: Feb 2016: bids are being sought from registered provide partners. A report will go to Cabinet in May 2016 seeking approval to allocations. May 2015: Money received September 2013. Project to be identified. Aug 2015: RPs requested to submit bids for funding. No bids received. Nov 2015: RPs reviewing their funding positions in view of changes to government policy. RPs requested to consider grant requirements and to submit bids.</p> <p>Feb 2016: A report seeking approval to allocations will go to Cabinet in May 2016. May 2016: On 3rd May, Cabinet approved the allocation of £61,815 towards the delivery of 4 affordable rented homes at Exton Road, Chichester by Hyde. These units already have planning permission and are expected to be completed by the end of June 2017.</p>							
CCS/07/01527/FUL	Osborne House Stockbridge Road	61,000.00	0.00	61,000.00	09-Apr-23	61,000.00	0.00
<b>Projects Information</b>							
<p>Spending officer: Linda Grange. Projects identified: Feb 2016: bids are being sought from registered provider partners. A report will go to Cabinet in May 2016 seeking approval to allocations. May 2015: All the Affordable Dwelling Units have been provided and transferred to the Housing Association. Block E was transferred at the end of March 2012 and Block D at the end of April 2012. Aug 2015: RPs requested to submit bids for funding. No bids received.</p> <p>Nov 2015: RPs reviewing their funding positions in view of changes to government policy. RPs requested to consider grant requirements and to submit bids. Feb 2016: A report seeking approval to allocations will go to Cabinet in May 2016. May 2016: On 3rd May, Cabinet approved the allocation of £61,000 towards the delivery of 2 affordable rented homes at Cherry Orchard Road, Chichester by Hyde. These dwellings already have planning permission and are expected to be completed by the end of December 2017.</p>							

Parish/ Planning Ref	Name/No	Received £	Spent £	Allocated £	Expiry Date	Remaining £	5% Fee £
CCS/12/00106/FUL	The Regnum Club 45A South Street	43,420.18	0.00	0.00	28-Feb-19 *	41,249.17	2,171.01

#### Projects Information

Spending officer: Linda Grange. Projects identified: Feb 2016: bids are being sought from registered provider partners. A report will go to Cabinet in May 2016 seeking approval to allocations. May 2015: Money received February 2014, project yet to be identified. Aug 2015: RPs requested to submit bids for funding. No bids received. Nov 2015: RPs reviewing their funding positions in view of changes to government policy. RPs requested to consider grant requirements and to submit bids. Feb 2016: A report seeking approval to allocations will go to Cabinet in May 2016. May 2016: On 3rd May, Cabinet approved the allocation of £41,249 towards the delivery of 6 affordable rented homes at Sherlock Avenue, Chichester by Hyde. These dwellings already have planning permission and are expected to be completed by the end of December 2017.

CCS/14/02035/FUL	The Regnum Club 45A South Street	7,200.00	0.00	0.00	26-Feb-20 *	6,840.00	360.00
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#### Projects Information

Spending officer: Linda Grange. Projects identified: Feb 2016: bids are being sought from registered provide partners. A report will go to Cabinet in May 2016 seeking approval to allocations. May 2015: Money received, project yet to be identified. Aug 2015: RPs requested to submit bids for funding. No bids received. Nov 2015: RPs reviewing their funding positions in view of changes to government policy. RPs requested to consider grant requirements and to submit bids. Feb 2016: A report seeking approval to allocations will go to Cabinet in May 2016. May 2016: On 3rd May Cabinet approved the allocation of £6,840 towards the delivery of 6 affordable rented homes at Sherlock Avenue, Chichester by Hyde. These dwellings already have planning permission and are expected to be completed by the end of December 2017.

CH/13/01093/OUT	Land North Of The Willows Hambrook Hill South	35,425.81	0.00	0.00	13-May-24	33,654.52	1,771.29
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#### Projects Information

Spending officer: Linda Grange. Projects identified: Feb 2016: bids are being sought from registered provider partners. A report will go to Cabinet in May 2016 seeking approval to allocations. May 2015: Money received May 2014, project yet to be identified. Aug 2015: RPs requested to submit bids for funding. No bids received. Nov 2015: RPs reviewing their funding positions in view of changes to government policy. RPs requested to consider grant requirements and to submit bids. Feb 2016: A report seeking approval to allocations will go to Cabinet in May 2016. May 2016: In April 2016 Council's registered provider partners were requested to consider their grant funding requirements and submit bids to the Council. Bids were received for £1.295 m of commuted sum monies to deliver 43 affordable rented homes and funds were allocated taking account of location of spend in relation to the donating site and the expiry date for spend. The council currently hold £1.33m of commuted sum, so as the funds received from this scheme have an expiry date of May 2024 they have yet to be allocated. In future there will be no government funding for affordable rented units and it is expected that demand for these funds will significantly increase. A further bidding round will be held in October.



Parish/ Planning Ref	Name/No	Received £	Spent £	Allocated £	Expiry Date	Remaining £	5% Fee £
D/11/01198/FUL	Selsey Tram - land at St George's Drive St George's Drive	74,495.07	0.00	70,770.00	14-May-18 *	70,770.32	3,724.75

#### Projects Information

Spending officer: Linda Grange. Projects identified: Feb 2016: bids are being sought from registered provider partners. A report will go to Cabinet in May 2016 seeking approval to allocations. All to be used to partly fund the provision of 7 rented units at MaltHouse Cottages, W. Wittering (£116,220 in total) as approved by Cabinet on 8th October 2013. May 2015: Project no longer proceeding, funds to be re-allocated. Aug 2015: RPs requested to submit bids for funding. No bids received. Nov 2015: RPs reviewing their funding positions in view of changes to government policy. RPs requested to consider grant requirements and to submit bids. Feb 2016: A report seeking approval to allocations will go to Cabinet in May 2016. May 2016: On 3rd May Cabinet approved the allocation of £70,000 towards the delivery of 2 affordable rented homes at Tozer Way, Chichester by Hyde. These dwellings already have planning permission and are expected to be completed by the end of September 2017.

D/14/00955/FUL	Land At Southfields Close	43,264.85	0.00	0.00	06-Feb-20 *	41,101.61	2,163.24
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#### Projects Information

Spending officer: Linda Grange. Projects identified: Feb 2016: bids are being sought from registered provider partners. A report will go to Cabinet in May 2016 seeking approval to allocations. May 2015: Money received February 2015. Project yet to be identified. Aug 2015: RPs requested to submit bids for funding. No bids received. Nov 2015: RPs reviewing their funding positions in view of changes to government policy. RPs requested to consider grant requirements and to submit bids. Feb 2016: A report seeking approval to allocations will go to Cabinet in May 2016. May 2016: On 3rd May, Cabinet approved the allocation of £41,101 towards the delivery of 6 affordable rented homes at Sherlock Avenue, Chichester by Hyde. These dwellings already have planning permission and are expected to be completed by the end of December 2017.

FB/15/02331/FUL	Land To Rear Of Romans Mead Estate Mosse Gardens	20,000.00	0.00	0.00	01-Apr-26	20,000.00	0.00
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#### Projects Information

Spending officer: Linda Grange. Projects identified: None as yet. Feb 2016: Received notification that RP is Hyde. May 2016: These funds were received on 1 April 2016 and have an expiry date of 2026. The Council's registered provider partners will be requested to submit bids for funding in October.

Parish/ Planning Ref	Name/No	Received £	Spent £	Allocated £	Expiry Date	Remaining £	5% Fee £
HN/12/02692/FUL	Land at Northmark Foxbridge Drive	17,211.00	0.00	0.00	07-Jan-19 *	16,350.45	860.55

#### Projects Information

Spending officer: Linda Grange. Projects identified: Feb 2016: bids are being sought from registered provider partners. A report will go to Cabinet in May 2016 seeking approval to allocations. May 2015: Money received Jan 2014. Project yet to be identified. Aug 2015: RPs requested to submit bids for funding. No bids received. Nov 2015: RPs reviewing their funding positions in view of changes to government policy. RPs requested to consider grant requirements and to submit bids. Feb 2016: A report seeking approval to allocations will go to Cabinet in May 2016. May 2016: On 3rd May, Cabinet approved the allocation of £16,350 towards the delivery of 4 affordable rented homes at Exton Road, Chichester by Hyde. These dwellings already have planning permission and are expected to be completed by the end of June 2017.

LV/11/03912/OUT	Hunters Rest, Lavant Road	21,645.97	0.00	0.00	04-Dec-20 *	20,563.67	1,082.30
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#### Projects Information

Spending officer: Linda Grange. Projects identified: Sherlock Avenue. Feb 2016: A report seeking approval to allocations will go to Cabinet in May 2016. May 2016: On 3rd May Cabinet approved the allocation of £20,564 towards the delivery of 6 affordable rented homes at Sherlock Avenue, Chichester by Hyde. These dwellings already have planning permission and are expected to be completed by the end of December 2017.

PW/08/00797/FUL	Downview and Ridge House Station Road	380,000.95	0.00	380,000.95	28-Aug-20	380,000.95	0.00
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#### Projects Information

Spending officer: Linda Grange. Projects identified: See May 2016 update. May 2015: Money to be spent on the provision of 4 affordable rented units at Down Close, Heyshott (£60,000), 4 affordable rented units at Oakfield, Lodsworth (£60,000) and 6 affordable rented units at Parsonage Estate, Rogate (£16,177 - total for Rogate is £91,177) as approved by Cabinet on 8th October 2013. Aug 2015: Hyde reported issues have arisen in respect of the Heyshott and Lodsworth projects. Alternative sites to be considered. Nov 2015: Planning permission for the Rogate scheme refused. Hyde to resubmit. Feb 2016: Hyde projects at Heyshott and Oakfield are not proceeding, funds are to be reallocated. Rogate scheme meets conditions of garage protocol and a pre-app has been submitted to SDNP. May 2016: On 3rd May Cabinet approved the allocation of £30,000 towards the delivery of 3 affordable rented homes at Lamberts Lane Midhurst by Affinity Sutton. These dwellings already have planning permission and are due to be completed by the end of March 2017. £140,000 was allocated towards the delivery of 4 affordable rented homes at Parsonage Estate, Rogate by Hyde. A planning application has been submitted for this site and if successful Hyde expect the homes to be completed by the end of July 2017. £210,000 was allocated towards the delivery of 6 affordable rented homes at Compton by Hastoe Housing Association. A pre-application has been submitted to SDNP. Hastoe are working towards a target delivery date of end of March 2018.

Parish/ Planning Ref	Name/No	Received £	Spent £	Allocated £	Expiry Date	Remaining £	5% Fee £
PW/11/02717/FUL	The Court House And Courtlea Rosemary Lane	167,700.64	0.00	0.00	16-Jun-24	167,700.64	0.00

**Projects Information**

Spending officer: Linda Grange. Projects identified: Funds to be allocated by SDNPA. Money paid in two instalments (£83,850.32 on 12/05/14 and £83,850.32 on 16/06/14) directly to SDNPA. May 2016: A meeting was held with representatives from SDNP on 10th May and they advised that the SDNP are currently considering how they will allocate commuted sum monies received.

TG/11/04058/FUL	RAF Tangmere City Fields	204,800.00	0.00	0.00	14-Oct-25	194,560.00	10,240.00
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**Projects Information**

Spending officer: Linda Grange. Projects identified: Bids are being sought from registered provider partners. A report will go to Cabinet in May 2016 seeking approval to allocations. Nov 2015: Money received October 2015. Project yet to be identified. Feb 2016: A report seeking approval to allocations will go to Cabinet in May 2016. May 2016: On 3rd May Cabinet approved the allocation of £51,838 towards the delivery of 6 affordable rented homes at Sherlock Avenue, Chichester, £2,722 towards the delivery of 4 affordable rented homes at Exton Road, Chichester and £140,000 towards the delivery of 4 rented affordable homes at Barlow Road, Chichester. The dwellings at Sherlock and Exton already have planning permission and an application has been submitted for the dwellings at Barlow. Hyde are working towards a delivery target of the end of December 2017 for all dwellings.

CCN/05/00430/FUL	Shippams Factory (Roman Quarter) And Social Club East Street	376,000.00	337,109	152,442.00	20-Aug-18	38,891.00	0.00
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**Projects Information**

Spending officer: Linda Grange. Projects identified: The allocation of the £271k is as follows: £95,000 and £115,000 towards The Heritage (these sums have different expiry dates 27/02/17 and 19/08/18 respectively) and £61,000 for Stone Pillow 5 bed spaces. Rural Enabler post being funded from previously committed £105,000. 03/03/14 £210,000 has now been spent on The Heritage. May 2015 - £61,000 spent on the Stone Pillow 5 bed spaces. Aug 2015: Remaining funds being used to fund Rural Enablers post. Nov 2015: Remaining funds being used to fund Rural Enablers post. Feb 2016: Remaining funds being used to fund Rural Enablers post up until end of March 2017. May 2016: No further update. Remaining funds are being used for the Rural Enablers post.

Parish/ Planning Ref	Name/No	Received £	Spent £	Allocated £	Expiry Date	Remaining £	5% Fee £
CCN/13/02972/FUL	Roussillon Barracks Broyle Road	10,200.00	0.00	0.00	20-May-24	9,690.00	510.00

**Projects Information**

Spending officer: Linda Grange. Projects identified: See May 2016 update below. Feb 2016: bids are being sought from registered provider partners. A report will go to Cabinet in May 2016 seeking approval to allocations. May 2015: Money received May 2014.

Project yet to be identified. Aug 2015: RPs requested to submit bids for funding. No bids received. Nov 2015: RPs reviewing their funding positions in view of changes to government policy. RPs requested to consider grant requirements and to submit bids. Feb 2016: A report seeking approval to allocations will go to Cabinet in May 2016. On 3rd May Cabinet approved the allocation of £9,000 towards the delivery of 2 affordable rented homes at Cherry Orchard Road, Chichester by Hyde and £50 towards the delivery of 4 affordable rented homes at Exton Road, Chichester. These dwellings already have planning permission and are all expected to be completed by the end of December 2017.

CCE/06/03992/FUL	79, 81 and 91 Spitalfield Lane	324,000.00	0.00	324,000.00	25-Nov-18	324,000.00	0.00
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**Projects Information**

Spending officer: Linda Grange. Projects identified: See May 2016 update below. The proposed allocation is: £150,000 - 10 rented units at Manhood Lane, Sidlesham. £105,000 - 7 rented units at Flatt Road Nutbourne. £69,000 - 6 rented units at Parsonage Estate, Rogate (total funding of £91,177). May 2015: Hyde progressing schemes but Sidlesham scheme unlikely to proceed. Hyde to consider substitute scheme. Aug 2015: Planning permission refused for Flatt Road and parsonage Estate schemes. Hyde to reassess their positions. Nov 2015: Hyde to submit evidence to meet conditions of garage protocols prior to resubmitting planning applications. Feb 2016: Planning permission granted in respect of Flatt road. Pre-application submitted to SDNP for Rogate. Spend for both schemes expected in 16/17. Manhood Lane not proceeding and funds to be reallocated. On 3rd May Cabinet approved the allocation of £105,000 towards the delivery of 6 affordable rented homes at Flatt Road Nutbourne, £39,000 towards the delivery of 4 affordable rented homes at Exton Road, Chichester and £180,000 towards the delivery of 9 rented affordable homes at Woodfield Park, Southbourne. All projects already have planning permission Hyde is working towards a delivery of all dwellings by the end of March 2018.

CCE/13/04181/FUL	The Chequers 203 Oving Road	50,955.33	0.00	0.00	30-Apr-25	48,407.56	2,547.77
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**Projects Information**

Spending Officer: Linda Grange. Projects identified: Feb 2016: bids are being sought from registered provider partners. A report will go to Cabinet in May 2016 seeking approval to allocations. May 2015: Money received April 2015. Aug 2015: RPs requested to submit bids for funding. No bids received. Nov 2015: RPs reviewing their funding positions in view of changes to government policy. RPs requested to consider grant requirements and to submit bids. Feb 2016: A report seeking approval to allocations will go to Cabinet in May 2016.

## 2. Leisure and Public Open Space

<b>Leisure</b>							
	<b>2009/10</b>	<b>2010/11</b>	<b>2011/12</b>	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Balance Brought Forward	430,193	360,888	351,403	253,364	255,104	339,687	417,091
SDNPA held contributions	0	0	0	0	0	0	0
Total Receipts	(49,305)	25,159	100,739	0	99,110	125,506	148,203
Interest	0	0	1,148	3,687	3,079	3,264	3,846
Monitoring Fee Deduction	0	648	5,037	0	4,955	6,119	8,660
Total Expenditure	20,000	33,996	194,889	1,947	12,650	45,246	0
<b>Balance Remaining</b>	<b>360,888</b>	<b>351,403</b>	<b>253,364</b>	<b>255,104</b>	<b>339,687</b>	<b>417,091</b>	<b>560,480</b>
Commitments	0	0	0	0	0	0	0
Uncommitted Balance	0	0	0	0	0	0	0

The Council can secure the provision of public open space and sporting, recreational, social or other community facilities as part of larger mixed developments through S.106 Agreements. Such agreements can cover the provision of on-site and prior to the introduction of the Community Infrastructure Levy (CIL) introduced on 1 February 2016, also covered offsite recreational facilities related to the development.

Implementation of this provision is generally expected to be the responsibility of the developer. In other cases the District may take land, and/or a commuted sum where off site works are required. Financial contributions collected from development are allocated to a fund specifically for new and improved leisure facilities to serve the additional population.

Payments have been made from the Commitments and Uncommitted Balance section of the above table towards projects associated with the following planning applications:

Parish/ Planning Ref	Name/No	Received £	Spent £	Allocated £	Expiry Date	Remaining £	5% Fee £
BX/10/05085/FUL	Land at Windmill Park Halnaker	28,537.00	0.00	0.00	04-Aug-16 *	27,110.15	1,426.85
<b>Projects Information</b>							
<p>Spending officer: Sarah Peyman. Projects identified: Improvements to Boxgrove Parish Sports Pavilion. Nov 2014: Aresponse from Boxgrove Parish Council is still awaited regarding prioritization of their proposals and provision of 3 quotations for the works in order to obtain authorisation for the spend. Feb 2015: Boxgrove Parish Council state that they are looking to make improvements to their sports pavilion. May 2015: Spending officer emailed Parish Council on 19 May 2015. No response. Aug 2015: Update received from Parish Council at end of June stating that they still want to use the funds for the improvements to the sports pavillion but they are still currently at architect stage. Feb 2016: Boxgrove Parish Council is aware money has to be spent prior to Aug 2016 and will revert. Mar 2016: Shona Turner has spoken to Clerk and the Sports Pavilion is at now at the planning permission stage. April 2016: Spending officer spoke again with the Parish Council. Plans for the sports pavilion have been finalised and the quotes for the works are due back at the end of the month. May 2016: Clerk of Boxgrove meeting with Pavilion Committee with a view to putting together the application for funds from CDC. Spending officer chased Parish Clerk on 13 May 2016 and again on 25 May 2016. Clerk on leave until early June 2016..</p>							
CCS/07/01527/FUL	Osborne House Stockbridge Rd	12,202.00	0.00	0.00	18-Feb-21	12,202.00	0.00
<b>Projects Information</b>							
<p>Spending officer: Sarah Peyman. Projects identified: Projects currently under consideration. Nothing spent to date. Feb2016: Further to a request for updates on all projects, all local sports clubs are going to be contacted to ask for an update on their capital project proposals and timescales for delivery. The results from this will be used to identify the allocation of the sport andleisure facilities S106 money within Chichester. May 2016: No further update.</p>							
CCS/10/02034/FUL	The Heritage Winden Avenue	30,409.83	0.00	0.00	28-Feb-19 *	28,889.34	1,520.49
<b>Projects Information</b>							
<p>Spending officer: Sarah Peyman. Projects identified: None. Money received Feb 2014. Feb 2016: Further to a request for updates on all projects, all local sports clubs are going to be contacted to ask for an update on their capital project proposals andtimescales for delivery. The results from this will be used to identify the allocation of the sport and leisure facilities S106 money within Chichester. May 2016: No further update.</p>							
CH/13/01093/OUT	Land North Of The Willows Hambrook Hill South	10,969.85	0.00	0.00	28-Apr-25	10,421.36	548.49

<b>Projects Information</b>							
Spending officer: Sarah Peyman. Projects identified: possibly Cobnor Activities Centre and Christian Youth Enterprise Sailing? June 2015: Money received April 2015. Feb 2016: The Parish Council have recently been concentrating on their play area development and therefore do not have any current projects of their own identified. Following a meeting with the Parish Council last year, they are going to speak with both Cobnor Activities Centre and Christian Youth Enterprise Sailing to identify any projects they have which may increase opportunities for the local community. May 2016: Spending officer has not received a response from the Parish Council so contacted both CYE and Cobnor directly on 13th May 2016 to ask if they have any suitable projects.							
D/12/04410/FUL	Land At Southfields Close	104,619.98	0.00	0.00	11-Nov-23	99,388.98	5,231.00
<b>Projects Information</b>							
Spending officer: Sarah Peyman. Projects identified: None. Mar 2016: Spending officer emailed Parish Council to ask for an update on 24 Mar 2016. May 2016: Still no response from Parish Council.							
EWB/12/02461/FUL	Land North East Of Beech Avenue Beech Avenue	45,574.53	0.00	0.00	21-May-19	43,295.80	2,278.73
<b>Projects Information</b>							
Spending officer: Sarah Peyman. Projects identified: Tennis Courts, new MUGA provision and outdoor gym equipment? Money received May 2014. Feb 2016: Working with the Parish Council regarding a number of proposals for Beech Avenue including the potential for tennis courts and new MUGA provision and outdoor gym equipment. May 2016: Works are to commence on a teen shelter at the beginning of June. An outdoor gym has also been proposed.							
FB/13/02278/OUT	Land East Of Follis Gardens	22,986.70	0.00	0.00	24-Aug-25	21,837.37	1,149.34
<b>Projects Information</b>							
Spending officer: Sarah Peyman. Projects identified: Football team changing facilities. Money received August 2015. Feb 2016: Fishbourne Playing Fields Association have requested these funds to complete further works on converting the 2 ex-navy containers already in place on the Playing Fields for changing facilities for the football teams using the site. May 2016: Spending officer has emailed the Parish Council for an update.							
HN/12/02692/FUL	Land at Northmark Foxbridge Drive	16,389.83	0.00	0.00	07-Jan-24	15,570.34	819.49
<b>Projects Information</b>							
Spending officer: Sarah Peyman. Projects identified: In discussions with parish regarding new play/leisure project. Money received January 2014. Mar 2016: Email sent to Parish Council on 24 Mar 2016. May 2016: No response received from Parish Council.							
MI/04/04113/FUL	78 Petersfield Road, Midhurst Petersfield Road	3,118.80	0.00	0.00	30-Jun-19 *	3,118.80	0.00
<b>Projects Information</b>							
Spending officer: Sarah Peyman. Projects identified: Money to be spent on projects to improve and increase facilities for children and young people within Midhurst. May 2016: Spending officer has queried whether or not this is open space or leisure money.							

Parish/ Planning Ref	Name/No	Received £	Spent £	Allocated £	Expiry Date	Remaining £	5% Fee £
WW/13/03286/FUL	Land North Of Chaucer Drive Chaucer Drive	40,940.00	0.00	0.00	20-Jul-25	38,893.00	2,047.00
<b>Projects Information</b>							
Spending officer: Sarah Peyman. Projects identified: None, as yet. Aug 2015: Money received 20 Jul 2015. Feb 2016: Parish are currently getting quotes for improvements to the football pitches at Rookwood Road to improve drainage and provide ball stop netting to prevent balls from going in to the neighbouring gardens. May 2016: Only one quote has been received so spending officer is reviewing as to whether or not spend can proceed.							
WH/04/01070/FUL	Land West Of Devils Rush (former Apollo Garage site) Stane Street	20,000.00	6,670.00	13,330.00	15-Mar-17	13,330.00	0.00
<b>Projects Information</b>							
Spending officer: Sarah Peyman. The Leisure payment £6,670 was for the provision of the bus shelter and the remaining balance is for maintenance of the bus shelter as required. June 2015: Still no requirement to date for any maintenance to the bus shelter.. Aug 2015: As before, no further spend required to date. Oct 2015: no change. Feb 2016: No further spend to date .on maintenance May 2016: No requirement for any maintenance to the bus shelter so no further spend to date.							
CCN/05/00430/FUL	Shippams Factory (Roman Quarter) And Social Club East Street	84,212.00	30,000.00	0.00	20-Aug-18	54,212.00	0.00
<b>Projects Information</b>							
Spending officer: Sarah Peyman. No projects identified yet. Feb 2016: Further to a request for updates on all projects all local sports clubs are going to be contacted to ask for an update on their capital project proposals and timescales for delivery. The results from this will be used to identify the allocation of the sport and leisure facilities S106 money within Chichester. May 2016: No further update.							
CCN/10/03490/FUL	Roussillon Barracks Broyle Road	47,353.09	0.00	0.00	14-May-25	44,985.44	2,367.65
<b>Projects Information</b>							
Spending officer: Sarah Peyman. Projects identified: £133,560 for provision/improvement of Sport and Leisure facilities. May 2015: One of three instalments received. Aug 2015: S106 triggers for invoice of next installment not yet reached. Nov 2015: As above. Feb 2016: Further to a request for updates on all projects all local sports clubs are going to be contacted to ask for an update on their capital project proposals and timescales for delivery. The results from this will be used to identify the allocation of the sport and leisure facilities S106 money within Chichester.							



CCN/08/03533/OUT	Graylingwell Hospital College Lane	134,701.30	0.00	0.00	30-Mar-21	127,966.24	6,735.07
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**Projects Information**

Spending officer: Sarah Peyman. Projects identified: Both contributions for Phase 1 have been received including indexation. We are waiting for all contributions from the development to be received to implement a larger improvement project. May 2016: Situation unchanged.

<b>Bracklesham Barn</b>							
	<b>2009/10</b>	<b>2010/11</b>	<b>2011/12</b>	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Balance Brought Forward	1,194,123	1,131,453	164,412	122,443	88,363	86,454	61,738
SDNPA held contributions	0	0	0	0	0	0	0
Total Receipts	0	0	0	0	0	0	0
Interest	8,791	2,397	443	1,203	804	638	438
Monitoring Fee Deduction	0	0	0	0	0	0	0
Total Expenditure	71,461	969,438	42,413	35,282	2,714	25,354	12,483
<b>Balance Remaining</b>	<b>1,131,453</b>	<b>164,412</b>	<b>122,443</b>	<b>88,363</b>	<b>86,454</b>	<b>61,738</b>	<b>49,693</b>
Commitments	0	0	0	0	0	0	0
Uncommitted Balance	0	0	0	0	0	0	0

## Public Open Space

Open Space							
	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
	£	£	£	£	£	£	£
Balance Brought Forward	201,786	219,617	215,496	142,051	199,067	174,682	235,875
SDNPA held contributions	0	0	0	0	0	0	0
Total Receipts	17,973	6,000	12,383	62,782	15,048	84,219	4,415
Interest	0	0	284	1,161	1,382	1,772	1,798
Monitoring Fee Deduction	141	121	400	869	569	4,211	221
Total Expenditure	0	10,000	85,712	6,058	40,246	20,587	20,730
<b>Balance Remaining</b>	<b>219,617</b>	<b>215,496</b>	<b>142,051</b>	<b>199,067</b>	<b>174,682</b>	<b>235,875</b>	<b>221,137</b>
Commitments	0	0	0	0	0	0	0
Uncommitted Balance	0	0	0	0	0	0	0

Payments have been made from the Commitments and Uncommitted Balance section of the above tables towards projects associated with the following planning applications:

Parish/ Planning Ref	Name/No	Received £	Spent £	Allocated £	Expiry Date	Remaining £	5% Fee £
BI/07/05640/FUL	Longmeadow Main Road	3,665.16	0.00	0.00	15-Aug-23	3,665.16	0.00
<b>Projects Information</b>							
Spending officer: Sarah Peyman. Projects identified: None as yet. Mar 2016: Email sent to Parish Council on 24 Mar 2016. May 2016: No response from Parish Council.							
BX/10/05085/FUL	Land at Windmill Park Halnaker	8,000.00	0.00	0.00	04-Aug-16 *	7,600.00	400.00
<b>Projects Information</b>							
Spending officer: Sarah Peyman. Projects identified: Equipment for parish play area. Feb 2016: Boxgrove Parish Council is aware money has to be spent prior to August 2016 and will revert. May 2016: Boxgrove Parish Council is collating quotes and pulling together its application for funds. Has indicated that it may like to use funds for new football goals. Spending officer chased parish clerk on 13 May 2016 and 25 May 2016. The clerk is on leave until early June 2016,							

Parish/ Planning Ref	Name/No	Received £	Spent £	Allocated £	Expiry Date	Remaining £	5% Fee £
CCS/07/04483/FUL	Byten, South Pallant	170.00	0.00	0.00	08-Jul-19	170.00	0.00
<b>Projects Information</b>							
Spending officer: Sarah Peyman. Projects identified: New project to be considered due to Priory Park masterplan not being progressed. Feb 2016: Spending officer contacted CCS to discuss projects and they are intending to use some S106 money to enhance the play provision at The Amphitheatre but they are awaiting English Heritage approval before they can progress this any further. Additional projects to enhance other areas of open space to be considered by the team. May 2016: Spending officer has emailed CCS but received no response.							
CCS/07/04532/FUL	10 South Pallant	1,017.00	800.00	0.00	08-Jul-19	217.00	0.00
<b>Projects Information</b>							
Spending officer: Sarah Peyman. Projects identified: New project to be considered due to Priory Park masterplan not being progressed. Feb 2016: Contacted CCS to discuss projects and they are intending to use some S106 money to enhance the play provision at The Amphitheatre but they are awaiting English Heritage approval before they can progress this any further. Additional projects to enhance other areas of open space to be considered by the team. May 2016: Spending officer has emailed CCS but has not received a response.							
CCS/07/04727/FUL	1-5 Theatre Lane	847.00	0.00	0.00	08-Jul-19	847.00	0.00
<b>Projects Information</b>							
Spending officer: Sarah Peyman. Projects identified: New project to be considered due to Priory Park masterplan not being progressed. Feb 2016: Spending officer: Contacted CCS to discuss projects and they are intending to use some S106 money to enhance the play provision at The Amphitheatre but they are awaiting English Heritage approval before they can progress this any further. Additional projects to enhance other areas of open space to be considered by the team. May 2016: Spending officer has emailed CCS but has not received a response.							
CCS/10/02034/FUL	The Heritage Winden Avenue	9,034.96	0.00	0.00	28-Feb-19 *	8,583.21	451.75
<b>Projects Information</b>							
Spending officer: Sarah Peyman. Projects identified: None. Money received Feb 2014. Feb 2016: Contacted CCS to discuss projects and they are intending to use some S106 money to enhance the play provision at The Amphitheatre but they are awaiting English Heritage approval before they can progress this any further. Additional projects to enhance other areas of open space to be considered by the team. May 2016: Spending officer has emailed CCS but has received no response.							

Parish/ Planning Ref	Name/No	Received £	Spent £	Allocated £	Expiry Date	Remaining £	5% Fee £
CCS/05/00876/FUL	St Georges Hall Cleveland Road	3,051.00	2,194.25	0.00	02-Oct-11	856.75	0.00
<b>Projects Information</b>							
Spending officer: Sarah Peyman. Projects identified: Installation of the lectern and interpretation board. May 2015: Graphic design services have been commissioned, and scheduled monument consent applied for, once obtained production will take place and panel fitted to City Walls lectern frame and installed. May 2015: Interpretation board produced and currently waiting for CCS to install. Aug 2015: Sign is with CCS waiting for installation. Oct 2015: No change. Feb 2016: Sign has been installed but waiting for costs from CCS. Spending officer chased on 19 Feb 2016. May 2016: Spending officer has emailed CCS but not received a response. Spending officer chased CCS again for confirmation of costs on 27 May 2016.							
CH/13/01093/OUT	Land North Of The Willows Hambrook Hill South	7,282.89	1,532.52	0.00	13-May-24	5,386.23	364.14
<b>Projects Information</b>							
Spending officer: Sarah Peyman. Projects identified: June 2015 - Money received May 2014, project yet to be identified. Feb 2016: Money paid to Chidham and Hambrook PC following receipt of playground invoice. Total invoice for £7,411.40 paid in November 2015. Amount of £1,532.52 from this agreement and £5,878.88 from 10/01013. May 2016: Spending officer emailed both Cobnor and the Christian Youth Enterprise directly on 13th May 2016 informing them of the availability of funds and to ask if they have any suitable projects. Has also chased the Parish Council again.							
D/11/01198/FUL	Selsey Tram - land at St George's Drive	6,482.14	1,963.00	0.00	03-Apr-18 *	4,195.03	324.11
<b>Projects Information</b>							
Spending officer: Sarah Peyman. Projects identified: Donnington Parish playground improvements. Further projects to be identified. May 2016: 2 invoices paid to Donnington PC for play ground improvements. Each payment £1,998.50. £1,963 allocated from this agreement and £2,034 allocated from 07/04732/FUL. Mar 2016: Spending officer emailed Parish on 24 Mar 2016 but also waiting on confirmation of playing fields signage for consideration for funding. May 2016: No further response from Parish Council.							
HT/07/01474/FUL	The Forge, South Harting Elsted Road	2,349.00	0.00	0.00	06-Mar-17 *	2,349.00	0.00
<b>Projects Information</b>							
Spending officer: Sarah Peyman. Projects identified: Awaiting project to be submitted by Parish Council. Money received March 2012. Aug 2015: Spending officer emailed Harting Parish Council at the end of May but still no response. Chased again for information relating to proposed spend. Feb 2016: Spending officer had further correspondence with Harting PC in December. Parish wished to use the funds for tree maintenance works but spending officer informed them that it had to be additionality and not for maintenance. Awaiting further project to be submitted for consideration. May 2016: No further response from Parish Council. Spending officer chased on 27 May 2016.							

Parish/ Planning Ref	Name/No	Received £	Spent £	Allocated £	Expiry Date	Remaining £	5% Fee £
HN/12/02692/FUL	Land at Northmark Foxbridge Drive	2,347.53	0.00	0.00	07-Jan-24	2,230.15	117.38
<b>Projects Information</b>							
Spending officer: Sarah Peyman. Projects identified: In discussions with parish. Money received January 2014. Mar 2016: Email sent to Parish Council on 24 Mar 2016. May 2016: No response received from Parish Council.							
TG/12/02262/FUL	Land At Windmill Drive	45,400.00	22,713.00	0.00	12-Nov-17 *	22,687.00	0.00
<b>Projects Information</b>							
Spending officer: Sarah Peyman. Projects identified: Additional equipment at Tangmere Recreation Field. £22,713 spent on Tangmere Recreation Ground for extension of toddler play area in 2013/14. Feb 2016: Tangmere PC has a proposed scheme for additional equipment at Tangmere Recreation Field and this is currently being considered. May 2016: Proposed scheme has been agreed but spending officer is waiting for works to be completed prior to payment £10,795 outdoor gym and £6,500 shelter.							
TG/07/04577/FUL	West Sussex Fire Depot, Tangmere City Fields Way	87,000.00	81,774.85	5,225.15	09-Apr-18	5,225.15	0.00
<b>Projects Information</b>							
Spending officer: Sarah Peyman. Projects identified: The Executive Board meeting on 30/11/10 agreed £85,842 Section 106 funding for release to Tangmere Parish Council for the redevelopment of their Multi-Use Games Area. Feb 2016: Tangmere has a proposed scheme for additional equipment at Tangmere Recreation Field and this is currently being considered. May 2016: Spending officer has been in correspondence with Cllr Oakley as Parish Councillor for Tangmere re possible improvements to open space between Windmill and Churchwood Drives, such as replacement of fencing.							
TG/11/04058/FUL	RAF Tangmere City Fields	4,415.30	0.00	0.00	14-Oct-25	4,194.54	220.77
<b>Projects Information</b>							
Spending officer: Sarah Peyman. Projects identified: Additional equipment at Tangmere Recreation Field? Feb 2016: Tangmere PC have a proposed scheme for additional equipment at Tangmere Recreation Field and this is currently being considered. May 2016: Cllr Oakley as Parish Councillor for Tangmere has proposed improvements to open space between Windmill and Churchwood Drives (eg replacement fencing).							

CCN/05/00430/FUL	Shippams Factory (Roman Quarter) And Social Club East Street	81,553.00	20,826.39	0.00	20-Aug-18	60,726.61	0.00
<b>Projects Information</b>							
<p>Spending officer: Sarah Peyman. Projects identified: Priory Park Play Area, Westgate Skatepark and balance for Parks Improvement Programme. £11,370.31 spent on Priory Park Play area in 2011/12. £1,183.08 spent on Westgate Skatepark in 2013/14. Balance available for the Parks Improvement Programme. Feb 2016: Contacted CCS to discuss projects and they are intending to use some S106 money to enhance the play provision at The Amphitheatre but they are awaiting English Heritage approval before they can progress this any further. Additional projects to enhance other areas of open space to be considered by the team. May 2016: During finance reconciliation, KT advised that £8,273 spent on improvements to Priory Park Entrance. Spending officer has emailed CCS to request an update and is awaiting a response.</p>							
CCN/10/03490/FUL	Roussillon Barracks Broyle Road	76,936.01	0.00	0.00	14-May-25	73,089.21	3,846.80
<b>Projects Information</b>							
<p>Spending officer: Sarah Peyman: Projects identified: Enhancing play provision at Amphitheatre. Feb 2016: Contacted CCS to discuss projects and they are intending to use some S106 money to enhance the play provision at The Amphitheatre but they are awaiting English Heritage approval before they can progress this any further. Additional projects to enhance other areas of open space to be considered by the team. May 2016: Spending officer has emailed CSS and is waiting for a response.</p>							
CCW/06/02510/FUL	10-12 Fishbourne Road East	3,137.80	3,051.00	0.00	06-Jul-17	86.80	0.00
<b>Projects Information</b>							
<p>Spending officer – Sarah Peyman. Following consultation with the Parklands Residents Association, a scheme has been approved under delegated powers for meadow planting, trees and bench seating at Sherborne Recreation ground. 13/05/13 Meadow area and tree provided at Sherborne Road. £2,040 spent and the remainder is to provide benches and/or boulders. Aug 2015: Very small amount remaining. Currently liaising with Chichester Contract Services regarding potential use of the remaining budget. Oct 2015: No change. Feb 2016: No change. May 2016: No change.</p>							
CCE/04/03596/FUL	Land To The East Of East Walls	13,111.00	0.00	0.00	15-Dec-19	13,111.00	0.00
<b>Projects Information</b>							
<p>Spending officer: Sarah Peyman. Projects identified: Originally was being considered for Priory Park improvements but now looking at enhancing play provision at Amphitheatre. Feb 2016: Contacted CCS to discuss projects and they are intending to use some S106 money to enhance the play provision at The Amphitheatre but they are awaiting English Heritage approval before they can progress this any further. Additional projects to enhance other areas of open space to be considered by the team. May 2016: Spending officer has emailed CCS and is awaiting a response.</p>							

### 3. Community Facilities

<b>Community Facilities</b>							
	<b>2009/10</b>	<b>2010/11</b>	<b>2011/12</b>	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Balance Brought Forward	549,398	506,172	473,251	540,436	484,998	751,047	917,647
SDNPA held contributions	0	0	0	0	0	0	151,300
Total Receipts	70,012	163,625	125,859	178,138	332,381	252,382	434,086
Interest	0	0	1,956	5,851	5,694	7,203	7,921
Monitoring Fee Deduction	0	4,956	4,210	6,833	14,403	10,814	14,178
Total Expenditure	113,238	191,589	56,420	232,594	57,623	82,171	98,618
<b>Balance Remaining</b>	<b>506,172</b>	<b>473,251</b>	<b>540,436</b>	<b>484,998</b>	<b>751,047</b>	<b>917,647</b>	<b>1,246,858</b>
Commitments	0	0	0	0	0	0	0
Uncommitted Balance	0	0	0	0	0	0	0

Prior to the introduction of the Community Infrastructure Levy (CIL) introduced on 1 February 2016, the previous Supplementary Planning Guidance, made provision for Community Facility contributions to be requested for developments of 10 units or more. With on-site provision only achievable with major development, smaller developments were required to contribute to improving existing facilities within the area of the development. Records of the condition and needs of existing facilities are maintained within the Community Facilities Audit database, which is used to identify projects for funding, and to justify requests from developers.

Payments have been made from the Commitments and Pending payments section of the above table towards projects associated with the following planning applications:

Parish/ Planning Ref	Name/No	Received £	Spent £	Allocated £	Expiry Date	Remaining £	5% Fee £
BI/07/05640/FUL	Longmeadow Main Road	24,322.59	0.00	24,322.59	15-Aug-23	24,322.59	0.00
<b>Projects Information</b>							
Spending officer: David Hyland. Projects identified: Village Hall refurbishment project. Feb 2016: Shona Turner has spoken to David Siggs, Parish Clerk. There is an open meeting on 20/3/2016 to discuss ideas for a strategic plan of which this will form part. In addition, the Church, St Mary's are currently building a church room/community space and have approached CDC for grant funding. If this proceeds, some of these monies may be allocated to this project. May 2016: Expecting updates on projects within next few weeks as part of the annual update exercise.							
BX/10/05085/FUL	Land at Windmill Park Halnaker	45,725.00	0.00	43,438.75	04-Aug-16 *	43,438.75	2,286.25
<b>Projects Information</b>							
Spending officer: David Hyland. Projects identified: Village Hall improvements: solar panels and generator. Feb 2015: - Spending officer has been and still is in communication with Boxgrove Village Hall regarding possible spend and their proposed projects. They have been changing their minds and specifications for works but, if all goes to plan, potentially they would like solar panels and a generator. According to their last email (26/2/15), they were hoping to invite local contractors to formally provide quotes, which they aimed to be with us by the end of March. May 2015: Discussions still on-going over specifications for the solar panels and generator. Aug 2015: Correspondence with Parish Clerk on 16 July over specifications. Nov 2015: Village Hall Management Committee confirm they will be putting together a comprehensive list of the improvements they would like. Feb 2016: Village Hall Committee are obtaining quotes for the work. Mar 2016: Shona Turner has spoken to Parish Clerk about the S106 contributions and she is fully aware of them; including the expiry dates and has notified the relevant parties. Mar 2016: Quotes have now been received and Shona Turner is meeting with the various parties on 13 April 2016 to discuss them. May 2016: Project proposal and quotes received, spend of approximately £30,500 approved, remainder has been allocated and CDC is waiting for final quotes.							
CCS/10/02034/FUL	The Heritage Winden Avenue	58,509.58	0.00	55,584.10	28-Feb-19 *	55,584.10	2,925.48
<b>Projects Information</b>							
Spending officer: David Hyland. Projects identified: In discussion with various Village Halls in proximity to the site. Redevelopment of New Park Centre is a possibility. Money received Feb 2014. Feb 2016: David Hyland attended New Park AGM in January and they indicated that they were working towards further redevelopment of the New Park Centre and this could be used for this. May 2016: Further to AGM, New Park Centre are proceeding with stage 2 of their redevelopment. Currently waiting for further information. Money is now earmarked for this project.							
CCS/09/02417/FUL	34 and 36 Hay Road, Chichester	68,247.08	0.00	64,834.73	15-Jan-18 *	64,834.73	3,411.91



**Projects Information**

Spending officer: David Hyland. Projects identified: In discussion with local Resident's Association regarding a community centre. Feb 2016: the local aspirations for a community centre have now been exhausted and currently proposals are now for sports provision only. Shona Turner will now approach the nearest community buildings eg 5th Scout Hut with regards to using the contribution. May 2016: Shona Turner has emailed the 5th Scout Hut asking if there are any projects or improvements to the Scout Hut which they would like. Response awaited.

CH/13/01093/OUT	Land North Of The Willows Hambrook Hill South	19,026.55	0.00	18,075.22	28-Apr-25	18,075.22	951.33
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**Projects Information**

Spending officer: David Hyland. June 2015 - Money received April 2015, parish aware that money is available. Money has been allocated towards Village Hall improvements (combined with CH/09/04314). May 2016: The Village Hall improvements have moved on to the next stage and the spending officer is seeking approval for a spend of £84,000 (June cabinet). Due to expiry date of contribution from 09/04314/OUT Marshalls site being 2018, this will come from this planning application first. This particular application will then be used towards the next phase of the Village Hall improvements project.

CH/09/04314/OUT	Marshalls Site, Hambrook Broad Road	138,420.21	41,483.00	90,016.20	16-Jan-18	90,016.20	6,921.01
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**Projects Information**

Spending officer: David Hyland. Projects identified: Refurbishment of Chidham and Hambrook village hall, to be managed in 3 phased projects. Project 1: The provision of a two floor extension providing a wheelchair lift giving those with impaired mobility access to the first floor. Also, additional storage, refurbished toilets, provision of disabled toilets and replacement emergency and access staircase. The Management Committee are currently fund raising for these works as this will be the next new project to start. (Estimated cost £190,000). CFA Project ID: 983. May 2015: £41,483.14 spend approved for new toilets. Nov 2015: 15 Sept 2015 payment of £35,000 made to Chidham and Hambrook Parish Council towards the toilet refurbishment at Chidham and Hambrook Village Hall. On 30 Sept 2015 an additional £6483.14 was paid towards the toilet refurbishment. Feb 2016: Hall refurbishment works progressing. May 2016: Refurbishment works have progressed to the next phase to install a lift, disabled toilet and new storage area.

D/12/04410/FUL	Land At Southfields Close	193,619.41	0.00	183,938.44	11-Nov-23	183,938.44	9,680.97
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**Projects Information**

Spending officer: David Hyland. Projects identified: Proposed Donnington Parish Hall extension - all Donnington planning applications will contribute to this project. CFA Project ID 889. (Applications: 07/04732/FUL & 11/01198/FUL). March 2015: Community Facilities has requested payment of £398 to Donnington Parish Hall, towards tree removal forming part of the ground works for the major improvement/extension to the Parish Hall. The remainder, £1,392 is likely to contribute towards car park improvements. Community Facilities are awaiting for the quotes from suppliers for the works for these improvements. Oct 2015: planning application in progress for works to Parish Hall (D/15/01274/FUL). Feb 2016: Planning application for works to Parish Hall refused. Mar 2016: planning application resubmitted. Decision pending. May 2016: Planning application approved 29 Mar 2016 (valid for 3 years). Refurbishment to proceed. Expecting updates on the project within next few weeks as part of the annual update exercise.

D/07/04732/FUL	Stockbridge Garage 1 Birdham Road	7,500.00	6,108.00	1,392.00	26-Jul-16 *	1,392.00	0.00
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**Projects Information**

Spending officer: David Hyland. Projects identified: All funds allocated to ongoing Donnington Parish Hall extension project, together with 12/04410/FUL Southfields Close and 11/01198 Selsey Tram. Mar 2015: Community Facilities has requested payment of £398 to Donnington Parish Hall, towards tree removal forming part of the ground works for the major improvement/extension to the Parish Hall. The remaining £1,392 will be put towards car park improvements. Community Facilities are awaiting for the quotes from suppliers for the works for these improvements. Nov 2015: Planning application in progress for works to Parish Hall (D/15/01274/FUL). Feb 16: Planning application for works to Parish Hall refused. Mar 2016: Planning application resubmitted. Decision pending. May 2016: Planning permission approved 29 Mar 2016 (valid for 3 years). Refurbishment of hall to proceed. Spending officer is meeting with the Hall Management Committee in June to discuss the urgent allocation of these funds.

D/11/01198/FUL	Selsey Tram - St George's Drive	35,779.37	0.00	33,990.40	21-Aug-18 *	33,990.40	1,788.97
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**Projects Information**

Spending officer: David Hyland. Projects identified: All funds allocated to ongoing Donnington Parish Hall extension project, together with 12/04410/FUL Southfields Close and 07/04732/FUL Stockbridge Garage. Mar 2015: Community Facilities has requested payment of £398 to Donnington Parish Hall, towards tree removal forming part of the ground works for the major improvement/extension to the Parish Hall. The remainder, £1,392 is to contribute towards car park improvements. Quotes from suppliers awaited. Nov 2015: Planning application in progress for works to Parish Hall (D/15/01274/FUL). Feb 16: Planning application for works to Parish Hall refused. Mar 2016: Planning application resubmitted. Decision pending. May 2016: Planning application approved 29 Mar 2016 (valid for 3 years). Refurbishment to proceed.

EWB/12/02461/FUL	Land North East Of Beech Ave	84,751.09	0.00	80,513.54	21-May-24	80,513.54	4,237.55
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**Projects Information**

Spending officer: David Hyland. Projects identified: In discussion with Parish Council over spend. CFA Project: Bracklesham Barn extension. Feb 2016: Shona Turner has spoken to Assistant Parish Clerk. Parish Council need to put together a business plan. May 2016: Shona Turner in discussions with Parish Council/Bracklesham Barn over appropriate projects including heating/improving stage and providing another community facility. These projects are in the very early planning stages.

FB/09/02431/OUT	Salthill Road, Fishbourne	33,663.78	0.00	31,980.59	11-Jun-25	31,980.59	1,683.19
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**Projects Information**

Spending officer: David Hyland. Projects identified: Fishbourne Centre? Money received 11/06/15. Nov 2015: Parish informed that money is available to spend. Feb 16: spending officer has met with the Parish Council to discuss suitable projects. The Parish Council will revert. March 2016: Shona Turner has met with Chairman of Parish Council on 12 Feb. They have drawn up a business plan for Fishbourne Centre and Playing Field. Shona Turner and Chair reviewed suitable projects and the Parish Council will now seek quotes. May 2016: Expecting updates on projects within next few weeks as part of the annual update exercise.

FB/13/02278/OUT	Land East Of Follis Gardens	43,736.93	0.00	41,550.08	24-Aug-25	41,550.08	2,186.85
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**Projects Information**

Spending officer: David Hyland. Projects identified: Fishbourne Centre? Money received 11/06/15. Nov 2015: Parish informed that money is available to spend. Feb 16: spending officer has met with the Parish Council to discuss suitable projects. The Parish Council will revert. March 2016: Shona Turner has met with Chairman of Parish Council on 12 Feb. They have drawn up a business plan for Fishbourne Centre and Playing Field. Shona Turner and Chair reviewed suitable projects and the Parish Council will now seek quotes. May 2016: Expecting updates on projects within next few weeks as part of the annual update exercise.

Parish/ Planning Ref	Name/No	Received £	Spent £	Allocated £	Expiry Date	Remaining £	5% Fee £
HT/07/01474/FUL	The Forge, South Harting Elsted Road	12,992.00	7,934.96	5,057.04	06-Mar-17 *	5,057.04	0.00

**Projects Information**

Spending officer: David Hyland. Projects identified: See updates below. Aug 2012: Spend 29/6/12 - £7,934.96 to Harting Parish Council for refurbishment of the kitchen at Harting Village Hall. Nov 2012: Officers will be writing to SHPC to confirm the timeline for the spend, and suggest considering alternative enhancements given the current status of the Henry Warren (Memorial Hall) - needs rebuilding and CDC grant has been withdrawn as not enough. Feb 2016: Shona Turner and David Hyland have met with Chair and other Parish Councillors to discuss options. They are aware of amount and timeframe and will revert to Shona Turner with ideas for spend asap. May 2016: Expecting updates on projects within next few weeks as part of the annual update exercise.

HN/12/02692/FUL	Land at Northmark Foxbridge Drive	30,479.08	28,955.13	0.00	07-Jan-24	0.00	1,523.95
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**Projects Information**

Spending officer: David Hyland. Projects identified: Village Hall improvements. £6,563.14 paid to Hunston Parish Council for the new kitchen (CFA Project ID: 2611) at the Village Hall. Mar 2015: £7,829.21 spent towards new community meeting room at the Village Hall - CFA Project ID: 2698. May 2015: Approval request for £8k in process for equipment for new room, £2291.25 spent on electrics in the new meeting room. Nov 2015 - £7,954.45 spent on new tables and chairs at Hunston Village Hall. Feb 2016: Agreed spend of £4,317.08 on doors and windows for village hall. Awaiting invoice. May 2016: Invoice received and paid for doors and windows. All contributions has now been spent.

LV/11/03912/OUT	Hunters Rest, Lavant Road	39,223.51	0.00	37,262.33	04-Dec-20	37,262.33	1,961.18
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**Projects Information**

Spending officer: David Hyland. Projects identified: In process of being identified. See update below: Feb 2016: Parish Council has been notified of money available. NP is in consultation phase so projects are emerging from this and are being discussed. May 2016: Expecting updates on projects within next few weeks as part of the annual update exercise.

MI/04/04113/FUL	78 Petersfield Road, Midhurst	16,100.00	0.00	16,100.00	30-Jun-19 *	16,100.00	0.00
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**Projects Information**

Spending officer: David Hyland. Projects identified: Since the library has moved into the new Grange, the old library building has become Midhurst Town Council's office and can also be used as additional community space. This money has been allocated towards improvements to this building. Feb 2016: David Hyland and Shona Turner have met with the Town Council members to discuss further fundraising to enable the building to be improved. A business plan is being drawn up. Approval has now been given to spend the £16,100 on the old library building. An application for matched funding is being made. March 2016: Business plan submitted to SDNP (re St Margarets 11/03310/FUL). May 2016: Still waiting to hear back from SDNP. They hope to revert by the end of the month.

MI/11/03310/FUL NP	St Margarets Petersfield Road	151,300.39	0.00	151,300.39	17-Jun-20 *	151,300.39	0.00
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**Projects Information**

Spending officer: David Hyland. Projects identified: Since the library has moved into the new Grange, the old library building has become Midhurst Town Council's office and can also be used as additional community space. Any contributions yet to be received could go towards this building to enable it to remain in public use. Feb 2016: David Hyland and Shona Turner have met with the Town Council members to discuss supplementing s106 monies with further fundraising to enable the building to be improved. Over £500,000 will be required. A business plan is being drawn up. Mar 2016: Business plan now received and SDNP have been asked to consider giving this money towards the Old Town Hall Library. May 2016: SDNP are reviewing the proposal and hope to revert by the end of the month.

MI/SDNP/14/033 38/ FUL	Former Midhurst Grammar School North Street	29,903.00	0.00	29,903.00	26-Apr-26	29,903.00	0.00
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**Projects Information**

Spending officer - David Hyland. Projects identified: To be spent on ensuring that the old public library building can remain in use. Will be combined with monies from 04/04113/FUL and 11/03310/FULN. May 2016: Money received 26 April 2016.

PW/08/00797/FUL	Downview and Ridge House Station Road	21,483.00	17,753.32	3,729.68	18-Sep-20	3,729.68	0.00
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**Projects Information**

Spending officer: David Hyland. Projects identified: Over 60s Day Centre? £17,753.32 spent from this application towards Hampers Green Community Centre – a new roof - £19,355 Petworth & District Over 60s Day Centre – secondary double glazing to their windows £1,706. Nov 2014: Remainder potentially identified towards improvements at Petworth & District Over 60s Day Centre. Feb 2015: Paid £1048.82 to Petworth Town Council towards the heating improvements at the Over 60s Day Centre. Feb 2016: discussions re work to Over 60s Day Centre ongoing. March 2016: Shona Turner has emailed Town Clerk. Response awaited. May 2016: Still no response from Town Clerk. Expecting updates on projects within next few weeks as part of the annual update exercise.

TG/11/04058/FUL	RAF Tangmere City Fields	17,473.53	0.00	16,599.85	14-Oct-25	16,599.85	873.68
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**Projects Information**

Spending officer: David Hyland. Feb 2016: Discussions ongoing with Parish Council. May 2016: Parish Council have requested a small spend for a commercial dishwasher. Awaiting to hear back from Parish Council regarding other projects.

WW/13/03286/FUL	Land North Of Chaucer Drive	87,950.00	0.00	83,552.50	20-Jul-25	83,552.50	4,397.50
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<b>Projects Information</b>							
Spending officer: David Hyland. Projects identified: None, as yet. Money received 20/07/15. Nov 2015: Discussion ongoing with Parish Council and St Peter's RC hall. Feb 2016: Shona Turner will visit Parish Council in April 2016 to further the discussions May 2016: Shona Turner emailed Parish Council to ask if there was any progress with the project. Response awaited.							
WH/04/03947/OUT	Goodwood Estate Gravel Pit Site Westhampnet	98,712.00	0.00	98,712.00	20-Nov-18	98,712.00	0.00
<b>Projects Information</b>							
Spending officer: David Hyland. Projects identified: The Communities payment is being held for Westhampnett's ongoing project to build a village hall - this is the same for all other Westhampnett planning applications. Feb 2016: the Communities Team have recently commented positively on the applicants "scheme" of on-site provision re the Maudlin site and if approved would request the release of monies. May 2016: Maudlin site (WH/12/02360/OUT) now at DOC stage so it is looking more likely that the village hall will be built. Contributions will not be released until the village hall has been built.							
CCN/06/04244/FUL	Site D St Richards Hospital East Field	75,000.00	25,000.00	50,000.00	15-Aug-17	50,000.00	0.00
<b>Projects Information</b>							
Spending officer: David Hyland. Projects identified: Contributions will be required to enhance facilities in this area of Chichester, specifically for Graylingwell and Roussillon Park. Nov 2015: Estates Department have completed tender exercise for Changing facility at Northgate Toilets. Awaiting confirmation of balance of funding before seeking delegated authority to release funds (£20k had previously been approved in principle subject to detailed costings). December 2015: £25k spent on adult changing facility. Feb 2016: Swanfield Community Centre may need some funding to convert to a youth centre. May 2016: The spending officer is working with the CCDT on this. They are currently consulting their community regarding their vision for future community use of Graylingwell Chapel. The remainder of this money is now earmarked for this project.							
CCN/05/01970/OUT	91-95 Broyle Road	18,716.00	9,358.00	9,358.00	27-Feb-18	9,358.00	0.00
<b>Projects Information</b>							
Spending officer: David Hyland. Projects identified: Part of the contribution has been spent on the new partition for the North Hall community hall belonging to Chichester Baptist Church costing £9,358. The rest is allocated to St Michael's church hall where projects are under discussion for kitchen refurbishment. Feb 2016: discussions with hall ongoing. Shona Turner awaiting quotes for updating kitchen. May 2016: Works are underway and Shona Turner is awaiting the invoices.							
CCN/10/03490/FUL	Roussillon Barracks Broyle Road	132,511.81	80,000.00	48,886.22	14-May-25	48,886.22	3,625.59

**Projects Information**

Spending officer: David Hyland. Projects identified: Following discussions with Jeremy Bushell and David Hyland, out of a total communities figure of £371,700.00, £100,000.00 is to be released in annual increments of £20k. £60k spent on Chichester Community Development Trust. Feb 2016: Next invoice for CCDT is not expected until September 2016 and has been earmarked to use on the chapel at Graylingwell. May 2016: No change on February 2016 position.

CCN/15/00743/OUT	Land South Of Graylingwell Drive/Lower Graylingwell	114,368.00	0.00	114,368.00	01-Apr-26	114,368.00	0.00
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**Projects Information**

Spending Officer: David Hyland. Projects identified: Graylingwell Chapel. April 2016: Money received. May 2016: The spending officer is working with the CCDT on this contribution. They are currently consulting their community regarding their vision for future community use of Graylingwell Chapel.

#### 4. Public Art

<b>Public Art</b>							
	<b>2009/10</b>	<b>2010/11</b>	<b>2011/12</b>	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Balance Brought Forward	19,947	19,947	29,065	54,261	54,275	13,110	71,456
SDNPA held contributions	0	0	0	0	0	0	24,109
Total Receipts	0	25,000	25,000	6,089	5,885	61,033	31,663
Interest	0	0	196	619	309	365	565
Monitoring Fee Deduction	0	0	0	304	294	3,052	328
Total Expenditure	0	15,882	0	6,390	47,065	0	7,066
<b>Balance Remaining</b>	<b>19,947</b>	<b>29,065</b>	<b>54,261</b>	<b>54,275</b>	<b>13,110</b>	<b>71,456</b>	<b>96,290</b>
Commitments	0	0	0	0	0	0	0
Uncommitted Balance	0	0	0	0	0	0	0

Prior to the introduction of the Community Infrastructure Levy (CIL) introduced on 1 February 2016, contributions were collected in accordance with the adopted Public Art Strategy for the Chichester District based on a tariff system charged per dwelling where the total number of dwellings was 10 or more, or per square metre in the case of non-residential property. Contributions from a number of smaller developments where an artwork would not necessarily be the best option would be pooled to fund strategically identified artworks at a site with wider neighbourhood significance and where a 'sense of place' would be strengthened.

Payments have been made from the Commitments and Uncommitted Balance section of the above table towards projects associated with the following planning applications:

Parish/ Planning Ref	Name/No	Received £	Spent £	Allocated £	Expiry Date	Remaining £	5% Fee £
CCS/10/02034/FUL	The Heritage Winden Avenue	8,659.85	0.00	0.00	20-Apr-20 *	8,226.86	432.99
<b>Projects Information</b>							
Spending officer: Lone Le Vay. Projects identified: Waiting until units are occupied so that residents can be consulted. Money received April 2015. Feb 2016: No progress yet. Will progress once units are occupied so new residents can be consulted on proposals. May 2016: No update. Units not yet occupied.							
CH/13/01093/OUT	Land North Of The Willows Hambrook Hill South	4,099.66	0.00	0.00	28-Apr-25	3,894.68	204.98
<b>Projects Information</b>							
Spending officer: Lone Le Vay. June 2015 - Money received April 2015. No progress yet – ideally would like to progress once units are occupied so new residents can be consulted on the proposals. May 2016: No change. Units not yet occupied.							
CH/12/04778/FUL	Land West Of Broad Road Broad Road	10,049.63	0.00	0.00	27-Apr-20 *	9,547.15	502.48
<b>Projects Information</b>							
Spending officer - Lone Le Vay. June 2015 - Development not commenced, developer opted to pay the contribution instead of providing art work at the site. No progress yet – ideally would like to progress once units are occupied so new residents can be consulted on the proposals. May 2016: Only at 5th occupation level, so no change yet.							
D/12/04410/FUL	Land At Southfields Close	42,323.50	0.00	0.00	06-Feb-20 *	40,207.33	2,116.18
<b>Projects Information</b>							
Spending officer: Lone Le Vay. Projects identified: Parish Council and new residents if possible will be consulted regarding an approach. The possibility of linking it to the Selsey Tram and/or possibly extending the butterfly installation further south along the canal path will be explored as part of a range of options. May 2016: Spending officer has met with Parish Council and it is hoped to set up a commissioning group for both this development and Selsey Tram (D/11/01198/FUL). Ideas emerging are around signposting - canal path and playing field. Southfields close units are now being occupied so spending officer will seek involvement of new residents.							
D/11/01198/FUL	Selsey Tram - land at St George's Drive St George's Drive	6,089.29	0.00	0.00	03-Apr-18 *	5,784.83	304.46



<b>Projects Information</b>							
Spending officer: Lone Le Vay. Projects identified: The possibility of this contribution with other S106 receipts, such as from Southfields Close to commission a reasonable sized art installation. If nothing is forthcoming it is proposed to involve the new residents of the development in the commissioning of a small piece of art for location within that development. May 2016: Spending officer has met with Donnington Parish Council and it is hoped to set up a commissioning group for both Selsey Tram and Southfields Close (D/12/04410/FUL). Ideas emerging are around signposting - canal path and playing field. Southfields Close units are now being occupied so spending officer will seek involvement of new residents.							
HN/12/02692/FUL	Land at Northmark Foxbridge Drive	5,885.15	5,590.89	0.00	07-Jan-24	0.00	294.26
<b>Projects Information</b>							
Spending officer: Lone Le Vay. Projects identified: In consultation with residents, art to link Development with Canal. Feb 2014: Money received January 2014. April 2016: Artwork was installed on 29th March 2016 and public art money now all spent and project completed.							
MI/11/03310/FUL NP	St Margarets Petersfield Road	24,109.35	0.00	0.00	17-Jun-20 *	24,109.35	0.00
<b>Projects Information</b>							
Spending officer: Lone Le Vay. Projects identified: Public art expenditure will be determined through a process involving the Town Council and local community. A commissioning group has been set up by Parish Council and advice given on preparation of the brief with a view to an invitation for expressions of interest from artists. May 2016: A further meeting has been held with the commissioning group and a draft brief is being prepared to be discussed with the SDNPA and Commissioning Group.							
CG/11/04058/FUL	RAF Tangmere City Fields	2,458.52	0.00	0.00	14-Oct-25	2,335.59	122.93
<b>Projects Information</b>							
Spending officer: Lone Le Vay. Projects identified: To be pooled with other Public Art contributions in Tangmere. Feb 2016. No progress, given small amount of money available will look at possibility of pooling with other Tangmere Public Art contributions. May 2016: No change in current position.							
CCN/05/00430/FUL	Shippams Factory (Roman Quarter) And Social Club East Street	25,000.00	24,870.00	0.00	07-Jun-15	130.00	0.00
<b>Projects Information</b>							
Spending officer: Lone Le Vay. Spent on Public Art Installation at the Roman Quarter only £305 remaining. May 2016: Small amount of money left over from commission which was completed a few years ago. Lone Le Vay: no longer a need to monitor.							

CCN/13/00239/FUL	Little London Walk 44 East Street	12,275.64	0.00	0.00	26-Apr-21 *	12,275.64	0.00
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**Projects Information**

Spending officer: Lone Le Vay. Mioney received April 2016. Projects identified: Consideration is being given to using this funding to contribute towards a sculpture proposal to commemorate a former resident, the poet John Keates, by Vincent Gray, to be located at Eastgate Square opposite his former residence.

## 5. Chichester Harbour Mitigation

<b>Chichester Harbour</b>							
	<b>2009/10</b>	<b>2010/11</b>	<b>2011/12</b>	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Balance Brought Forward	0	0	77,499	69,003	89,279	168,691	185,510
SDNPA held contributions	0	0	0	0	0	0	0
Total Receipts	0	143,890	52,500	84,825	141,006	72,107	19,806
Interest	0	0	250	903	1,190	1,529	1,365
Monitoring Fee Deduction	0	6,882	2,625	4,241	7,050	3,605	990
Total Expenditure	0	59,509	58,621	61,211	55,733	53,212	44,235
<b>Balance Remaining</b>	<b>0</b>	<b>77,499</b>	<b>69,003</b>	<b>89,279</b>	<b>168,691</b>	<b>185,510</b>	<b>161,456</b>
Commitments	0	0	0	0	0	0	0
Uncommitted Balance	0	0	0	0	0	0	0

Contributions are collected towards measures to mitigate the impact of recreational disturbance arising from new housing development of the Chichester Harbour Special Protection Area. These measures include dog control measures, management and safeguarding, education and interpretation.

Payments have been made from the Commitments and Pending payments section of the above table towards projects associated with the following planning applications:

Parish/ Planning Ref	Name/No	Received £	Spent £	Allocated £	Expiry Date	Remaining £	5% Fee £
CH/09/04314/OUT	Marshalls Site, Hambrook Broad Road	56,704.93	11.00	0.00	16-Jan-18	53,858.68	2,835.24

#### Projects Information

Spending officer: Tom Day. May 2015: The Manhood Wildlife and Heritage Group is taking on some parts of the Graylingwell work directly so freeing up 1 day a week of Sarah Hughes' time for work on the three s106 agreements in the Bournes (Land North of Clay Lane, Fishbourne and Marshalls). The initial allocation of time has been a day a week on the Bournes. This is now to increase to two days a week to ensure that the total from these agreements is spent in time. Once the funds from 30 the Avenue (CH/10/01013/FUL) are spent, expenditure will continue using this contribution next. May 2016: Funds from the Avenue (CH/10/01013/FUL) have now been spent and this contribution is now being used.

CCN/10/03490/FUL	Roussillon Barracks Broyle Road	103,538.76	23,927.00	0.00	20-Jul-25	74,434.82	5,176.94
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#### Projects Information

Spending officer: Tom Day. Projects identified: Graylingwell & Roussillon Mitigation Project. CH SPA £122,500 to be paid in seven equal instalments of £17,500 each. £10,000 for CH educational purposes. £10,000 for CH interpretation to include signage/boards at key locations. £5,000 for purchase of CH Recreational land for dog walking. With the Graylingwell s106 money nearly spent, Cabinet approval was obtained in September 2014 to extend the Graylingwell and Roussillon mitigation project through to 2018, using this s106 contribution once the Graylingwell contribution is fully spent. Feb 2016: Trigger dates for later payments are now being reached. The majority of expenditure on the Graylingwell and Roussillon Mitigation Project up to 2018 will now come from this s106. May 2016 spend updated after reconciliation with finance.

CCN/08/03533/OUT	Graylingwell Hospital College Lane	322,500.00	278,449.00	56,298.00	10-Oct-19	27,926.00	16,125.00
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#### Projects Information

Spending officer: Tom Day. Projects identified: Chi Harbour Interpretation; SPA; Education contributions. Progress on the mitigation project is monitored jointly with the Manhood Wildlife and Heritage Group through monthly Service Level Agreement meetings and is on track to spend the remaining sum by Oct 2015. May 2016: We now have until Oct 2019 to spend the remaining sum as the expiry date has gone back from Oct 2015 to Oct 2019. Additional £3,936 spend recorded following reconciliation meeting with finance.

## Recreation Disturbance Mitigation - SRMP

Recreation Disturbance Mitigation							
	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
	£	£	£	£	£	£	£
Balance Brought Forward	0	0	0	0	0	6,703	0
SDNPA held contributions	0	0	0	0	0	0	0
Total Receipts	0	0	0	0	6,672	31,455	47,888
Interest	0	0	0	0	31	0	0
Monitoring Fee Deduction	0	0	0	0	0	2,189	1,059
Total Expenditure	0	0	0	0	0	35,969	46,829
<b>Balance Remaining</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,703</b>	<b>0</b>	<b>0</b>
Commitments	0	0	0	0	0	0	0
Uncommitted Balance	0	0	0	0	0	0	0

This contribution has been taken on the understanding that it will be passed onto the Solent Recreation Mitigation Partnership. This has now been formally agreed by the PUSH authorities and CDC. Test Valley BC is the central “banker” authority for the Partnership and money is now being passed on to them to help fund up to five education and ranger posts Solent-wide.

Natural England advised on 28th October 2013 that all net increases in dwellings will have an impact in combination and so even one new dwelling will have to contribute to the Solent wide scheme.

Recreation Disturbance SRMP - Spending officer: Tom Day

## Recreation Disturbance Mitigation – Pagham Harbour

Pagham Harbour							
	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
	£	£	£	£	£	£	£
Balance Brought Forward	0	0	0	0	0	0	0
SDNPA held contributions	0	0	0	0	0	0	0
Total Receipts	0	0	0	0	0	0	11,090
Interest	0	0	0	0	0	0	44
Monitoring Fee Deduction	0	0	0	0	0	0	0
Total Expenditure	0	0	0	0	0	0	0
<b>Balance Remaining</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,134</b>
Commitments	0	0	0	0	0	0	0
Uncommitted Balance	0	0	0	0	0	0	0

A joint Strategic Scheme of Mitigation for developments in Chichester and Arun districts has been agreed based on a 0.5FTE warden post at RSPB Pagham. Contributions to fund this in perpetuity are collected by both authorities and will be used to fund the scheme from winter 16-17 onwards. Some other services such as educational activities and procedures and monitoring are planned to be bought in from the SRMP under a Service Level Agreement.

Recreation Disturbance Pagham - Spending officer: Tom Day

## 6. Waste and Recycling

<b>Waste and Recycling</b>							
	<b>2009/10</b>	<b>2010/11</b>	<b>2011/12</b>	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Balance Brought Forward	0	855	6,939	6,099	22,608	15,487	9,332
SDNPA held contributions	0	0	0	0	0	0	0
Total Receipts	900	6,404	15,291	24,955	0	0	18,110
Interest	0	0	22	164	176	107	84
Monitoring Fee Deduction	45	320	726	1,248	0	0	905
Total Expenditure	0	0	15,427	7,363	7,297	6,263	14,717
<b>Balance Remaining</b>	<b>855</b>	<b>6,939</b>	<b>6,099</b>	<b>22,608</b>	<b>15,487</b>	<b>9,332</b>	<b>11,903</b>
Commitments	0	0	0	0	0	0	0
Uncommitted Balance	0	0	0	0	0	0	0

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Cabinet agreed in July 2011 that the provision and replacement of bins should be the responsibility of occupiers of domestic premises. Therefore developers are no longer asked for contributions towards the cost of waste and recycling bin provision. There is currently £11,903 remaining in the budget from agreements prior to this date, which will be spent on new waste and recycling bins for those developments from which the contributions were made when the individual properties are occupied in accordance with the Council's obligations under those agreements. £8,392 is due to come in for Agreements that have been signed, but either the development has not commenced or houses within a development have not been occupied.

Recycling - Spending officer: Bob Riley

Payments have been made from the Commitments and Pending payments section of the above table towards projects associated with the following planning applications:

Parish/ Planning Ref	Name/No	Received £	Spent £	Allocated £	Expiry Date	Remaining £	5% Fee £
FB/09/02431/OUT	Salthill Road, Fishbourne	1,197.06	0.00	0.00	11-Jun-20 *	1,137.21	59.85
<b>Projects Information</b>							
Spending officer - Bob Riley. Money received 11/06/15. May 2016: No money spent yet.							
CCN/10/03490/FUL	Roussillon Barracks Broyle Road	15,455.88	14,683.09	0.00	17-Aug-22	0.00	772.79
<b>Projects Information</b>							
Spending officer: Bob Riley. All monies now spent.							
CCN/08/03533/OUT	Graylingwell Hospital College Lane	33,716.57	21,491.95	0.00	25-Nov-19	10,538.79	1,685.83
<b>Projects Information</b>							
Spending officer: Bob Riley. May 2016: Total spend is £21,491.95							



## 7. CCTV/Car Parks

CCTV/Car Parks							
	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
	£	£	£	£	£	£	£
Balance Brought Forward	29,399	89,506	59,577	58,187	58,855	11,255	11,352
SDNPA held contributions	0	0	0	0	0	0	0
Total Receipts	72,216	0	0	0	0	0	0
Interest	0	0	211	668	321	97	90
Monitoring Fee Deduction	0	0	0	0	0	0	0
Total Expenditure	12,109	29,929	1,601	0	47,921	0	0
<b>Balance Remaining</b>	<b>89,506</b>	<b>59,577</b>	<b>58,187</b>	<b>58,855</b>	<b>11,255</b>	<b>11,352</b>	<b>11,442</b>
Commitments	0	0	0	0	0	0	0
Uncommitted Balance	0	0	0	0	0	0	0

Payments have been made from the Commitments and Pending payments section of the above table towards projects associated with the following planning applications:

Parish/ Planning Ref	Name/No	Received £	Spent £	Allocated £	Expiry Date	Remaining £	5% Fee £
PW/06/05235/FUL	Exchange House Station Road	6,694.49	0.00	0.00	08-Oct-17	6,694.49	0.00

### Projects Information

Spending officer: Tania Murphy – CCTV/Car Parks. Projects identified: The agreement states that the allocation is to be used towards measures in the Petworth Parking Strategy at the discretion of the Council. £5000.00 received following enforcement action. Interest on the payment received 8 Oct 2012 - £1694.49. Feb 2016: The authority currently holds accreditation under the British Parking Association Safer Parking Award for the city car parks and would like to extend this to cover all rural car parks. A recent initial assessment of the car parks in Petworth has provided some indication of the works required to improve the visitor experience. These works include lining and signing improvements and will be undertaken before June 2016 using this allocated sum. May 2016: No change. Improvements to be undertaken before June 2016.

CCN/05/00430/FUL	Shippams Factory (Roman Quarter) And Social Club East	30,099.00	20,485.00	0.00	20-Aug-18	9,614.00	0.00
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**Projects Information**

Spending officer: Tania Murphy, CCTV/Car Parks. Projects identified: The provision of a wall mounted CCTV camera positioned on the corner of one of the properties in Roman Quarters which views East Walls in both directions. May 2016: Legal confirmed that the relevant license was granted on the above site for CCTV delivery (in August 2010). The 106 contribution has therefore achieved its objective to the degree the Council is able to ensure that and with this license the physical works (BT control cabinet, power supply, camera and mount) are fully legitimised. Feb 2016: Camera 6117 was installed. April 2016: Contact to be made with the developer to ascertain whether agreement can be given to the remaining balance being included within the budget for future replacement or maintenance of the camera. May 2016: Developer has requested that the balance of funds, plus any interest be returned to them now that the works have been completed. This will be arranged as soon as practicable.

CCE/04/03596/FUL	Land To The East Of East Walls East Walls East Walls	72,216.00	71,775.00	0.00	15-Dec-19	441.00	0.00
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**Projects Information**

Spending officer: Tania Murphy, CCTV/Car Parks. Projects identified: Installation of two new CCTV cameras at the Eastgate retail and housing development and relocation of the existing CCTV camera in New Park Road car park to cover the new parking area. March 2016: Camera 6117 was installed. April 2016: Contact to be made with the developer to ascertain whether agreement can be given to the remaining balance being included within the budget for future replacement or maintenance of the camera. May 2016: Spending officer has written to the developer to seek permission about how the remaining balance is used. Awaiting response.

## 8. Sustainable Transport

<b>Sustainable Transport</b>							
	<b>2009/10</b>	<b>2010/11</b>	<b>2011/12</b>	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Balance Brought Forward	48,071	41,371	41,371	41,521	41,998	42,386	42,753
SDNPA held contributions	0	0	0	0	0	0	0
Total Receipts	0	0	0	0	0	0	0
Interest	0	0	150	477	388	367	336
Monitoring Fee Deduction	0	0	0	0	0	0	0
Total Expenditure	6,700	0	0	0	0	0	526
<b>Balance Remaining</b>	<b>41,371</b>	<b>41,371</b>	<b>41,521</b>	<b>41,998</b>	<b>42,386</b>	<b>42,753</b>	<b>42,563</b>
Commitments	0	0	0	0	0	0	0
Uncommitted Balance	0	0	0	0	0	0	0

Approval has been given for up to £20,000 to be spent from S106 Sustainable Transport funding towards securing a pedestrian and cycle route from Ferry Corner to Medmerry, with the final sum and payment arrangements to be subject to agreement by the Executive Director in consultation with the Cabinet Member for Housing and Planning. The RSPB initiated this idea and have been pursuing additional funding sources since they became aware they would be managing Medmerry and Pagham. To date funding from WSCC and Sustrans has not been forthcoming so alternative sources are being considered.

A feasibility study to provide a shared use path through Jubilee Gardens at a cost of £526 has been carried out. Stakeholders have been consulted and have agreed the proposal. CDC is currently waiting for detailed costings from SSE to move a lamp post before detailed drawings are drawn up and permissions obtained from WSCC.

## 9. Park and Ride Car Parks

Park and Ride							
	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
	£	£	£	£	£	£	£
Balance Brought Forward	153,675	146,789	137,127	128,585	114,820	110,923	106,221
SDNPA held contributions	0	0	0	0	0	0	0
Total Receipts	0	0	0	6,694	0	0	0
Interest	0	0	465	1,389	1,038	936	808
Monitoring Fee Deduction	0	0	0	0	0	0	0
Total Expenditure	6,885	9,663	9,007	21,848	4,935	5,638	7,825
<b>Balance Remaining</b>	<b>146,789</b>	<b>137,127</b>	<b>128,585</b>	<b>114,820</b>	<b>110,923</b>	<b>106,221</b>	<b>99,204</b>
Commitments	0	0	0	0	0	0	0
Uncommitted Balance	0	0	0	0	0	0	0

The commuted sums received for Park and Ride schemes were given in perpetuity for use when parking in Chichester becomes pressurised due to a larger domestic and working population.

Chichester District Council currently provides a Park and Ride service for visitors, shoppers and commuters, which runs during the period leading up to Christmas only. There is, however, no permanent Park and Ride facility within Chichester District at present. There are several successful Park and Ride schemes operating nationally - any Park and Ride scheme must be planned so as to encourage use in preference to driving into the centre, whilst at the same time providing for the needs of those who genuinely require provision closer to the centre.

The Chichester District Car Parking Strategy 2010 – 2020 will play a role in managing growth in car use. The Car Park Strategy indicates that if spare capacity in the city's car parks falls below a specified level, the need to introduce Park and Ride should be

considered. Should this situation arise, a review of the Local Plan may be required in order to revise the transport strategy for the city and identify potential Park and Ride sites.

Capacity is reviewed within CDC owned car parks on a weekly basis and the capacity figures are included within the performance monitoring of Parking Services. Currently these figures reflect that the capacity is well within the acceptable range.

The Chichester District Car Park Strategy is being reviewed this year and part of that review will consider the potential need for a permanent Park and Ride facility within Chichester. This will be considered alongside the development proposals within the Local Plan.

## 10. Other Organisations

Other Orgs							
	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
	£	£	£	£	£	£	£
Balance Brought Forward	0	0	0	0	0	49,118	0
SDNPA held contributions	0	0	0	0	0	0	0
Total Receipts	0	0	0	0	51,703	0	700
Interest	0	0	0	0	0	0	0
Monitoring Fee Deduction	0	0	0	0	2,585	0	0
Total Expenditure	0	0	0	0	0	49,118	0
<b>Balance Remaining</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>49,118</b>	<b>0</b>	<b>700</b>

The sum of £700 was received for a reptile relocation contribution in relation to the Romans Mead/Mosse Gardens at Fishbourne (planning application ref: 15/02331/FUL) and will be transferred over to the Brook Meadow Conservation Group during the next financial year.

## 11. West Sussex County Council

Summary of Schemes Completed (since 2012/13 where Section 106 has contributed towards delivery)

### Chichester North CLC

Service Group	Parish	Planning Application	Site Address	Project Name	Amount Committed	Spent Date
Education	Loxwood	LX/5855/07	Hall Hurst Farm, Guildford Road, Loxwood, Billingshurst, West Sussex, RH14 0SA	<b>Loxwood Primary School</b>	£25,000	01-Jan-2013
					<b>Total: £25,000</b>	
	Easebourne	EB/2999/04	Budgenor Lodge, Dodsley Lane, Easebourne, Midhurst, West Sussex	<b>Midhurst Primary and Easebourne Primary</b>	£49,297	01-Jan-2013
					<b>Total: £49,297</b>	
	Lavant	LV/1497/08	Land west of Meadow Lodge and Meadow Lodge, Lavant, Chichester, West Sussex	<b>St Richards Primary - Basic needs extension</b>	£63,856	01-Jan-2014
					<b>Total: £63,856</b>	
	Boxgrove	BX/5085/10	Land At Windmill Park, Tinwood Lane, Halnaker, Boxgrove, Chichester, West Sussex, PO18 0NF	<b>St Richards School</b>	£60,022	01-Jan-2015
					<b>Total: £60,022</b>	

	Loxwood	LX/5855/07	Hall Hurst Farm, Guildford Road, Loxwood, Billingshurst, West Sussex, RH14 0SA	<b>The Weald School</b>	£51,126	01-Jan-2013
					<b>Total: £51,126</b>	
					<b>Total Education: £249,301</b>	
<b>Fire Service</b>	Boxgrove	BX/5085/10	Land At Windmill Park, Tinwood Lane, Halnaker, Boxgrove, Chichester, West Sussex, PO18 0NF	<b>Smoke Alarm Project</b>	£607	31-Mar-2015
	Harting	HT/1474/07	The Forge, Elsted Road, South Harting, Petersfield, West Sussex, GU31 5LD		£352	31-Mar-2015
	Lavant	LV/3912/11	Hunters Rest, Lavant Road, Chichester, West Sussex, PO19 5RD		£516	31-Mar-2015
	Lavant	LV/1497/08	Land west of Meadow Lodge and Meadow Lodge, Lavant, Chichester, West Sussex		£711	31-Mar-2015
	Loxwood	LX/5855/07	Hall Hurst Farm, Guildford Road, Loxwood, Billingshurst, West Sussex, RH14 0SA		£349	31-Mar-2015
	Midhurst	MI/1307/07	The Angel Hotel, North Street, Midhurst, West Sussex		£304	31-Mar-2015
	Petworth	PW/797/08	Downview and Ridge House, Station Road, Petworth, West Sussex, GU28 0ES		£331	31-Mar-2015
						<b>Total : £3,170</b>
					<b>Total Fire Service: £3,170</b>	
<b>Highways</b>	Harting	HT/1474/07	The Forge, Elsted Road, South Harting, Petersfield, West Sussex, GU31 5LD	<b>South Harting Sq. - Junction Improvement</b>	£27,623	14-Oct-2015
					<b>Total: £27,623</b>	

	Kirdford	KD/3095/03	Kirdford Growers Ltd, Village Road, Kirdford, Billingshurst, West Sussex	<b>Kirdford Improvement Schemes</b>	£33,782	09-Jan-2012
					<b>Total: £33,782</b>	
					<b>Total Highways: £61,405</b>	
<b>Libraries</b>	Boxgrove	BX/5085/10	Land At Windmill Park, Tinwood Lane, Halnaker, Boxgrove, Chichester, West Sussex, PO18 0NF	<b>Chichester Library - RFID Terminals</b>	£4,974	01-Jan-2012
	Lavant	LV/1497/08	Land west of Meadow Lodge and Meadow Lodge, Lavant, Chichester, West Sussex		£6,252	01-Jan-2012
					<b>Total: £11,226</b>	
	Petworth	PW/797/08	Downview and Ridge House, Station Road, Petworth, West Sussex, GU28 0ES	<b>Petworth Library - RFID Terminals</b>	£3,459	01-Mar-2013
					<b>Total: £3,459</b>	
					<b>Total Libraries: £14,685</b>	
					<b>Total spend within CLC: £328,562</b>	



## Chichester South CLC

Service Group	Parish	Planning Application	Site Address	Project Name	Amount Committed	Spent Date
Education	Chidham and Hambrook	CH/1013/10	Land At, 30, The Avenue, Hambrook, Chichester, West Sussex, PO18 8TY	<b>Bosham temporary accommodation</b>	£36,123	01-Jan-2014
					<b>Total.: £36,123</b>	
	Fishbourne	FB/2350/01	Sadlers Show Ponies, Sadlers, Clay Lane, Fishbourne, West Sussex	<b>Chichester HS for Boys</b>	£58,873	01-Jan-2015
					<b>Total : £58,873</b>	
	Westhampnett	WH/1070/04	Site adjacent to Devils Rush, Stane Street, Westhampnett, West Sussex	<b>Chichester High School for Boys sports hall</b>	£9,118	01-Jan-2013
					<b>Total: £9,118</b>	
	Chichester	CC/2510/06	10-12, Fishbourne Road East, Chichester, West Sussex, PO19 3HX	<b>Fordwater Special</b>	£29,013	01-Jan-2013
					<b>Total: £29,013</b>	
	Tangmere	TG/4577/07	Former Fire Depot, City Fields Way, Tangmere, Chichester, West Sussex, PO20 2FY	<b>Lancastrian Infants School</b>	£20,000	01-Jan-2013
					<b>Total: £20,000</b>	
	Chichester	CC/1527/07	Osborne House, Stockbridge Road, Chichester, West Sussex	<b>Parklands Primary Extension</b>	£58,860	01-Jan-2014
	Chichester	CC/2417/09	34, Hay Road, Chichester, West Sussex, PO19 8BE		£32,263	01-Jan-2014
	Fishbourne	FB/994/10	Land North Of, Clay Lane, Fishbourne, West Sussex		£87,554	01-Jan-2014
					<b>Total: £178,677</b>	
Appledram	AP/1441/09	Land adjacent to, 91, Birdham Road, Donnington, Chichester, West Sussex, PO20 7DU	<b>St Richards - Basic needs extension</b>	£19,765	01-Jan-2014	

	Chichester	CC/3596/04	Unit C, Eastgate Square, East Walls, Chichester, West Sussex		£43,340	01-Jan-2014
	Chichester	CC/4483/07	Byten, South Pallant, Chichester, West Sussex, PO19 1SY		£1,201	01-Jan-2014
	Chichester	CC/4727/07	Theatre Place, Theatre Lane, Chichester, West Sussex		£6,003	01-Jan-2014
	Fishbourne	FB/5319/07	Land South Of Caspian Close, Caspian Close, Fishbourne, West Sussex		£14,119	01-Jan-2014
					<b>Total: £84,428</b>	
	Chichester	CC/3596/04	Unit C, Eastgate Square, East Walls, Chichester, West Sussex	<b>St Richards Primary - Basic needs extension</b>	£22,737	01-Jan-2014
	Chichester	CC/4532/07	10, South Pallant, Chichester, West Sussex		£7,203	01-Jan-2014
					<b>Total : £29,940</b>	
	Birdham	BI/5640/07	Longmeadow, Main Road, Birdham, Chichester, West Sussex, PO20 7HS	<b>St Richards School Spent</b>	£42,126	01-Jan-2015
					<b>Total: £42,126</b>	
	Selsey	SY/837/00	Pye Land, Selsey, West Sussex	<b>The Seal and Medmerry Improvement works</b>	£131,432	01-Jan-2014
					<b>Total: £131,432</b>	
					<b>Total Education: £619,730</b>	
<b>Fire Service</b>	Chichester	CC/1276/09	Site of Former, Chichester High School for Girls, Stockbridge Road, Chichester, West Sussex	<b>Clan RTA rescue cutting equipment Southern Area</b>	£1,295	15-Mar-2016
	Chichester	CC/1527/07	Osborne House, Stockbridge Road, Chichester, West Sussex		£1,262	15-Mar-2016
	Chidham and Hambrook	CH/4314/09	Marshalls Mono Limited, Broad Road, Hambrook, Chidham, West Sussex, PO18 8RG		£1,437	15-Mar-2016
					<b>Total: £3,994</b>	
	Chichester	CC/4181/13	The Chequers, 203, Oving Road, Chichester, West Sussex, PO19 7ER	<b>Community Fire Safety - Chichester</b>	£225	15-Mar-2016

					<b>Total: £225</b>	
	Chidham and Hambrook	CH/1093/13	Land North Of The Willows, Hambrook Hill South, Hambrook, Chidham, West Sussex	<b>Community Fire Safety - Chidham</b>	£229	15-Mar-2016
					<b>Total: £229</b>	
	Fishbourne	FB/994/10	Land North Of, Clay Lane, Fishbourne, West Sussex	<b>Community Fire Safety - Fishbourne</b>	£940	15-Mar-2016
					<b>Total: £940</b>	
	Tangmere	TG/797/14	Land To North East Of, Tangmere Military Aviation Museum, Gamecock Terrace, Tangmere, Chichester, West Sussex	<b>Community Fire Safety - Tangmere</b>	£2,986	15-Mar-2016
	Tangmere	TG/4577/07	Former Fire Depot, City Fields Way, Tangmere, Chichester, West Sussex, PO20 2FY		£1,770	15-Mar-2016
					<b>Total: £4,756</b>	
	West Wittering	WW/3286/13	Land North Of, Chaucer Drive, West Wittering, West Sussex	<b>Community Fire Safety - West Wittering</b>	£975	15-Mar-2016
					<b>Total: £975</b>	
	Westbourne	WE/1464/07	Chantry Hall, Foxbury Lane, Westbourne, Emsworth, West Sussex	<b>Community Fire Safety - Westbourne</b>	£853	15-Mar-2016
					<b>Total : £853</b>	
	Appledram	AP/1441/09	Land adjacent to, 91, Birdham Road, Donnington, Chichester, West Sussex, PO20 7DU	<b>Smoke Alarm Project</b>	£203	31-Mar-2015
	Birdham	BI/5640/07	Longmeadow, Main Road, Birdham, Chichester, West Sussex, PO20 7HS		£481	01-Jan-2015
	Chichester	CC/859/09	Mainline Tavern, 35, Whyke Road, Chichester, West Sussex, PO19 7AW		£274	31-Mar-2015
	Chichester	CC/4727/07	Theatre Place, Theatre Lane, Chichester, West Sussex		£99	31-Mar-2015
	Chichester	CC/4532/07	10, South Pallant, Chichester, West Sussex		£119	31-Mar-2015
	Chichester	CC/4483/07	Byten, South Pallant, Chichester, West Sussex, PO19 1SY		£20	31-Mar-2015

Chichester	CC/4456/11	Former Chichester High School For Girls, 24, Stockbridge Road, Chichester, West Sussex, PO19 8EF	£482	31-Mar-2015
Chichester	CC/3992/06	79, 81, 91, Spitalfield Lane, Chichester, West Sussex, PO19 6SJ	£131	31-Mar-2015
Chichester	CC/2512/07	The Yard, Orchard Street, Chichester, West Sussex	£74	31-Mar-2015
Chichester	CC/2417/09	34, Hay Road, Chichester, West Sussex, PO19 8BE	£777	31-Mar-2015
Chichester	CC/106/12	The Regnum Club, 45A, South Street, Chichester, West Sussex, PO19 1DS	£110	31-Mar-2015
Chidham and Hambrook	CH/1013/10	Land At, 30, The Avenue, Hambrook, Chichester, West Sussex, PO18 8TY	£365	31-Mar-2015
Donnington	D/1198/11	Selsey Tram, Stockbridge Road, Chichester, West Sussex, PO19 8SJ	£356	31-Mar-2015
Donnington	D/4732/07	Stockbridge Garage, 1, Birdham Road, Donnington, Chichester, West Sussex, PO19 8TA	£245	31-Mar-2015
East Wittering	EW/1795/07	Land on Corner of Stocks Lane and, Bracklesham Lane, Bracklesham, Chichester, West Sussex	£276	31-Mar-2015
East Wittering	EW/5640/06	Land East Of, 32, Middleton Close, Bracklesham, Chichester, West Sussex, PO20 8SR	£56	31-Mar-2015
East Wittering	EWB/2461/12	Land North East Of, Beech Avenue, Bracklesham Bay, Chichester, West Sussex	£933	31-Mar-2015
Fishbourne	FB/1793/07	Land West of 1, 3, 5, 7, and 11, Newport Drive, Fishbourne, Chichester, West Sussex	£212	31-Mar-2015
Fishbourne	FB/2278/13	Land East & South-East of, Follis Gardens, Fishbourne, West Sussex	£379	31-Mar-2015
Fishbourne	FB/5319/07	Land South Of Caspian Close, Caspian Close, Fishbourne, West Sussex	£151	31-Mar-2015

	Hunston	HN/2692/12	Northmark, Felbridge Drive, Outram Way, Hunston, Chichester, West Sussex, PO20 1NR		£290	31-Mar-2015
	Selsey	SY/2326/07	45, High Street, Selsey, Chichester, West Sussex		£78	31-Mar-2015
	Selsey	SY/1277/07	71-73, High Street, Selsey, West Sussex		£66	31-Mar-2015
	Selsey	SY/1273/07	The Workshop and Land, Lewis Road, Selsey, West Sussex		£66	31-Mar-2015
	Southbourne	SB/5003/07	Land rear of, 24-28, The Drive, Southbourne, Emsworth, Hampshire, PO10 8JP		£138	31-Mar-2015
	Westbourne	WE/1208/08	Abbeyfield House, 30, Crockford Road, Westbourne, Emsworth, West Sussex, PO10 8TW		£112	31-Mar-2015
					<b>Total S106 contribution towards: Smoke Alarm Project: £6,493</b>	
					<b>Total Fire Service: £18,465</b>	
<b>Highways</b>	Selsey	SY/837/00	Pye Land, Selsey, West Sussex	<b>2 SID's for Selsey Town Council</b>	£5,178	16-Apr-2012
					<b>Total: £5,178</b>	
	Chichester	CC/3446/06	Chichester Post Office, 10, West Street, Chichester, West Sussex, PO19 1AB	<b>20's Plenty - Chichester</b>	£39,657	25-Sep-2014
					<b>Total: £39,657</b>	
	Chichester	CC/430/05	42, 43, 45 and Social Club, East Street, Chichester, West Sussex	<b>20's Plenty Chichester City</b>	£120,000	18-Jul-2013
					<b>Total: £120,000</b>	
	Westbourne	WE/1464/07	Chantry Hall, Foxbury Lane, Westbourne, Emsworth, West Sussex	<b>20's plenty - Westbourne</b>	£7,520	04-Jan-2015
	Westbourne	WE/2082/07	Sindles Farm, Aldsworth, Westbourne, West Sussex		£8,517	01-Jan-2015
					<b>Total: £16,037</b>	

Birdham	BI/475/12	Chichester Marina, Lock Lane, Birdham, Chichester, West Sussex, PO20 7EJ	<b>Birdham Bus Stops</b>	£5,543	18-May-2015
				<b>Total: £5,543</b>	
Chichester	CC/5262/07	Sainsburys Supermarkets Limited, Westhampnett Road, Chichester, West Sussex, PO19 7YR	<b>Bus Route 99 Chichester to Petworth</b>	£24,150	01-Jan-2012
				<b>Total : £24,150</b>	
Chichester	CC/81/04	The Bedford Hotel, 36/37, Southgate, Chichester, West Sussex	<b>Bus Stop Improvements - Chichester City</b>	£6,038	16-Jun-2014
Chichester	CC/430/05	42, 43, 45 and Social Club, East Street, Chichester, West Sussex		£22,004	16-Jun-2014
Chichester	CC/3926/05	The Bedford Hotel, 36/37, Southgate, Chichester, West Sussex		£3,808	16-Jun-2014
Chichester	CC/3446/06	Chichester Post Office, 10, West Street, Chichester, West Sussex, PO19 1AB		£42,877	16-Jun-2014
Chichester	CC/3271/04	Land at, Walcot, North Walls, Chichester, West Sussex		£10,650	16-Jun-2014
Chichester	CC/2447/04	Hair and Rossi Beauty, First and Second Floors, 68, North Street, Chichester, West Sussex		£2,010	16-Jun-2014
Chichester	CC/1607/03	Salvation Army Hall, Orchard Street, Chichester, West Sussex		£6,096	16-Jun-2014
				<b>Total: £93,483</b>	
Chichester	CC/106/12	The Regnum Club, 45A, South Street, Chichester, West Sussex, PO19 1DS		<b>Cathedral Way Junction Improvements</b>	£5,012
Chichester	CC/1276/09	Site of Former, Chichester High School for Girls, Stockbridge Road, Chichester, West Sussex	£46,000		13-Jan-2015
Chichester	CC/166/06	Little London Car Park, St Martins Street, Chichester, West Sussex	£3,835		13-Jan-2015
Chichester	CC/2510/06	10-12, Fishbourne Road East, Chichester, West Sussex, PO19 3HX	£28,665		13-Jan-2015

	Chichester	CC/3182/03	Tesco Stores Limited, Fishbourne Road (East), Chichester, West Sussex, PO19 3JT		£170,000	13-Jan-2015
	Chichester	CC/3446/06	Chichester Post Office, 10, West Street, Chichester, West Sussex, PO19 1AB		£17,111	13-Jan-2015
	Chichester	CC/3596/04	Unit C, Eastgate Square, East Walls, Chichester, West Sussex		£38,573	13-Jan-2015
					<b>Total: £309,196</b>	
	Chichester	CC/2512/07	The Yard, Orchard Street, Chichester, West Sussex	<b>Chichester Car Club</b>	£3,088	11-Jun-2015
					<b>Total: £3,088</b>	
	Chichester	CC/4817/05	St Richards Hospital, Spitalfield Lane, Chichester, West Sussex, PO19 6SE	<b>Chichester City Streetscape Improvements</b>	£19,777	18-May-2015
	Chichester	CC/876/05	St Georges Hall, Cleveland Road, Chichester, West Sussex		£114	18-May-2015
					<b>Total: £19,891</b>	
	Chichester	CC/1970/05	91 to 95, Broyle Road, Chichester, West Sussex	<b>Cycle Link - Winterbourne Road to Graylingwell</b>	£9,240	31-Mar-2015
	Chichester	CC/1516/03	Ambulance Headquarters, Summersdale Road, Chichester, West Sussex		£16,260	31-Mar-2015
	Chichester	CC/1430/03	Ambulance Headquarters, Summersdale Road, Chichester, West Sussex		£4,500	17-Jul-2013
					<b>Total: £30,000</b>	
	Fishbourne	FB/5319/07	Land South Of Caspian Close, Caspian Close, Fishbourne, West Sussex	<b>Footway Improvement - Blackboy Lane/Clay Lane</b>	£7,995	14-Oct-2015
	Fishbourne	FB/994/10	Land North Of, Clay Lane, Fishbourne, West Sussex		£3,200	14-Oct-2015
				<b>Total: £11,195</b>		

	Chichester	CC/3533/08	Graylingwell Hospital, College Lane, Chichester, West Sussex	<b>Graylingwell Traffic Management Works Consultation</b>	£10,000	01-Jan-2014
					<b>Total: £10,000</b>	
	Oving	O/1117/05	Littlemead School, Tangmere Road, Tangmere, West Sussex	<b>Hard standing and bus poles</b>	£1,000	16-Oct-2015
					<b>Total: £1,000</b>	
	Chichester	CC/1527/07	Osborne House, Stockbridge Road, Chichester, West Sussex	<b>MOVA - Stockbridge Road</b>	£3,000	01-Dec-2012
					<b>Total: £3,000</b>	
	Selsey	SY/1188/06	St Wilfreds Walk, 110, High Street, Selsey, Chichester, West Sussex	<b>New footway on Chichester Road</b>	£7,800	01-Jun-2013
	Selsey	SY/1273/07	The Workshop and Land, Lewis Road, Selsey, West Sussex		£4,167	16-Oct-2015
	Selsey	SY/1277/07	71-73, High Street, Selsey, West Sussex		£6,525	16-Oct-2015
	Selsey	SY/1638/07	165, High Street, Selsey, Chichester, West Sussex		£13,390	16-Oct-2015
	Selsey	SY/2326/07	45, High Street, Selsey, Chichester, West Sussex		£2,600	16-Oct-2015
	Selsey	SY/2350/04	Land east of Chichester Road, Selsey, West Sussex		£6,660	31-Mar-2014
					<b>Total: £41,142</b>	
	Chichester	CC/876/05	St Georges Hall, Cleveland Road, Chichester, West Sussex		<b>SRTS - Canterbury Close, Chichester</b>	£4,143
					<b>Total: £4,143</b>	
	Chichester	CC/1970/05	91 to 95, Broyle Road, Chichester, West Sussex	<b>School Safety Zone - Jessie Young Husband School</b>	£15,769	03-Feb-2015
					<b>Total: £15,769</b>	
	East Wittering	EWB/3749/12	Former Depot Site, Piggery Hall Lane, East Wittering, West Sussex, PO20 8PX	<b>TRO - Piggery Hall Lane</b>	£5,453	16-Apr-2015
					<b>Total: £5,453</b>	



	Westhampnett	WH/3103/00	Land north of, Stane Street, Westhampnett, West Sussex	<b>Travel Plan Monitoring and Advice</b>	£5,000	01-Jan-2012
					<b>Total: £5,000</b>	
					<b>Total Highways: £762,926</b>	
<b>Libraries</b>	Appledram	AP/1441/09	Land adjacent to, 91, Birdham Road, Donnington, Chichester, West Sussex, PO20 7DU	<b>Chichester Library</b>	£1,790	31-Mar-2015
	Chichester	CC/1046/05	21, Adelaide Road, Chichester, West Sussex		£605	31-Mar-2015
	Chichester	CC/106/12	The Regnum Club, 45A, South Street, Chichester, West Sussex, PO19 1DS		£906	31-Mar-2015
	Chichester	CC/2361/02	. 13 Fishbourne Road East West Sussex		£1,350	31-Mar-2015
	Donnington	D/1198/11	Selsey Tram, Stockbridge Road, Chichester, West Sussex, PO19 8SJ		£2,864	31-Mar-2015
	Donnington	D/4732/07	Stockbridge Garage, 1, Birdham Road, Donnington, Chichester, West Sussex, PO19 8TA		£2,190	31-Mar-2015
	Hunston	HN/2692/12	Northmark, Felbridge Drive, Outram Way, Hunston, Chichester, West Sussex, PO20 1NR		£2,570	31-Mar-2015
					<b>Total: £12,275</b>	
	Chichester	CC/4727/07	Theatre Place, Theatre Lane, Chichester, West Sussex	<b>Chichester Library - RFID Terminals</b>	£885	01-Jan-2012
	Chichester	CC/4532/07	10, South Pallant, Chichester, West Sussex		£1,063	01-Jan-2012
	Chichester	CC/4483/07	Byten, South Pallant, Chichester, West Sussex, PO19 1SY		£177	01-Jan-2012
	Chichester	CC/3992/06	79, 81, 91, Spitalfield Lane, Chichester, West Sussex, PO19 6SJ		£5,243	01-Jan-2012
	Chichester	CC/3596/04	Unit C, Eastgate Square, East Walls, Chichester, West Sussex		£5,833	01-Jan-2012

	Chichester	CC/2815/04	St Richards Hospital, Spitalfield Lane, Chichester, West Sussex, PO19 6SE		£4,298	01-Jan-2012
	Chichester	CC/2634/06	21, Adelaide Road, Chichester, West Sussex		£605	01-Jan-2012
	Chichester	CC/2417/09	34, Hay Road, Chichester, West Sussex, PO19 8BE		£6,488	01-Jan-2012
	Chichester	CC/166/06	Little London Car Park, St Martins Street, Chichester, West Sussex		£840	01-Jan-2012
	Fishbourne	FB/5319/07	Land South Of Caspian Close, Caspian Close, Fishbourne, West Sussex		£1,352	01-Jan-2012
	Oving	O/1117/05	Littlemead School, Tangmere Road, Tangmere, West Sussex		£1,180	01-Jan-2012
	Tangmere	TG/4577/07	Former Fire Depot, City Fields Way, Tangmere, Chichester, West Sussex, PO20 2FY		£15,851	01-Jan-2012
	Westhampnett	WH/2738/07	Former Gravel Pit, Stane Street, Westhampnett, West Sussex		£17,974	01-Jan-2012
					<b>Total: £61,789</b>	
	Selsey	SY/2350/04	Land east of Chichester Road, Selsey, West Sussex	<b>Selsey Library - RFID Terminals</b>	£1,172	01-Apr-2012
	Selsey	SY/2326/07	45, High Street, Selsey, Chichester, West Sussex		£823	01-Apr-2012
	Selsey	SY/1534/04	The Manor House, 83, Manor Road, Selsey, West Sussex		£3,024	01-Apr-2012
	Selsey	SY/1277/07	71-73, High Street, Selsey, West Sussex		£609	01-Apr-2012
	Selsey	SY/1273/07	The Workshop and Land, Lewis Road, Selsey, West Sussex		£703	01-Apr-2012
					<b>Total: £6,331</b>	
	East Wittering	EW/1485/01	. Former Pontins Site Western Enelcombe Close Bracklesham Bay West Sussex		<b>Witterings Library - RFID Terminals</b>	£9,264
	East Wittering	EW/1795/07	Land on Corner of Stocks Lane and, Bracklesham Lane, Bracklesham, Chichester, West Sussex	£2,469		01-Apr-2012
	East Wittering	EW/2986/01	Land at Silver Way &, Farm Road, Bracklesham Bay, West Sussex	£8,319		01-Apr-2012

	East Wittering	EW/5640/06	Land East Of, 32, Middleton Close, Bracklesham, Chichester, West Sussex, PO20 8SR		£2,236	01-Apr-2012
					<b>Total : £22,287</b>	
					<b>Total Libraries: £102,682</b>	
					<b>Total spend within CLC: £1,503,804</b>	

Summary of Schemes Unspent (since 2012/13 where Section 106 has contributed towards delivery)

**Chichester North CLC**

Service Group	Parish	Planning Application	Site Address	Amount Paid but Unspent	Amount Allocated to Schemes	Unallocated Funds
<b>Education</b>	Lavant	LV/3912/11	Hunters Rest, Lavant Road, Chichester, West Sussex, PO19 5RD	£60,136	£0	£60,136
	<b>Lavant Totals</b>			<b>£60,136</b>	<b>£0</b>	<b>£60,136</b>
<b>Education Totals</b>				<b>£60,136</b>	<b>£0</b>	<b>£60,136</b>
<b>Highways</b>	East Dean	ED/4257/07	Manor Farm, East Dean Lane, East Dean, Chichester, West Sussex, PO18 0JA	£7,691	£0	£7,691
	<b>East Dean Totals</b>			<b>£7,691</b>	<b>£0</b>	<b>£7,691</b>
	Fernhurst	FH/2054/03	Long Island, Nappers Wood, Fernhurst, Haslemere, West Sussex	£1,776	£0	£1,776
		FH/1955/05	Lower Lodge Farm, Vann Road, Fernhurst, Haslemere, West Sussex	£1,648	£0	£1,648
	<b>Fernhurst Totals</b>			<b>£3,424</b>	<b>£0</b>	<b>£3,424</b>
	Lavant	LV/3912/11	Hunters Rest, Lavant Road, Chichester, West Sussex, PO19 5RD	£61,786	£0	£61,786
		LV/1497/08	Land west of Meadow Lodge and Meadow Lodge, Lavant, Chichester, West Sussex	£12,345	£6,500	£5,845
	<b>Lavant Totals</b>			<b>£74,131</b>	<b>£6,500</b>	<b>£67,631</b>

	Loxwood	LX/5855/07	Hall Hurst Farm, Guildford Road, Loxwood, RH14 0SA	£8,541	£0	£8,541
				£2,280	£0	£2,280
	<b>Loxwood Totals</b>			<b>£10,821</b>	<b>£0</b>	<b>£10,821</b>
	Midhurst	MI/4813/05	Land adjoining, Brisbane House, The Fairway, Midhurst	£12,545	£0	£12,545
		MI/4744/05	L and L Motors Limited, Bepton Road, Midhurst, West Sussex	£800	£0	£800
		MI/4113/04	Land adjacent, 78, Petersfield Road, Midhurst, West Sussex, GU29 9JR	£22,890	£0	£22,890
		MI/2248/06	Land south of, Forest Road, Midhurst, West Sussex	£29,543	£0	£29,543
				£21,000	£21,000	£0
		MI/1307/07	The Angel Hotel, North Street, Midhurst, West Sussex	£17,893	£0	£17,893
	<b>Midhurst Totals</b>			<b>£104,671</b>	<b>£21,000</b>	<b>£83,671</b>
	Petworth	PW/797/08	Downview and Ridge House, Station Road, Petworth, GU28 0ES	£13,930	£0	£13,930
	<b>Petworth Totals</b>			<b>£13,930</b>	<b>£0</b>	<b>£13,930</b>
	<b>Highways Totals</b>			<b>£214,668</b>	<b>£27,500</b>	<b>£187,168</b>
<b>Libraries</b>	Lavant	LV/3912/11	Hunters Rest, Lavant Road, Chichester, West Sussex, PO19 5RD	£4,228	£0	£4,228
	<b>Lavant Totals</b>			<b>£4,228</b>	<b>£0</b>	<b>£4,228</b>
	Midhurst	MI/4113/04	Land adjacent, 78, Petersfield Road, Midhurst, West Sussex, GU29 9JR	£2,880	£0	£2,880
		MI/1307/07	The Angel Hotel, North Street, Midhurst, West Sussex	£3,124	£0	£3,124
	<b>Midhurst Totals</b>			<b>£6,004</b>	<b>£0</b>	<b>£6,004</b>
	<b>Libraries Totals</b>			<b>£10,232</b>	<b>£0</b>	<b>£10,232</b>
	<b>CLC TOTAL</b>			<b>£285,036</b>	<b>£27,500</b>	<b>£257,536</b>

## Chichester South SLC

Service Group	Parish	Planning Application	Site Address	Amount Paid but Unspent	Amount Allocated to Schemes	Unallocated Funds
Education	Chichester	CC/743/15	Street Record, Graylingwell Drive, Chichester, West Sussex	£365,456	£0	£365,456
		CC/4181/13	The Chequers, 203, Oving Road, Chichester, West Sussex, PO19 7ER	£22,745	£0	£22,745
		CC/3533/08	Graylingwell Hospital, College Lane, Chichester, West Sussex	£59,018	£0	£59,018
		CC/3490/10	Roussillon Barracks, Broyle Road, Chichester, West Sussex, PO19 6BL	£12,500	£0	£12,500
				£27,057	£0	£27,057
				£27,778	£0	£27,778
				£108,579	£0	£108,579
		CC/2034/10	The Heritage, Winden Avenue, Chichester, West Sussex	£28,369	£0	£28,369
		CC/106/12	The Regnum Club, 45A, South Street, Chichester, West Sussex, PO19 1DS	£8,801	£0	£8,801
	<b>Chichester Totals</b>			<b>£660,303</b>	<b>£0</b>	<b>£660,303</b>
	Chidham and Hambrook	CH/4314/09	Marshalls Mono Limited, Broad Road, Hambrook, Chidham, West Sussex, PO18 8RG	£131,644	£0	£131,644
				£141,689	£0	£141,689

		CH/1093/13	Land North Of The Willows, Hambrook Hill South, Hambrook, Chidham, West Sussex	£27,068	£0	£27,068
		CH/1013/10	Land At, 30, The Avenue, Hambrook, Chichester, West Sussex, PO18 8TY	£1,000	£0	£1,000
	<b>Chidham and Hambrook Totals</b>			<b>£301,401</b>	<b>£0</b>	<b>£301,401</b>
	Donnington	D/4732/07	Stockbridge Garage, 1, Birdham Road, Donnington, Chichester, West Sussex, PO19 8TA	£22,859	£0	£22,859
	<b>Donnington Totals</b>			<b>£22,859</b>	<b>£0</b>	<b>£22,859</b>
	East Wittering	EWB/2461/12	Land North East Of, Beech Avenue, Bracklesham Bay, Chichester, West Sussex	£87,622	£0	£87,622
		EW/4016/05	Land north of, Middleton Close, Bracklesham Bay, East Wittering, West Sussex	£109,940	£0	£109,940
		EW/2986/01	Land at Silver Way &, Farm Road, Bracklesham Bay, West Sussex	£48,646	£48,646	£0
				£53,960	£53,960	£0
	<b>East Wittering Totals</b>			<b>£300,169</b>	<b>£102,607</b>	<b>£197,562</b>
	Fishbourne	FB/2278/13	Land East & South-East of, Follis Gardens, Fishbourne, West Sussex	£40,954	£0	£40,954
	<b>Fishbourne Totals</b>			<b>£40,954</b>	<b>£0</b>	<b>£40,954</b>
	Hunston	HN/2692/12	Northmark, Felbridge Drive, Outram Way, Hunston, Chichester, West Sussex, PO20 1NR	£7,228	£0	£7,228
				£28,668	£0	£28,668
				£30,855	£0	£30,855
	<b>Hunston Totals</b>			<b>£66,751</b>	<b>£0</b>	<b>£66,751</b>

	Tangmere	TG/797/14	Land To North East Of, Tangmere Military Aviation Museum, Gamecock Terrace, Tangmere, Chichester, West Sussex	£416,188	£0	£416,188
		TG/4058/11	RAF Tangmere, City Fields Way, Tangmere, Chichester, West Sussex, PO20 2WU	£5,995	£0	£5,995
	<b>Tangmere Totals</b>			<b>£422,183</b>	<b>£0</b>	<b>£422,183</b>
	West Wittering	WW/3286/13	Land North Of, Chaucer Drive, West Wittering, West Sussex	£98,626	£0	£98,626
	<b>West Wittering Totals</b>			<b>£98,626</b>	<b>£0</b>	<b>£98,626</b>
<b>Education Totals</b>				<b>£1,913,245</b>	<b>£102,607</b>	<b>£1,810,639</b>
<b>Fire Service</b>	Chichester	CC/743/15	Street Record, Graylingwell Drive, Chichester, West Sussex	£3,575	£0	£3,575
		CC/3533/08	Graylingwell Hospital, College Lane, Chichester, West Sussex	£496	£0	£496
		CC/2034/10	The Heritage, Winden Avenue, Chichester, West Sussex	£744	£744	£0
	<b>Chichester Totals</b>			<b>£4,815</b>	<b>£744</b>	<b>£4,071</b>
	Tangmere	TG/4058/11	RAF Tangmere, City Fields Way, Tangmere, Chichester, West Sussex, PO20 2WU	£247	£0	£247
	<b>Tangmere Totals</b>			<b>£247</b>	<b>£0</b>	<b>£247</b>
<b>Fire Service Totals</b>				<b>£5,062</b>	<b>£744</b>	<b>£4,318</b>
<b>Highways</b>	Appledram	AP/1441/09	Land adjacent to, 91, Birdham Road, Donnington, Chichester, West Sussex, PO20 7DU	£10,106	£0	£10,106
	<b>Appledram Totals</b>			<b>£10,106</b>	<b>£0</b>	<b>£10,106</b>



	Birdham	BI/5640/07	Longmeadow, Main Road, Birdham, Chichester, West Sussex, PO20 7HS	£46,320	£0	£46,320
	<b>Birdham Totals</b>			<b>£46,320</b>	<b>£0</b>	<b>£46,320</b>
	Bosham	BO/3571/06	Britannia Court, Westward Close, Bosham, Chichester, West Sussex	£17,405	£0	£17,405
	<b>Bosham Totals</b>			<b>£17,405</b>	<b>£0</b>	<b>£17,405</b>
	Chichester	CC/954/07	University of Chichester, Bishop Otter Campus, College Lane, Chichester, West Sussex, PO19 6PE	£30,972	£30,972	£0
		CC/859/09	Mainline Tavern, 35, Whyke Road, Chichester, West Sussex, PO19 7AW	£8,440	£0	£8,440
		CC/824/07	Former, Lincac Ace Packaging, Quarry Lane, Chichester, West Sussex	£5,000	£5,000	£0
				£18,629	£18,629	£0
		CC/757/05	9, Church Road, Chichester, West Sussex	£4,451	£0	£4,451
		CC/743/15	Street Record, Graylingwell Drive, Chichester, West Sussex	£125,598	£0	£125,598
				£80,000	£0	£80,000
				£52,000	£0	£52,000
				£10,000	£0	£10,000
		CC/4817/05	St Richards Hospital, Spitalfield Lane, Chichester, West Sussex, PO19 6SE	£131,138	£0	£131,138
	CC/4456/11	Former Chichester High School For Girls, 24, Stockbridge Road, Chichester, West Sussex, PO19 8EF	£14,852	£0	£14,852	
		CC/4181/13	The Chequers, 203, Oving Road, Chichester, West Sussex, PO19 7ER	£16,650	£0	£16,650

		CC/3992/06	79, 81, 91, Spitalfield Lane, Chichester, West Sussex, PO19 6SJ	£28,568	£0	£28,568
		CC/3596/04	Unit C, Eastgate Square, East Walls, Chichester, West Sussex	£38,574	£0	£38,574
				£6,456	£0	£6,456
		CC/3533/08	Graylingwell Hospital, College Lane, Chichester, West Sussex	£79,920	£79,920	£0
		CC/3490/10	Roussillon Barracks, Broyle Road, Chichester, West Sussex, PO19 6BL	£63,941	£0	£63,941
				£60,000	£0	£60,000
				£50,000	£0	£50,000
				£25,000	£25,000	£0
		CC/2634/06	21, Adelaide Road, Chichester, West Sussex	£3,420	£0	£3,420
		CC/2520/10	The Mainline Rooms (Tavern), 35, Whyke Road, Chichester, West Sussex, PO19 7AW	£1,800	£0	£1,800
		CC/2417/09	34, Hay Road, Chichester, West Sussex, PO19 8BE	£77,753	£0	£77,753
		CC/2259/04	Blue Lake Garage, Quarry Lane, Chichester, West Sussex	£1,109	£0	£1,109
		CC/2034/10	The Heritage, Winden Avenue, Chichester, West Sussex	£33,594	£0	£33,594
		CC/1527/07	Osborne House, Stockbridge Road, Chichester, West Sussex	£6,505	£0	£6,505
				£7,388	£0	£7,388
				£3,000	£3,000	£0
		CC/1046/05	21, Adelaide Road, Chichester, West Sussex	£3,420	£0	£3,420
		<b>Chichester Totals</b>		<b>£988,177</b>	<b>£162,521</b>	<b>£825,656</b>

	Chidham and Hambrook	CH/4314/09	Marshalls Mono Limited, Broad Road, Hambrook, Chidham, West Sussex, PO18 8RG	£93,279	£0	£93,279
		CH/1093/13	Land North Of The Willows, Hambrook Hill South, Hambrook, Chidham, West Sussex	£27,846	£0	£27,846
		CH/1013/10	Land At, 30, The Avenue, Hambrook, Chichester, West Sussex, PO18 8TY	£39,685	£0	£39,685
	<b>Chidham and Hambrook Totals</b>			<b>£160,810</b>	<b>£0</b>	<b>£160,810</b>
	Donnington	D/4732/07	Stockbridge Garage, 1, Birdham Road, Donnington, Chichester, West Sussex, PO19 8TA	£12,025	£0	£12,025
		D/1198/11	Selsey Tram, Stockbridge Road, Chichester, West Sussex, PO19 8SJ	£9,237	£0	£9,237
	<b>Donnington Totals</b>			<b>£21,262</b>	<b>£0</b>	<b>£21,262</b>
	East Wittering	EWB/627/07	186, Stocks Lane, East Wittering, Chichester, West Sussex	£10,080	£0	£10,080
		EWB/2461/12	Land North East Of, Beech Avenue, Bracklesham Bay, Chichester, West Sussex	£118,498	£0	£118,498
		EW/5640/06	Land East Of, 32, Middleton Close, Bracklesham, Chichester, West Sussex, PO20 8SR	£15,804	£0	£15,804
		EW/4016/05	Land north of, Middleton Close, Bracklesham Bay, East Wittering, West Sussex	£13,475	£0	£13,475
		EW/2986/01	Land at Silver Way &, Farm Road, Bracklesham Bay, West Sussex	£6,390	£0	£6,390

		EW/1795/07	Land on Corner of Stocks Lane and, Bracklesham Lane, Bracklesham, Chichester, West Sussex	£18,850	£0	£18,850
	<b>East Wittering Totals</b>			<b>£183,097</b>	<b>£0</b>	<b>£183,097</b>
	Fishbourne	FB/994/10	Land North Of, Clay Lane, Fishbourne, West Sussex	£22,750	£22,750	£0
	<b>Fishbourne Totals</b>			<b>£22,750</b>	<b>£22,750</b>	<b>£0</b>
	Hunston	HN/2692/12	Northmark, Felbridge Drive, Outram Way, Hunston, Chichester, West Sussex, PO20 1NR	£34,740	£0	£34,740
	<b>Hunston Totals</b>			<b>£34,740</b>	<b>£0</b>	<b>£34,740</b>
	North Mundham	NM/3529/10	Land West of Unit 1, Chichester Food Park, Bognor Road, Chichester, West Sussex, PO20 1NW	£107,172	£0	£107,172
	<b>North Mundham Totals</b>			<b>£107,172</b>	<b>£0</b>	<b>£107,172</b>
	Sidlesham	SI/3860/09	Easton Farm, Easton Lane, Sidlesham, Chichester, West Sussex, PO20 7NU	£6,485	£0	£6,485
	<b>Sidlesham Totals</b>			<b>£6,485</b>	<b>£0</b>	<b>£6,485</b>
	Southbourne	SB/5003/07	Land rear of, 24-28, The Drive, Southbourne, Emsworth, Hampshire, PO10 8JP	£10,843	£0	£10,843
		SB/1168/07	Former Glebe House, Stein Road, Southbourne, West Sussex	£15,600	£0	£15,600
	<b>Southbourne Totals</b>			<b>£26,443</b>	<b>£0</b>	<b>£26,443</b>
	Tangmere	TG/797/14	Land To North East Of, Tangmere Military Aviation Museum, Gamecock Terrace, Tangmere, Chichester, West Sussex	£160,242	£0	£160,242

		TG/4058/11	RAF Tangmere, City Fields Way, Tangmere, Chichester, West Sussex, PO20 2WU	£17,362	£0	£17,362
	<b>Tangmere Totals</b>			<b>£177,604</b>	<b>£0</b>	<b>£177,604</b>
	West Wittering	WW/3286/13	Land North Of, Chaucer Drive, West Wittering, West Sussex	£117,673	£0	£117,673
	<b>West Wittering Totals</b>			<b>£117,673</b>	<b>£0</b>	<b>£117,673</b>
	Westbourne	WE/1208/08	Abbeyfield House, 30, Crockford Road, Westbourne, Emsworth, West Sussex, PO10 8TW	£4,160	£0	£4,160
	<b>Westbourne Totals</b>			<b>£4,160</b>	<b>£0</b>	<b>£4,160</b>
	Westhampnett	WH/3166/07	Rolls Royce Motor Cars Limited, The Drive, Westhampnett, West Sussex, PO18 0SH	£57,758	£0	£57,758
		WH/2851/06	Rolls Royce Motor Cars Limited, The Drive, Westhampnett, West Sussex, PO18 0SH	£224,050	£0	£224,050
		WH/2738/07	Former Gravel Pit, Stane Street, Westhampnett, West Sussex	£92,621	£0	£92,621
	<b>Westhampnett Totals</b>			<b>£374,429</b>	<b>£0</b>	<b>£374,429</b>
	<b>Highways Totals</b>			<b>£2,298,633</b>	<b>£185,271</b>	<b>£2,113,362</b>
<b>Libraries</b>	Birdham	BI/5640/07	Longmeadow, Main Road, Birdham, Chichester, West Sussex, PO20 7HS	£4,229	£0	£4,229
	<b>Birdham Totals</b>			<b>£4,229</b>	<b>£0</b>	<b>£4,229</b>
	Chichester	CC/4181/13	The Chequers, 203, Oving Road, Chichester, West Sussex, PO19 7ER	£2,040	£0	£2,040
		CC/3533/08	Graylingwell Hospital, College Lane, Chichester, West Sussex	£27,273	£0	£27,273

		CC/3490/10	Roussillon Barracks, Broyle Road, Chichester, West Sussex, PO19 6BL	£10,726	£0	£10,726
		CC/2034/10	The Heritage, Winden Avenue, Chichester, West Sussex	£6,098	£0	£6,098
	<b>Chichester Totals</b>			<b>£46,137</b>	<b>£0</b>	<b>£46,137</b>
	Chidham and Hambrook	CH/1093/13	Land North Of The Willows, Hambrook Hill South, Hambrook, Chidham, West Sussex	£2,426	£0	£2,426
	<b>Chidham and Hambrook Totals</b>			<b>£2,426</b>	<b>£0</b>	<b>£2,426</b>
	East Wittering	EWB/2461/12	Land North East Of, Beech Avenue, Bracklesham Bay, Chichester, West Sussex	£9,646	£0	£9,646
		EW/2986/01	Land at Silver Way &, Farm Road, Bracklesham Bay, West Sussex	£7,500	£7,500	£0
		EW/2818/01	. Church Farm Nursing Home Church Farm Lane West Sussex	£900	£0	£900
	<b>East Wittering Totals</b>			<b>£18,046</b>	<b>£7,500</b>	<b>£10,546</b>
	Fishbourne	FB/994/10	Land North Of, Clay Lane, Fishbourne, West Sussex	£7,852	£0	£7,852
		FB/2350/01	Sadlers Show Ponies, Sadlers, Clay Lane, Fishbourne, West Sussex	£3,715	£0	£3,715
		FB/2278/13	Land East & South-East of, Follis Gardens, Fishbourne, West Sussex	£3,436	£0	£3,436
	<b>Fishbourne Totals</b>			<b>£15,003</b>	<b>£0</b>	<b>£15,003</b>
	Tangmere	TG/797/14	Land To North East Of, Tangmere Military Aviation Museum, Gamecock Terrace, Tangmere, Chichester, West Sussex	£27,086	£0	£27,086

		TG/4058/11	RAF Tangmere, City Fields Way, Tangmere, Chichester, West Sussex, PO20 2WU	£2,081	£0	£2,081
	<b>Tangmere Totals</b>			<b>£29,167</b>	<b>£0</b>	<b>£29,167</b>
	West Wittering	WW/3286/13	Land North Of, Chaucer Drive, West Wittering, West Sussex	£10,318	£0	£10,318
	<b>West Wittering Totals</b>			<b>£10,318</b>	<b>£0</b>	<b>£10,318</b>
	<b>Libraries Totals</b>			<b>£125,326</b>	<b>£7,500</b>	<b>£117,826</b>
<b>Waste/Civic Amenity</b>	Chichester	CC/3490/10	Roussillon Barracks, Broyle Road, Chichester, West Sussex, PO19 6BL	£6,667	£0	£6,667
	<b>Chichester Totals</b>			<b>£6,667</b>	<b>£0</b>	<b>£6,667</b>
	<b>Waste/Civic Amenity Totals</b>			<b>£6,667</b>	<b>£0</b>	<b>£6,667</b>
	<b>CLC TOTAL</b>			<b>£4,348,933</b>	<b>£296,122</b>	<b>£4,052,812</b>

## 12. S106 Payments received from Agreements within SDNP

Application No:	Development Type	Site Address:	Purpose	Non-financial covenants?	Amount Due:	When is payment due?	Specific project or area dictated by S106?	Has Host Authority identified suitable projects? (give brief description)	Amount received:	Date pay. received at SDNPA:
11/03310/FULNP	Res – 89 dwellings	Former St Margarets School, Petersfield Road, Midhurst	Community Facilities (£151,300.39), Education (£65,069), Fire & Rescue (£1,593), Libraries (£15,225), Public Art (£24,109,35), TAD (£91,871)	Y	£325,136.00	Prior to 1 <sup>st</sup> occupation of the 1 <sup>st</sup> dwelling	Education – provision of primary and secondary education to serve the proposed development	Community facilities possibly earmarked for new Midhurst Town council office which will include a community space (subject to a full proposal). CDC are working with a group of representatives linked to the site who are discussing what public art would be most appropriate. No projects yet put forward for county funds.	£349,167.79	17/06/16
11/02717/FULNP	Res – 9 dwellings	The Court House and Courtlea, Rosemary Lane, Petworth	Affordable Housing (£158,400), Library (£2,013), TAD (£7,290), Fire & Rescue (£211), Education (£20,821)	Y	£188,735	On or before commence. except Education : due prior to 1 <sup>st</sup> occupation	Majority of funds for Affordable Housing	Not yet known.	£198,713.64	£83,850.32 received 21/05/14 & £82,850.32 received 20/06/14 & £31,013 received 27/11/14
SDNP/14/06035/FUL	Non-res	Chingford Pond, Barlavington, West Sussex	Ecological Mitigation Contribution	N	£25,000	On or before commence. of development	North Mill project – to mitigate the loss of stream habitat on the Duncton Stream. If delivery of the project is not possible at the trigger point the contribution should be reallocated to the Arun & Rother Connections' project.	N/A	£25,000.00	12/09/13



Application No:	Development Type	Site Address:	Purpose	Non-financial covenants?	Amount Due:	When is payment due?	Specific project or area dictated by S106?	Has Host Authority identified suitable projects? (give brief description)	Amount received:	Date pay. received at SDNPA:
SDNP/14/03338/FUL	Res – 17 units	Former Midhurst Grammar School Site, West of North St, Midhurst	Community Facilities (£29,903), Education (£45,491), Library (£4,759), TAD (£30,900), Fire and Rescue (£540), Public Art (£5,725)	Y	£117,218.00	On or before operative date except Public Art (1 <sup>st</sup> occupation)		Community Facilities contribution ear marked for Midhurst Library project	£111,533.00	26/04/15

### S106 payments secured by S106 but not yet received

Host Authority	Date of Agreement:	Application No:	Site Address:	Purpose:	Non-financial covenants?	Amount Due:	When is payment due?	Specific project or area dictated by S106
CDC (called in)	24/11/11	11/03635/FULNP	King Edward V11, Midhurst	Affordable Housing (£800k), Primary Education (£100k)	Y	£900,000.00	On completion of 50% of dwellings, 20% of contribution must be paid, another 20% to be paid after 60% completed etc.	Off-site Affordable Housing. Provision of primary education to serve the proposed development.
CDC (called in)	20/12/12	11/01180/FULNP	The Grange, Bepton Rd, Midhurst		Y	£104,884.40	Community Sport and Leisure prior to 1 <sup>st</sup> occupation, all other on or before commencement date.	Projects within the local vicinity of the development.
CDC	30/07/14	SDNP 12/02721/FUL	Land at Laundry Cottage, Horsham Rd, Petworth	Community Facilities (£35,180), Public Art ((£7,947), Education (£36,682), Library (£3,838), Fire & Rescue (£363), TAD (£41,350)	Y	£132,407.00	On or before the operative date	None
CDC	29/08/14	SDNP 13/05841/FUL	The Old Court House, Grange Road, Midhurst	Affordable Housing (£89,699), Education (£3,663), Library (£1,403), Fire (£133)	Y	£94,799.00	On or before operative date	None
CDC	08/07/14	SDNP 14/02892/FUL	Coal Yard, School Close, Fittleworth	Affordable Housing (£77,600), Education (£23,403), Library (£2,448), TAD (£15,400), Fire & Rescue (£231)	Y	£119,082.00	AH – on or before 1 <sup>st</sup> occupation. All other contributions on or before operative date.	None

## Appendix 4 - Details of receipts reaching their expenditure target by contribution

In the column 'Expires' an asterisk (\*) indicates a notional 5 year repayment date. It shows that a repayment date was not specified in the S106 agreement, but CDC Service Departments aim to spend the Contribution within 5 years, the point at which a developer can ask to vary the agreement if the contribution has not been spent. This includes asking for the contribution to be returned if it has not been spent because the need for it has not been justified.

### Expiry date within 2 years of 04/05/2016

#### Affordable Housing

<b>AP/09/01441/OUT - 89 Birdham Road, Donnington, Apuldram</b>		Proposed Development
S106 Date : 08/02/2010		Outline application for 9 no. cottages, access and parking.
Received : £47,841.93	<b>Spending officer:</b> Linda Grange. <b>Projects identified:</b> 4 affordable rented homes at Exton Road. May 2015: £25,387 spent on Bosham Fire Station site. Aug 2015: Hyde advised they do not require the remaining £20,062.83 previously allocated for scheme and will consider alternative schemes. Nov 2015: RPs requested to consider grant requirements and to submit bids. Feb 2016: A report seeking approval to allocations will go to Cabinet in May 2016. May 2016: On 3rd May Cabinet approved the allocation of £20,062.83 towards the delivery of 4 affordable rented homes at Exton Road, Chichester by Hyde. These dwellings already have planning permission and are expected to be completed by the end of June 2017.	
5% Fee: £2,392.10		
Remaining : £20,062.83		
Allocated : £20,062.83		
Spent: £25,387.00		
Expires : 15-Oct-17 *		

Leisure

<b>BX/10/05085/FUL - Land at Windmill Park, Halnaker</b>		Proposed Development
S106 Date : 23/05/2011		Erection of 31 no. residential dwellings with associated access, car parking, landscaping and highway works.
Received : £28,537.00	<b>Spending officer:</b> Sarah Peyman.	
5% Fee: £1,426.85	<b>Projects identified:</b> Improvements to Boxgrove Parish Sports Pavillion.	
Remaining : £27,110.15	May 2015: Spending officer emailed Parish Council. No response.	
Allocated : £0.00	Aug 2015: Update received from Parish Council at end of June stating that they still want to use the funds for the improvements to the sports pavilion - at architect stage.	
Spent : £0.00	Feb 2016: Boxgrove Parish Council is aware money has to be spent prior to Aug 2016 and will revert. Mar 2016: The Sports Pavillion is at now at the planning permission stage. April 2016: Spending officer spoke again with the Parish Council. Plans for the sports pavilion has been finalised and the quotes for the works are due back at the end of the month.	
Expires : 04-Aug-16 *	May 2016: Clerk of Boxgrove meeting with Pavillion Committee to draw up the application for funds from CDC. Spending officer chased Parish Clerk on 13 May 2016 and again on 25 May 2016. The Clerk is currently on leave until early June 2016.	
<b>WH/04/01070/FUL - Land West Of Devils Rush (former Apollo Garage site), Stane Street</b>		Proposed Development
S106 Date : 12/01/2005		Residential development of 7 no. houses and 12 no. flats.
Received : £20,000.00	<b>Spending officer:</b> Sarah Peyman.	
5% Fee: £0.00	<b>Projects identified:</b> The Leisure payment £6,670 was for the provision of the bus shelter and the remaining balance is for maintenance of the bus shelter as and when required.	
Remaining : £13,330.00	June 2015: Bus shelter provided. Still no requirement to date for any maintenance to the bus shelter.	
Allocated : £13,330.00	Aug 2015: As before, no further spend on maintenance to date.	
Spent : £6,670.00	Oct 2015: no change.	
Expires : 15-Mar-17	Feb 2016: No further spend to date on maintenance.	
	May 2016: No further spend to date on maintenance as no maintenance required.	

Public Open Space

<b>BX/10/05085/FUL - Land at Windmill Park, Halnaker</b>		Proposed Development
S106 Date : 23/05/2011		Erection of 31 no. residential dwellings with associated access, car parking, landscaping and highway works.
Received : £8,000.00	<b>Spending officer:</b> Sarah Peyman.	
5% Fee: £400.00	<b>Projects identified:</b> Equipment for parish play area.	
Remaining : £7,600.00	Feb 2016: Update from Boxgrove Parish Council, aware money has to be spent prior to August 2016 and will revert.	
Allocated : £0.00	May 2016: Boxgrove Parish Council is collating quotes and pulling together its application for funds for new football goals. Spending officer chased parish clerk on 13 May 2016 and on 25 May 2016. The Clerk is currently on leave until early June 2016.	
Spent : £0.00		
Expires : 04-Aug-16 *		
<b>CCW/06/02510/FUL - 10-12 Fishbourne Road East</b>		Proposed Development
S106 Date : 14/09/2006		Proposed development of 17 no. residential units and associated works (mix schedule on layout plan).
Received : £3,137.80	<b>Spending officer:</b> Sarah Peyman.	
5% Fee: £0.00	<b>Projects identified:</b> Following consultation with the Parklands Residents Association, a scheme has been approved under delegated powers for meadow planting, trees and bench seating at Sherborne Recreation ground.	
Remaining : £86.80	13/05/13 Meadow area and tree provided at Sherborne Road. £2,040 spent and the remainder is to provide benches and/or boulders.	
Allocated : £0.00	Aug 2015: Very small amount remaining. Currently liaising with Chichester Contract Services regarding potential use of the remaining budget.	
Spent : £3,051.00	Oct 2015: No change.	
Expires : 06-Jul-17	Feb 2016: No change. May 2016: No change.	
<b>D/11/01198/FUL - Selsey Tram - land at St George's Drive</b>		Proposed Development
S106 Date : 15/08/2011		Selsey Tram, Donnington - Demolition of existing public house and erection of 22 no. residential units and convenience store (Class A1 use).
Received : £6,482.14	<b>Spending officer:</b> Sarah Peyman.	
5% Fee: £324.11	<b>Projects identified:</b> Donnington Parish playground improvements. Further projects to be identified.	
Remaining : £4,195.03	Mar 2016: 2 invoices paid to Donnington PC for playground improvements. Each payment £1,998.50. £1,963 allocated from this agreement and £2,034 allocated from 07/04732/FUL. Spending officer emailed Parish on 24 Mar 2016 re balance but also waiting on confirmation of playing fields signage for consideration for funding.	
Allocated : £0.00		
Spent : £1,963.00	May 2016: No further response from Parish Council.	
Expires : 03-Apr-18 *		

<b>HT/07/01474/FUL - The Forge, South Harting, Elsted Road</b>		Proposed Development
S106 Date : 11/07/2007		The Forge, Elsted Road, South Harting, Petersfield. Erection of no 16 dwellings including the replacement of the forge with all associated landscaping and car parking at The Forge, South Harting.
Received : £2,349.00	<b>Spending officer:</b> Sarah Peyman.	
5% Fee: £0.00	<b>Projects identified:</b> Awaiting project to be submitted by Parish Council. Money received March 2012.	
Remaining : £2,349.00	Aug 2015: Spending officer emailed Harting Parish Council at the end of May but still no response. Chased again for information relating to proposed spend.	
Allocated : £0.00	Feb 2016: Spending officer had further correspondence with Harting PC in December. Parish wished to use the funds for tree maintenance works but spending officer informed them that it had to be additionality and not for maintenance. Awaiting further project to be submitted for consideration.	
Spent : £0.00	May 2016: No further response from Parish Council. Spending Officer chased on 27 May 2016.	
Expires : 06-Mar-17 *		

<b>TG/12/02262/FUL - Land At Windmill Drive</b>		Proposed Development
S106 Date : 27/02/2013		Variation of approved layout by removal of on-site play area from public open space. DoV for 07/04577/FUL.
Received : £45,400.00	<b>Spending officer:</b> Sarah Peyman.	
5% Fee: £0.00	<b>Projects identified:</b> Additional equipment at Tangmere Recreation Field. £22,713 spent on Tangmere Recreation Ground for extension of toddler play area in 2013/14.	
Remaining : £22,687.00	Feb 2016: Tangmere PC has a proposed scheme for additional equipment at Tangmere Recreation Field and this is currently being considered.	
Allocated : £0.00	May 2016: Proposed scheme has been agreed but spending officer is waiting for works to be completed prior to payment: £10,795 outdoor gym and £6,500 shelter.	
Spent : £22,713.00		
Expires : 12-Nov-17 *		

<b>TG/07/04577/FUL - West Sussex Fire Depot, Tangmere City Fields Way</b>		Proposed Development
S106 Date : 19/12/2007		West Sussex Fire Depot. The erection of 102 dwellings together with 40 AH units, ancillary car parking, open space and landscaping.
Received : £87,000.00	<b>Spending officer:</b> Sarah Peyman.	
5% Fee: £0.00	<b>Projects identified:</b> The Executive Board meeting on 30/11/10 agreed £85,842 Section 106 funding for release to Tangmere Parish Council for the redevelopment of its Multi- Use Games Area.	
Remaining : £5,225.15	Feb 2016: Tangmere has a proposed scheme for additional equipment at Tangmere Recreation Field and this is currently being considered.	
Allocated : £5,225.15	May 2016: Spending officer has been in correspondence with Cllr Oakley as Parish Councillor for Tangmere re possible improvements to open space between Windmill and Churchwood Drives, such as replacement of fencing.	
Spent : £81,774.85		
Expires : 09-Apr-18		

## Community Facilities

<b>CH/09/04314/OUT - Marshalls Site, Hambrook Broad Road</b>		Proposed Development
S106 Date : 17/09/2010		Marshalls Site, Hambrook (Lion Park, Broad Oak): Redevelopment of former concrete products factory to a total of 86 dwellings (12 no. 1 bed flats, 18 no. 2 bed dwellings, 49 no. 3 bed dwellings and 7 no. 4 bed dwellings) and 2500sqm of B1 business employment use.
Received : £138,420.21	<b>Spending officer:</b> David Hyland.	
5% Fee: £6,921.01	<b>Projects identified:</b> Refurbishment of Chidham and Hambrook village hall, to be managed in 3 phased projects.	
Remaining : £90,016.20	May 2015: £41,483.14 spend approved for new toilets.	
Allocated : £90,016.20	Nov 2015: 15 Sept 2015 payment of £35,000 made to Chidham and Hambrook Parish Council towards the toilet refurbishment at Chidham and Hambrook Village Hall. On 30 September an additional £6483.14 was paid towards the toilet refurbishment.	
Spent : £41,483.00	Feb 2016: Hall refurbishment works are progressing.	
Expires : 16-Jan-18	May 2016: Refurbishment works have progressed to the next phase to install a lift, disabled toilet and new storage area.	
<b>BX/10/05085/FUL - Land at Windmill Park, Halnaker</b>		Proposed Development
S106 Date : 23/05/2011		Erection of 31 no. residential dwellings with associated access, car parking, landscaping and highway works.
Received : £45,725.00	<b>Spending officer:</b> David Hyland.	
5% Fee: £2,286.25	<b>Projects identified:</b> Village Hall improvements: solar panels and generator.	
Remaining : £43,438.75	Nov 2015: Village Hall Committee putting together a list of the improvements they would like.	
Allocated : £43,438.75	Mar 2016: Shona Turner has spoken to Parish Clerk about the S106 contributions and she is fully aware of them; including the expiry dates and has notified the relevant parties. Shona Turner is meeting with the various parties on 13 April 2016 to discuss quotes.	
Spent : £0.00	May 2016: Project proposal and quotes received, spend of approximately £30,500 approved, remainder has been allocated and CDC is waiting for final quotes.	
Expires : 04-Aug-16 *		
<b>CCN/06/04244/FUL - Site D St Richards Hospital, East Field</b>		Proposed Development
S106 Date : 22/12/2006		Site 'D' St Richards Hospital. Erection of 100 no. residential dwellings, private and affordable, and all associated infrastructure.
Received : £75,000.00	<b>Spending officer:</b> David Hyland.	
5% Fee: £0.00	<b>Projects identified:</b> Enhancing facilities in this area of Chichester, specifically for Graylingwell and Roussillon Park.	
Remaining : £50,000.00	Dec 2015: £25k spent on adult changing facility at Northgate Toilets.	
Allocated : £50,000.00	Feb 2016: Swanfield Community Centre may need some funding to convert to a youth centre.	
Spent : £25,000.00	May 2016: The spending officer is working with the CCDT. They are currently consulting their community regarding their vision for future community use of Graylingwell Chapel. The remainder of this money is now earmarked for this project.	
Expires : 15-Aug-17		

<b>CCN/05/01970/OUT - 91-95 Broyle Road</b>		Proposed Development
S106 Date : 12/09/2005		91-95 Broyle Road, Chichester. Demolition of 92, 93 & 94 Broyle Road and erection of 9 houses and 14 flats.
Received : £18,716.00	<b>Spending officer:</b> David Hyland. <b>Projects identified:</b> Part of the contribution has been spent on the new partition for the North Hall community hall belonging to Chichester Baptist Church costing £9,358. The rest is allocated to St Michael's church hall where projects are under discussion for kitchen refurbishment. Feb 2016: discussions with hall ongoing. Shona Turner awaiting quotes for updating kitchen. May 2016: Works are underway and Shona Turner is waiting for the invoices.	
5% Fee: £0.00		
Remaining : £9,358.00		
Allocated : £9,358.00		
Spent : £9,358.00		
Expires : 27-Feb-18		
<b>CCS/09/02417/FUL - 34 and 36 Hay Road</b>		Proposed Development
S106 Date : 21/09/2009		34 and 36 Hay Road, Chichester. Demolition of nos. 34 and 36 Hay Road and construction of 62 houses and apartments (37 open market and 25 affordable) together with associated access, parking and landscaping.
Received : £68,247.08	<b>Spending officer:</b> David Hyland. <b>Projects identified:</b> In discussion with local Resident's Association regarding a community centre. Feb 2016: the local aspirations for a community centre have now been exhausted and currently proposals are now for sports provision only. Shona Turner will now approach the nearest community buildings eg 5th Scout Hut with regards to using the contribution. May 2016: Shona Turner has contacted 5 <sup>th</sup> Scout Hut to ask if there are any projects or improvements that they are thinking about to improve the Scout Hut. Response awaited.	
5% Fee: £3,411.91		
Remaining : £64,834.73		
Allocated : £64,834.73		
Spent : £0.00		
Expires : 15-Jan-18 *		
<b>D/07/04732/FUL - Stockbridge Garage, 1 Birdham Road</b>		Proposed Development
S106 Date : 17/12/2007		The erection of 6 no three bed houses and 4 no two bed houses together with parking and associated external works.
Received : £7,500.00	<b>Spending officer:</b> David Hyland. <b>Projects identified:</b> All funds allocated to ongoing Donnington Parish Hall extension project, together with 12/04410/FUL Southfields Close and 11/01198 Selsey Tram. Mar 2015: The remaining £1,392 will be put towards car park improvements (quotes awaited). Nov 2015: Planning application in progress for works to Parish Hall (D/15/01274/FUL). Feb 16: Planning application for works to Parish Hall refused. May 2016: Planning permission for hall refurbishment approved 29 Mar 2016 (valid for 3 years). Refurbishment of hall to proceed. Spending officer is meeting with the Hall Management Committee in June to discuss the urgent allocation of these funds.	
5% Fee: £0.00		
Remaining : £1,392.00		
Allocated : £1,392.00		
Spent : £6,108.00		
Expires : 26-Jul-16 *		



HT/07/01474/FUL - The Forge, South Harting, Elsted Road		Proposed Development
S106 Date : 11/07/2007		The Forge, Elsted Road, South Harting, Petersfield. Erection of 16 dwellings including the replacement of the forge with all associated landscaping and car parking at The Forge, South Harting.
Received : £12,992.00	<b>Spending officer:</b> David Hyland.	
5% Fee: £0.00	Projects identified: See updates below.	
Remaining : £5,057.04	Nov 2012: Officers will be writing to SHPC to confirm the timeline for the spend, and suggest considering alternative enhancements given the current status of the HenryWarren (Memorial Hall) - needs rebuilding and CDC grant has been withdrawn as not enough.	
Allocated : £5,057.04	Feb 2016: Shona Turner and David Hyland have met with Chair and other Parish Councillors to discuss options. They are aware of amount and timeframe and will revert to Shona Turner with ideas for spend asap.	
Spent : £7,934.96	May 2016: Expecting updates on projects within next few weeks as part of the annual update exercise.	
Expires : 06-Mar-17 *		

Public Art

D/11/01198/FUL - Selsey Tram - land at St George's Drive		Proposed Development
S106 Date : 15/08/2011		Selsey Tram, Donnington - Demolition of existing public house and erection of 22 no. residential units and convenience store (Class A1 use).
Received : £6,089.29	<p><b>Spending officer:</b> Lone Le Vay.</p> <p><b>Projects identified:</b> The possibility of this contribution with other S106 receipts, such as from Southfields Close to commission a reasonable sized art installation. If nothing is forthcoming it is proposed to involve the new residents of the development in the commissioning of a small piece of art for location within that development.</p> <p>May 2016: Spending officer has met with Donnington Parish Council and it is hoped to set up a commissioning group for both Selsey Tram and Southfields Close (D/12/04410/FUL). Ideas emerging are around signposting - canal path and playing field. Southfields Close units are now being occupied so spending officer will seek involvement of new residents.</p>	
5% Fee: £304.46		
Remaining : £5,784.83		
Allocated : £0.00		
Spent : £0.00		
Expires : 03-Apr-18 *		

CCTV/Car Parks

<b>PW/06/05235/FUL - Exchange House, Station Road</b>		Proposed Development
S106 Date : 22/01/2007		Use of property without complying with condition no.2 (provision of car parking spaces) of permission PW/00/02798/FUL.
Received : £6,694.49	<b>Spending officer:</b> Tania Murphy – CCTV/Car Parks.	
5% Fee: £0.00	<b>Projects identified:</b> Measures in the Petworth Parking Strategy at the discretion of the Council.	
Remaining : £6,694.49	Feb 2016: The authority currently holds accreditation under the British Parking Association Safer Parking Award for the city car parks and would like to extend this to cover all rural car parks. A recent initial assessment of the car parks in Petworth has provided some indication of the works required to improve the visitor experience. These works include lining and signing improvements and will be undertaken before June 2016 using this allocated sum.	
Allocated : £0.00		
Spent : £0.00		
Expires : 08-Oct-17	May 2016: No change. Improvements to be undertaken before June 2016.	

Chi Harbour

<b>CH/09/04314/OUT - Marshalls Site, Hambrook Broad Road</b>		Proposed Development
S106 Date : 17/09/2010		Marshalls Site, Hambrook (Lion Park, Broad Oak): Redevelopment of former concrete products factory to a total of 86 dwellings (12 no. 1 bed flats, 18 no. 2 bed dwellings, 49 no. 3 bed dwellings and 7 no. 4 bed dwellings) and 2500sqm of B1 business employment use.
Received : £56,704.93	<b>Spending officer:</b> Tom Day.	
5% Fee: £2,835.24	<b>Projects identified:</b> See updates below.	
Remaining : £53,858.68	May 2015: Manhood Wildlife and Heritage Group is taking on some parts of the Graylingwell work so freeing up 1 day a week of Sarah Hughes' time for work on the three s106 agreements in the Bournes (Land North of Clay Lane, Fishbourne and Marshalls). The initial allocation of time has been a day a week on the Bournes. Will increase to two days a week to ensure that the total from these agreements is spent in time. Once the funds from 30 the Avenue (CH/10/01013/FUL) are spent, expenditure will continue using this contribution next. May 2016: Funds from the Avenue (CH/10/01013/FUL) have now been spent and this contribution is now being used.	
Allocated : £0.00		
Spent : £11.00		
Expires : 16-Jan-18		

Expiry date before 04/05/2016

Public Open Space

<b>CCS/05/00876/FUL - St Georges Hall, Cleveland Road</b>		Proposed Development
S106 Date : 28/11/2005		Demolition of redundant hall and construction of 7 no. one bedroom flats and 3 no. two bedroom flats.
Received : £3,051.00	<b>Spending officer:</b> Sarah Peyman.	
5% Fee: £0.00	<b>Projects identified:</b> Installation of the lectern and interpretation board.	
Remaining : £856.75	May 2015: Graphic design services have been commissioned, and scheduled monument consent applied for, once obtained production will take place and panel fitted to City Walls lectern frame and installed.	
Allocated : £0.00	May 2015: Interpretation board produced and currently waiting for CCS to install.	
Spent : £2,194.25	Aug 2015: Sign is with CCS waiting for installation. Oct 2015: No change. Feb 2016: Sign has been installed but waiting for costs from CCS. Spending officer chased on 19 Feb 2016.	
Expires : 02-Oct-11	May 2016: Spending officer has emailed CCS but not received a response. Spending officer chased CCS again for confirmation of costs on 27 May 2016.	

# Appendix 5 - Current S106 Agreements by Ward showing Non-Financial Obligations for S106 Agreements attracting financial contributions

## Ward - Bosham

<b>CH/13/01398/FUL</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development Commenced</b>
<b>Brooklands, Green Lane</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	
S106 Date : 23/01/2014	No	1	0	0	0	No
Redevelopment of commercial site to provide live/work unit comprising 1 no. 3 bedroomed dwelling with kitchen, family room and living areas combining as showrooms; central office/reception area; and attached commercial unit for use as a joinery store/workshop for Timboo. (Resubmission of CH/13/00062/FUL).						

### Non Financial Information

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Commencement Notice	To give notice to CDC of the date of commencement of the development.	Prior to commencement	Development not started.	Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	The 3 bed dwelling to be used as residential accommodation only by the Manager and family (as Manager of the workshop/joinery)		Delivery	Not Applicable	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Not to sell, lease, assign, transfer, let, sub-let, share possession or otherwise deal with the 3 bedroom and the joinery/workshop other than as a whole.		Delivery	Not Applicable	

CH/12/04778/FUL	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development Commenced</b>
Land West Of Broad Road, Broad Road		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	
S106 Date : 04/03/2014	No	28	0	11	0	Yes

Construction of 28 no. dwellings, new vehicular access, open space and other ancillary works.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Written notification of the name of the Registered Provider.	Prior to Commencement.	Development commenced mid April 2015. Registered provider is Hyde as confirmed by Housing.	Low	16/03/2016
Affordable Housing	Provide 11 Affordable Dwelling Units	No trigger.		High	
Other	Provide one SPA Welcome Pack to each Residential Unit	Before First Occupation.	Content of this has been agreed with case officer.	Low	
Commencement Notice	Notify the Council of the Commencement Notice.	Prior to Commencement		Low	14/08/2015

<b>CH/13/01610/OUT</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development Commenced</b>
<b>Flat Farm Broad Road</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	
S106 Date : 09/07/2014	No	9	0	2	0	No

Construction of ninedwellings.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Written notification of the name of the Approved Body.	Prior to Commencement.	Development not started	High	
Affordable Housing	Provide 2 Affordable Dwelling Units.	Prior to First Occupation of any of the Open Market Units.	Development not started	High	
Commencement Notice	To give Notice of the Operative date (the Commencement Notice).	not less than 14 days before such date	Development not started	Low	

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CH/14/01354/FUL	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development Commenced</b>
<b>Chidham Garage &amp; Service Station, Main Road</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	
S106 Date : 19/06/2015	No	9	0	0	0	Yes

Mixed use development comprising 5 no. 3 bedroom houses and 1 no. 4 bedroom house, 1 no. A1 (retail) unit with 3 no. 2 bedroom flats above, access, landscaping and ancillary works.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
SUDS	To construct the SUDS to the written satisfaction of the Council.	None given	Development started.	High	
SUDS	To obtain a written certificate as to the satisfactory completion of the construction of the SUDS.	Prior to First Occupation	First occupation anticipated end July.	High	
Other	To submit to the Council and obtain the written approval of the Council to a Marketing Strategy in respect of the Retail Space to include a timetable for implementation of the strategy.	Prior to the Operative Date	Applicant to submit details for approval.	Low	
Other	To provide the Retail Space, substantially completed to Serviced Shell Stage.	Prior to First Occupation of any Dwelling Unit	June 2016: Structure has been built. Anticipated to be provided end July.	High	

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Landscape Management Plan	To submit to the Council and obtain the written approval of the Council to a Landscape Management Plan in respect of the Landscape Setting Areas of the Proposed Development.	Prior to the Operative Date	Applicant has submitted details for approval.	Medium	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Prior Notification	The Operative Date	Give notice not less than 14 days before such date	June 2016: Developer to be requested to provide date retrospectively.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Prior Notification	The commencement of the construction of the Superstructure of the Retail Space	Give notice not less than 14 days before such date	June 2016: Developer to be requested to provide date retrospectively.	Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Prior Notification	The commencement of the construction of the Superstructure of the first Dwelling Unit	Give notice not less than 14 days before such date	June 2016: Developer to be requested to provide date retrospectively.	Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Prior Notification	The Completion of the first Open Market Unit and substantial completion of the Retail Space to Serviced Shell Stage.	Give notice not less than 14 days before such date	Anticipated to be July 2016	Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Prior Notification	First Occupation of any Dwelling Unit	Give notice not less than 14 days before such date	Anticipated to be July 2016.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Prior Notification	Completion of the Proposed Development	Give notice not less than 14 days before such date	Anticipated to be year end 2016.	Low	

Ward - Bury

<b>EL/09/03800/FUL</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
<b>Seaford College, The Drive, Petworth</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 16/12/2009	No	19	0	0	0	Yes

Construction of 19 no. houses with associated parking, access and landscaping preceded by demolition of 13 no. houses, 15 no. flats, existing accommodation block and squash courts/gym building and revocation of planning permissions EL/3/67 (for 6 no. houses) and EL/03/02257/FUL (78 no. bed boarding accommodation).

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	The Existing Houses shall be demolished.	Within 3 months of Practical Completion of Sports Facility or in any event by 30 September 2014	Feb 2015 - Site visit established the houses are not demolished, currently in use as storage for Combined Cadet Force while works take place. Confirmed not in use as dwellings. June 16 - further site visit to be carried out.	Low	
Other	Sports Facility	None	August 2015 - DoV will tie up this application with current applications at the site. March 16 - Sports Facility under construction. June 2016 - further site visit to be carried out.	Low	

Ward - Chichester East

<b>CCE/08/00554/OUT</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development Commenced</b>
<b>Portfield Football Ground, Chichester Church Road</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	
S106 Date : 06/07/2010	No	80	0	40	0	No

Portfield Football Ground, Church Road. Residential development and associated off site works.  
June 2016: Waiting for REM application to be submitted before commencement.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	40 Affordable Dwelling Units. 30 Rent 10 Shared Ownership	Prior to 1st Occupation of the 20th Open Market Unit	Development not started.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Obtain written approval for the Lavant Enhancement Scheme.	Prior to commencement	Development not started.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Enhanced junior football pitch and ancillary facilities to be completed to the satisfaction of the Council.	Prior to 1st Occupation of any Dwelling Unit.	Development not started.	Medium	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Open Space Land	Provide and lay out open space land.	Prior to 1st Occupation of the 60th dwelling unit	Development not started.	Low	

<b>CCE/10/05597/OUT</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
<b>Land At Kingsmead Avenue</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 23/11/2012	No	43	0	17	0	No

Outline application for 43 no. market and affordable dwellings, associated car parking, open space and landscaping.

This permission will be revoked as it is part of the S106 Agreement currently being drafted for 14/01018/OUT for which there is a December 2014 Committee resolution to permit.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Water Efficiency Measures - achieve an overall efficiency of 97.5 litres per person per day		Development not started	Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Provide 17 Affordable dwelling units		Development not started	High	

<b>CCE/07/04583/OUT</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development Commenced</b>
<b>Bartholomews Holdings Limited, Bognor Road</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	
S106 Date : 21/12/2007	No	51	0	20	0	No

Residential development. 57 proposed units. CC/15/02344/FUL for 24 flats and 33 houses submitted Oct 2015 for this site.  
June 2016: Application PCO.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Provide 20 AH units on site.	Prior to First Occupation of 30th Open Market Unit	Development not started.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Landscape Management Plan	POS landscape management plan	Prior to Operative date	Development not started.	Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Open Space Land	Layout and prep of Open Space Land	Prior to First Occupation of 26th Dwelling Unit	Development not started.	Medium	

<b>CCE/12/00680/OUT</b>		<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
<b>Land Adjacent To Homebase, Barnfield Drive</b>			<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 12/06/2013		No	0	0	0	0	Yes
Outline planning application for the redevelopment of former quarry and landfill site by the erection of non-food retail units (6,039 sq. m), external garden centre, kiosk (A1/A3), car parking and access together with creation of new landscaped riverside park.							
<b>Non Financial Information</b>							
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>		
Maintenance Scheme	Submit for approval the Linear Park Maintenance Scheme	Prior to occupation of the development	Mar 16 - development has started.	Medium			
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>		
Other	Provide the Linear Park	Prior to occupation of the development	Mar 16 – development has started.	High			

Ward - Chichester North

CCN/10/03490/FUL	Capital Scheme?	Total Housing		Affordable Housing		Development
Roussillon Barracks, Broyle Road		Proposed	Completed	Proposed	Completed	Commenced
S106 Date : 24/02/2011	No	252	148	100	51	Yes

Redevelopment of part of the Roussillon Barracks site to form a new community for 252 new dwellings.

**Non Financial Information**

Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Affordable Housing	Provide 100 affordable homes.	No trigger	Development on going.	High	
Landscape Management Plan	Written approval of Management Plan (incorps Landscape Mgmt/Boundary Walls/Travel Plans and Car Club).	Prior to 1st occupation	Approved.	Medium	01/01/2012



<b>CCN/08/03533/OUT</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
<b>Graylingwell Hospital, College Lane</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 18/08/2009	No	750	225	300	150	Yes

A hybrid outline application for the comprehensive phased residential and mixed use regeneration and change of use for 750 market and affordable dwellings, care home, commercial accommodation within use classes B1, A1, A2, A3, A4, A5, D1, community facilities including use classes D1 and D2. A combined heat and power energy centre, car parking, public open space, sports pitches, art and culture strategy, landscaping, vehicular access and earthworks.

Phase 1 fully detailed application for 110 new dwellings, a temporary sales centre/sports changing room to be converted to changing rooms and cafe later, 251sq m energy centre, associated SUDS and landscaping relating to the heart space.

September 2015 - Current hybrid outline application (14/01018/OUT) for balance of site remaining to be developed. Now includes Kingsmead Avenue site. This will attract a new S106 carrying forward the existing obligations with amended triggers. March 2016: A reserved matters application (CC/15/00936/REM) for 160 dwellings against the original outline application (this one) to develop Phase 4 has been approved. June 2016: Development of Phase 4 about to commence.

### Non Financial Information

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Temporary Changing Facilities (in effect the sports pavilion building permitted under CC/11/01283/FUL).	Various triggers	Committee resolution to permit new hybrid application in December 2014 - The drafting of the S106 is continuing (August 2015).	High	
Other	Interim Greenspace and Greenspaces.	Various triggers		High	
Other	Various other non-financial obligations, dependent on various triggers. Document containing these held on the network.	Various triggers		High	

<b>CCN/13/03113/FUL</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
<b>Land North of 20 Otway Road</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 08/04/2014	No	17	0	6	0	No

The erection of 17 dwellings (12 houses and 5 flats) with associated access road, car parking and landscaping on land associated with former MOD site Roussillon Barracks.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Written notification of the name of the Approved Body.	Prior to Commencement	Development not started.	Medium	
Affordable Housing	Provide 6 Affordable Dwelling Units (2 Shared Ownership Units and 4 Affordable Rented Units)	Prior to First Occupation of 7th Open Market Unit.	Development not started.	High	
Public Art	To commission a suitable piece of art, to be approved by the Council, by an artist approved by the Council by First Occupation.	On or before First Occupation.	Development not started.	Medium	
Open Space Land	Obtain approval of a Landscape Management Plan in respect of the Open Space Land.	Prior to Operative Date.	Development not started.	Low	

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Open Space Land	Provide and layout the Open Space Land.	Prior to First Occupation of any Dwelling Unit.	Development not started.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Obtain approval of the Council to a Boundary Walls Plan in respect of the Barracks Boundary Walls.	Prior to First Occupation	Development not started.	Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Maintain the Barracks Boundary Walls in accordance with the Permission and the Boundary Walls Plan.	Ongoing	Development not started.	Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Ensure the future maintenance of the Barracks Boundary Walls in accordance with the Boundary Walls Plan.	Ongoing	Development not started.	Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Notify the Director (of the Council) of who is to take over responsibility.	In the event of any change in the person or persons responsible for the maintenance of the Barracks Boundary Walls	Development not started.	Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Commencement Notice	Commencement of development.	Notify the Council not less than 14 days before the event.	Development not started.	Medium	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Commencement Notice	Notification of the Occupation of any Dwelling Unit.	Notify the Council not less than 14 days before the event.	Development not started.	Medium	

Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Commencement Notice	Notification of the Occupation of the 7th Open Market Dwelling Unit.	Notify the Council not less than 14 days before the event.	Development not started.	Medium	

<b>CCN/15/00743/OUT</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
<b>Land South Of Graylingwell Drive/Lower Graylingwell</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 29/01/2016	No	160	0	80	0	No

Demolition of existing hospital buildings and development of up to 160 new homes including retention and improvement of sports pitch/open space, new pavilion and children's play area; restoration of Martin's Farm house for residential use (included in 160 unit total); access arrangements and ancillary works and demolition of pavilion. REM application expected late March 2016. June 2016: No REM application yet.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
SUDS	Secure future repair and maintenance of the SUDS eg through an Estate Management Company and provide written evidence to the Council.	Prior to First Occupation of 1st Dwelling Unit.	Development not started.	High	
Commencement Notice	Give notice to CDC of Commencement	No less than 14 days prior to commencement	Development not yet commenced.	Low	
Affordable Housing	To ensure that 50% of the dwelling units are constructed, marketed and sold as starter homes	No trigger	Development not started	High	
Affordable Housing	For a period of 5 years following initial sale as a starter home, not to use, occupy or sell other than as a starter home.	5 years following initial sale	Development not started	High	

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Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Affordable Housing	Not to occupy more than 30% of the Open Market Units until 25 of the Starter Home Dwelling Units have been provided and are being marketed as Starter Homes.	When 25 of the Starter Home Dwelling Units have been provided and are being marketed as Starter Homes.	Development not started	High	
Affordable Housing	Not to occupy more than 60% of the Open Market Units until 50 of the Starter Home Dwelling Units have been provided and are being marketed as Starter Homes.	When 50 of the Starter Home Dwelling Units have been provided and are being marketed as Starter Homes.	Development not started.	High	
Affordable Housing	Not to occupy more than 90% of the Open Market Units until 80 of the Starter Home Dwelling Units have been provided and are being marketed as Starter Homes.	When 80 of the Starter Home Dwelling Units have been provided and are being marketed as Starter Homes.	Development not started	High	
Landscape Management Plan	CDC to obtain written approval of a Landscape Management Plan in respect of the Open Space Land.	Prior to operative date.	Development not started.	Low	
Open Space Land	Provide and lay out the Open Space Land	Prior to first occupation of the 20th Dwelling Unit.	Development not started.	Medium	
Play Area	Provide and install in accordance with relevant legislation an equipped play area to LEAP standards.	Prior to First Occupation of the 20th Dwelling Unit.	Development not started.	High	
Play Area	Position, size and equipment to be agreed in writing with Council.	Prior to installation of play equipment.	Development not started.	High	

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Play Area	Ensure easy access and ensure future maintenance (may include setting up Management Company)	No trigger.	Development not started.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Submit to the Council details of the Sports Pitch Management Plan.	Prior to the Operative Date.	Development not started.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	To provide and lay out the Sports Pitch, to include a Multi-Use Building in accordance with the Sports Pitch Management Plan.	Prior to First Occupation of the 20th Dwelling Unit.	Development not started.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	To provide evidence that future maintenance of the Sports Pitch is assured, which may include transferring the freehold to a Management Company.	Prior to First Occupation of any Dwelling Unit.	Development not started.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
SUDS	Obtain a written certificate as to the satisfactory completion of the construction of the SUDS.	Prior to First Occupation of 20th Dwelling Unit.	Development not started.	High	

Ward - Chichester South

CCS/10/02034/FUL	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development Commenced</b>
The Heritage, Winden Avenue		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	
S106 Date : 28/02/2013	No	92	0	56	56	Yes

Proposed development of 92 no. dwellings comprising 36 no. open market dwellings (14 no. 1 bed apartments and 15 no. 2 bed apartments and 7 no. houses) and 56 no. supported housing apartments (42 no. 1 bed apartments and 14 no. 2 bed apartments) with associated communal spaces, new landscaped public courtyard and communal garden.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Provide the 56 Age Restricted, Phase 1 Affordable Dwelling Units on the Affordable Dwelling Land.	Prior to First Occupation of any of the Open Market Units	Completed. Confirmed by Housing 13/05/15.	High	13/05/2015
Other	The Owner shall provide the Council information which the Independent reasonably requires for the purpose of the Viability Assessment	Operative Date	Completed. No AH commuted sum due. Info on Idox Feb 2013.	High	01/02/2013
Landscape Management Plan	Approval of a Landscape Management Plan in respect of the Open Space Land.	Prior to the Operative Date	Details available on Idox.	Low	26/03/2015
Maintenance Scheme	Construct Pedestrian Access.	First Occupation of any of the Open Market Units	Maintain inperpetuity. June 2016 - Awaiting details from developer.	Medium	



<b>CCS/13/00288/FUL</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development Commenced</b>
<b>Car Park, The Woolstaplers The Woolstaplers</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	
S106 Date : 03/02/2014	No	16	0	0	0	Yes

Erection of 16 no. later living apartments with basement car parking. Access to the car park from access road off The Woolstaplers, Chichester.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Commencement Notice	The Commencement of Development.	Not less than 14 days before	Development commenced 03/11/14	High	22/10/2014
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Prior Notification	The first Occupation of any Dwelling.	Not less than 14 days before	Development commenced 03/11/14. Occupation not anticipated until Mar 2017	High	

Ward - East Wittering

E/15/00368/FUL	Capital Scheme?	Total Housing		Affordable Housing		Development
Medmerry Chalet Park, Stoney Lane		Proposed	Completed	Proposed	Completed	Commenced
S106 Date : 24/02/2016	No	3		0	0	Yes

Proposed holiday use of Medmerry Chalet Park from 1 March in any one year to the 6 January in following year.

**Non Financial Information**

Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Other	Restrict access between 1 November and 6 January each year by adhering to agreed management measures.			Low	

<b>EWB/13/01977/FUL</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development Commenced</b>
<b>Martlets Peerley Road</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	
S106 Date : 06/05/2015	No	4	0	0	0	No

4 no. dwellings and associated works.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Construct 4 dwelling units on the Land in accordance with the restrictions and to provide written notification of such to the Council.	No trigger.	Development not started.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Commencement Notice	Give notice of the Operative Date	Not less than 14 days before such date.	Development not started.	Low	

<b>EWB/12/02461/FUL</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development Commenced</b>
<b>Land North East Of Beech Avenue, Beech Avenue</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	
S106 Date : 04/06/2013	No	50	32	20	20	Yes

Construction of 50 residential dwellings, new vehicular access, open space and other ancillary works.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Provide the first 10 Affordable Dwelling Units.	Prior to First Occupation of any OMUs.	Development has commenced.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Open Space Land	Public Access Route (to access Open Space Land).	Maintain inperpetuity.	August 2015 - This obligation the subject of a separate S73 application to delay provision of this until 45 dwellings are occupied (EWB/15/00790/FUL)	Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Public Art	To commission a suitable piece of art to be approved by the Council to a value of not less than the Public Art Contribution (£17,510).	On or before First Occupation.	The artwork is completed and currently in storage awaiting completion of the landscaping of the attenuation pond and the associated public open space within the artwork is to be located.	Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Landscape Management Plan	CDC to obtain written approval of a Landscape Management Plan in respect of the Open Space Land.	Prior to Operative Date.	LMP submitted.	Low	

<b>EWB/13/01493/FUL</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
<b>Royal Oak, Stocks Lane</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 30/01/2014	No	0	0	0	0	No

Demolition of existing buildings, erection of supermarket with associated, car park, new access, hard and soft landscaping.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Public Art	To commission a suitable piece of art to be approved by the Council by an artist, for external display at the site in a location approved by the Council.	On or before First Occupation	Developer has decided not to progress with this application at this time.	Low	

<b>EWB/14/01806/OUT</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
<b>Land South of Clappers Lane</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 11/12/2015	No	110		44		No

The erection of 110 residential dwellings, new vehicular access, open space, and other ancillary works.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Maintenance Scheme	Keep engaged or employed an Estate Management company to carry out SUDS maintenance works.			High	
Affordable Housing	Provide CDC with written notification of name of Approved Body.	No less than 2 months prior to 1st occupation of any OMU.		High	
Affordable Housing	Provide 22 affordable dwelling units	Prior to first occupation of any of the Open Market Units.		High	
Affordable Housing	Provide remaining 22 affordable dwelling units	Prior to occupation of 50% of the OMUs.		High	

Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Landscape Management Plan	Submit for approval Landscape Management Plan in respect of Open Space Land and Landscape Buffer	Prior to Operative date.		Medium	
Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Open Space Land	Provide and lay out Open Space Land	Prior to First Occupation of any dwelling unit.		Medium	
Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Landscape Buffer	Provide and lay out Landscape Buffer.	Prior to First Occupation of any dwelling unit.		High	
Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Play Area	Provide and install an equipped play area.	Prior to First Occupation of any dwelling unit.		High	
Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Maintenance Scheme	Ensure future maintenance of Open Space Land, Play Area and Landscape Buffer			Medium	
Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
SUDS	Construct SUDS to written satisfaction of CDC.	Prior to First Occupation.		High	
Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Commencement Notice	Provide notice of the Operative Date to CDC and WSCC.	Not less than 14 days before such date.		Low	

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Occupation Notice	Provide notice of First Occupation of the 1st Open Market Unit.	Not less than 14 days before such date.			
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Occupation Notice	Provide notice of First Occupation of 33rd Open Market Unit.	Not less than 14 days before such date.		Low	



Ward - Fishbourne

<b>FB/09/02431/OUT</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development Commenced</b>
<b>Salthill Road, Fishbourne</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	
S106 Date : 30/11/2010	No	20	0	8	0	Yes

Residential development comprising 20 no.dwellings and associated works, landscaping and open space and car parking.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Provide all 8 Affordable Housing Units	Prior to 1st occupation of 7th Open Market Unit	Development commenced 13/07/15. Mar 2016: not at occupation stage yet. June 2016: Preparing units to hand over at end of Aug 2016.	High	
Open Space Land	Plant Hedgerow/provide and layout Open Space	Prior to 1st occupation of 11th Dwelling Unit		Medium	
Landscape Management Plan	Written approval for Landscape Management Plan	Prior to Operative Date	Landscape management plan covering the open space and hedgerow, and timetable. Covered by LMP condition (15) discharged under 13/03919/DOC	Low	16/10/2014
Other	Cycleway	Cycleway details required before operative date	June 2015 - The details were agreed, and the condition discharged. Works are due to start on site before 22nd July. The final arrangements for cycle routing during construction are being sorted out between the developer, adjacent landowner and Sustrans who operate this cycle route.	Low	11/06/2015

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<b>FB/15/02331/FUL</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
<b>Land To Rear Of Romans Mead Estate, Mosse Gardens</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 29/01/2016	No	24	0	7	0	Yes

Erection of 24 dwellings, associated parking, landscaping and public open space together with access from Clay Lane and a pedestrian/cycle link from Mosse Gardens.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Written notification of the name of the Registered Provider(s).	Prior to Commencement		Low	17/03/2016
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Provide 7 Affordable Dwelling Units.	None		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Public Art	Provide the Artwork.	Prior to First Occupation of more than 21 of the Residential Units	According to build plan, plot due to be completed in March 2017.	Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	The Developer shall carry out the Reptile Relocation Works and Reptile Site Enhancement Works.	Prior to Commencement of Development	Works carried out in October 2015. Council notified in April 2016.	Medium	05/04/2016
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Provide evidence of the future maintenance of the Open Space Land and Landscape Buffer	Prior to First Occupation of 21st Dwelling Unit.	According to build plan, plot due to be completed in March 2017.	Low	

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<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Commencement Notice	To give to the District Council the Commencement Notice.	Prior to Commencement of the Development	Works started on site in February 2016.	Low	05/04/2016
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Prior Notification	Provide formal notification to the Council not less than 14 days before first occupation of the 1st Market Dwelling Unit.		According to build plan, sales launch is to take place in Sept 2016.	Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Prior Notification	Provide formal notification to the Council not less than 14 days before first occupation of the 5th Residential Dwelling Unit.		According to build plan, plot due to be completed Nov 2016.	Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Prior Notification	Provide formal notification to the Council not less than 14 days before first occupation of the 21st Residential Dwelling Unit.		According to build plan, plot due to be completed Mar 2017.	Low	

Ward - Harting

ES/SDNP/13/03945/FUL	Capital Scheme?	Total Housing		Affordable Housing		Development
Manor Farm Cottages, Didling Lane		Proposed	Completed	Proposed	Completed	Commenced
S106 Date : 01/10/2015	No	1	0	0	0	No
Demolition of 2 no. semi-detached cottages to be replaced by 1 no. single detached dwelling with separate double garage. Transfer of agricultural occupancy restriction to Coronation Villa Didling.						

**Non Financial Information**

Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Other	Agricultural occupancy obligation	N/a	To be monitored for compliance with agricultural occupancy obligation.	Not Applicable	

<b>HT/SDNP/14/05859/CND</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
<b>2 and 3 Tye Oak Cottages, Hollist Lane</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 12/10/2015	No	0	0	0	0	No

Removal of Condition (B) of planning permission HT/2/48 as this no longer serves a useful planning purpose in respect of no. 2 Tye Oak Cottages and permission is sought to re-impose the agricultural tie on no. 3 Tye Oak Cottages on a similar property elsewhere within the same ownership. (see SDNP/14/05869/FUL)

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Agricultural occupancy obligation	N/a	To be monitored every 18 months for compliance with agricultural occupancy obligation.	Not Applicable	

**Ward - Lavant**

<b>WH/12/02360/OUT</b>		<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development Commenced</b>
<b>Maudlin Nursery, Stane Street</b>			<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	
S106 Date : 14/05/2013		No	100	0	40	0	Yes
Outline application for a community extension comprising of 100 new homes, including 40% affordable accommodation, a village hall, a village green and a restaurant / public house (Class A3/A4), with associated access, parking, amenity space and landscaping. 16/01544/OBG: PCO - to vary S106 for Affordable Housing Mix.							
<b>Non Financial Information</b>							
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>		
Affordable Housing	Affordable Dwelling Units 40%		Development commenced 4 Jan 2016.	High			
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>		
Landscape Management Plan	Approve Landscape Management Plan	Prior to Operative Date	March 2016: Plan received.	Low			
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>		
Other	Provide Village Green	Before first Occupation		High			
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>		
Open Space Land	Provide Open Space Land			Medium			
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>		
SUDS	Submit SUDS maintenance scheme to Council for approval	Prior to commencement.	Case officer said this has been completed as part of DOC	Medium	13/06/2016		

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
SUDS	Obtain written certificate of satisfactory completion of SUDS	Prior to first occupation		Medium	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Pub/Restaurant site: CDC to approve site strategy and location.	Prior to operative date		Medium	

Ward - Midhurst

<b>MI/11/01180/FULNP</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
<b>The Grange Leisure Centre Bepton Road</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 20/12/2012	No	16	0	8	0	No

Erection of 16 no. new dwellings with private parking and landscaping.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	CDC to notify SDNPA with details of Registered Provider	Before commencement	Development not started.	Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	CDC to provide 8 Affordable Dwellings Units (5 shared ownership and 3 affordable rented units)	Prior to first occupation of 3 Open Market Units	Development not started.	High	



<b>MI/SDNP/14/03338/FUL</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
<b>Former Midhurst Grammar School North Street</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 23/10/2015	No	17	0	6	0	Yes

The comprehensive redevelopment of the former Midhurst Grammar School site including the demolition of all on site buildings to provide 17 new dwellings, car and cycle parking, vehicle and pedestrian access points off Lamberts Lane, an estate road, landscaping, boundary treatment, amenity space and new pedestrian footway along part of Lamberts Lane.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Written notification of the Approved Body	Prior to commencement.	Completed	Low	21/01/2016
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Provide 6 Affordable Dwelling Units (2 intermediate units and 4 affordable rented units).	Prior to First Occupation of the 5th Open Market Unit.		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Landscape Management Plan	CDC to obtain written approval of a Landscape Management Plan in respect of the Open Space Land and Landscape Buffer.	Prior to Operative Date.	DP confirmed completed	Low	29/02/2016
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Open Space Land	Provide and lay out the Open Space Land and Landscape Buffer.	Prior to First Occupation of any Dwelling Unit		Low	

PS 99151

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Commencement Notice	To give Notice of the Operative Date (the Commencement Notice)	Not less than 14 days before such date	Completed. DP visited site.	Medium	29/02/2016

Ward - North Mundham

<b>NM/13/01036/OUT</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
<b>Land South Of Stoney Lodge, School Lane</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 22/01/2014	No	25	0	10	0	No

Mixed housing development comprising 11 no. terraced cottages, 4 no. flats, 6 no. semi detached dwellings and 4 no. detached dwellings, associated access road, gardens and parking areas.

16/01867/REM received June 2016.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Provide 10 Affordable Dwelling Units (3 Intermediate Housing Units and 7 Affordable Rented Units)	Prior to First Occupation of any Open Market Units.	Development not started.	High	
Public Art	To commission on or before First Occupation: A suitable piece of art, to be approved by the Council, by an artist approved by the Council If the artwork is not provided by First Occupation of the Open Market Units, pay the Public Art Contribution of £8,696.	by First Occupation of any of the Open Market Dwellings.		Low	
Management Plan	Obtain approval of a Landscape Management Plan in respect of the Amenity Land and Landscape Buffer.	Prior to Operative Date		Low	

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Landscape Buffer	Provide and layout the Amenity Land and Landscape Buffer	Prior to First Occupation of any Dwelling Unit.		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Commencement Notice	Commencement Notice	Notify the Council not less than 14 days before the event.		Medium	

<b>O/11/05283/OUT</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
<b>Land On The North Side Of Shopwhyke Road</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 09/08/2013	No	500	0	150	0	No

Urban extension comprising a residential development of 500 dwellings within a parkland setting together with employment redevelopment and associated vehicular, cycle and pedestrian access, drainage and landscape, community facilities, elderly care village, localised retail units, major new public open spaces.

September 2015 - First reserved matters permission issued for main spine road through the site (O/14/02826/REM).

Dec 2015 15/03994/REM submitted for 398 units with 838sqm of commercial floor space. June 2016: Pending issue of decision.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Council to approve the Sub Phase Affordable Housing Scheme for that Sub Phase. Each Sub Phase to contain 30% to 40% affordable housing.	Prior to commencement of each Sub Phase.	Development not started.	High	
Other	Provide the Community Building and make available for Community Use. Provide such other Community Facilities as may have been approved pursuant to the Community Facilities Scheme.	Prior to occupation of more than 475 dwelling units	Development not started.	High	
Other	CDC to approve the Sports Pitches Specification.	Prior to occupation of 400th dwelling unit	Development not started.	High	

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Not to occupy and Dwelling Units on the relevant Phase until the Open Space and Play Area Specification for the Phase has been approved in writing by CDC. (CDC to inspect the Areas)	Occupation of the relevant Phase	Development not started.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Occupation Notice	Give notice not less than 21 days before the date of the anticipated occurrence of the Occupation of the 100th Dwelling Unit.	Occupation of the 100th Dwelling Unit.	Development not started.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Occupation Notice	Give notice not less than 21 days before the date of the anticipated occurrence of the Occupation of the 124th Dwelling Unit.	Occupation of the 124th Dwelling Unit.	Development not started.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Occupation Notice	Give notice not less than 21 days before the date of the anticipated occurrence of the Occupation of the 192nd Dwelling Unit.	Occupation of the 192nd Dwelling Unit.	Development not started.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Occupation Notice	Give notice not less than 21 days before the date of the anticipated occurrence of the Occupation of the 297th Dwelling Unit.	Occupation of the 297th Dwelling Unit.	Development not started.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Occupation Notice	Give notice not less than 21 days before the date of the anticipated occurrence of the Occupation of the 402nd Dwelling Unit.	Occupation of the 402nd Dwelling Unit.	Development not started.	High	

Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Commencement Notice	Give notice of the anticipated Operative Date not less than 14 days before the date.	Operative Date.	Development not started.	High	

<b>O/13/02674/FUL</b>	<b>Capital</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
<b>Land North Of Gribble Lane</b>	<b>Scheme?</b>	<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 16/10/2013	No	11	0	11	0	Yes

Eleven affordable dwellings with associated landscaping and car parking. (Resubmission of O/13/00992/FUL).

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Provide 11 Affordable Dwelling Units		Building work commenced 06/03/14	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Landscape Management Plan	CDC to approve Landscape Management Plan in respect of Landscape Areas and Landscape Buffer	Prior to Operative Date		Low	14/03/2014
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Landscape Buffer	Provide and layout the Landscape Areas and Landscape Buffer	Prior to First Occupation	September 2015 - Buffer not yet provided.	High	14/03/2016



Ward - Petworth

FT/SDNP/14/02892/FUL	Capital Scheme?	Total Housing		Affordable Housing		Development
Coal Yard, School Close		Proposed	Completed	Proposed	Completed	Commenced
S106 Date : 08/07/2015	No	9	0	1	0	No

Redevelopment of coal yard to provide nine dwellings and associated access, garages and landscaping.

**Non Financial Information**

Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Commencement Notice	To give Notice of the Operative Date (the Commencement Notice).	Not less than 14 days before such date.	June 2016: Development not yet commenced.	Low	
Commencement Notice	To give Notice of the date of First Occupation of any Dwelling Unit (the First Occupation of Dwelling Unit Notice).	Not less than 14 days before such date.		Low	
Commencement Notice	To give Notice of the First Occupation of any Open Market Unit (the First Occupation of Open Market Unit Notice).	Not less than 14 days before such date.		Low	
Landscape Management Plan	Submit and obtain the written approval to a Landscape Management Plan in respect of the Amenity Land.	Prior to the Operative Date.		Low	

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Provide and layout the Amenity Land.	Prior to First Occupation of any Dwelling Unit.		Medium	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Provide the Low Cost Dwelling Unit on the Low Cost Dwelling Land.	Prior to First Occupation of any Open Market Unit.	Development not commenced	High	

PW/SDNP/12/02721/F UL	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
<b>Land at Laundry Cottage Horsham Road</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 30/07/2014	No	21	0	8	0	No

Erection of 21 residential dwellings (including 1 replacement dwelling and 20 new dwellings) to comprise 13 private residential dwellings and 8 affordable residential dwellings. Associated private amenity space and parking. New access from North Street, public open space and parking and access to cemetery.  
June 2016 - At appeal to vary Affordable Homes obligations. Pending decision.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Written notification of the name of the Approved Body.	Prior to Commencement	June 2016 - Development not started.	High	

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Provide 8 Affordable Dwelling Units	Prior to Occupation of any Open Market Units.		High	

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Public Art	To commission a suitable piece of art to be approved by the Council, to a value of not less than the Public Art Contribution Value.	On or before First Occupation		High	

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Public Art	Not to allow First Occupation of any of the Open Market Units until the art work is displayed at the site.	First Occupation		High	

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<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Landscape Management Plan	Obtain approval of a Landscape Management Plan in respect of the Open Space Land.	Prior to the Operative Date		Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Open Space Land	Provide and layout the Open Space Land.	Prior to First Occupation of any Dwelling Unit.		High	

TL/SDNP/12/00304/FUL	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
Land at Upperton Farm		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 05/02/2014	No	0	0	0	0	No

Replacement of existing dwelling and attached annex.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	1. Buildings on land within Existing Domestic Curtilage (edged blue on plan) shall be demolished and land returned to pasture.	Within 3 months of 1) Substantial Completion or 2) Occupation, whichever is sooner.	May 2016: Development not started	Low	
Other	2. Any parking spaces present on land edged blue shall be removed and shall not be re-instated.	Prior to the date the Proposed Development is Commenced.		Low	
Other	3. Two parking spaces to be provided within New Domestic Curtilage in area edged red on plan	n/a		Low	
Other	4. The Farmhouse and proposed annex to be constructed within New Domestic Curtilage	n/a		Medium	

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Obligations 1-4 to be completed before First Occupation	Before First Occupation		Medium	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Various restrictions on Occupation	n/a	Ongoing	Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	The annex to be used only for purposes ancillary to the use of the Farmhouse as a dwelling and not as a separate unit of accommodation	n/a	Ongoing	Low	

Ward - Plaistow

<b>LX/13/02025/FUL</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
<b>Land South Of Loxwood Surgery Farm Close</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 19/09/2014	No	17	0	8	0	No

Erection of 17 dwellings and associated works, including car parking and landscaped community recreation area.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Written notification of the name of the Approved Body.	Prior to Commencement.	Development not started. June 2016: Permission due to expire 19/09/2016	Low	
Affordable Housing	Provide 8 Affordable Dwelling Units (2 Shared Ownership Units and 6 Affordable Rented Units) on the Affordable Dwelling Land.	Prior to First Occupation of any Open Market Units.	Development not started.	High	
Public Art	A suitable piece of art, to be approved by the Council, by an artist approved by the Council by First Occupation. If the artwork is not provided by First Occupation of the 8th Open Market Unit, pay the Public Art Contribution of £5,839	To commission on or before First Occupation	Development not started.	High	

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<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Landscape Management Plan	CDC to obtain the written approval of a Landscape Management Plan in respect of the Open Space Land and Landscape Buffer.	Prior to Operative Date.	Development not started.	Medium	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Open Space Land	Provide and layout the Open Space Land.	Prior to First Occupation of any Dwelling Unit.	Development not started.	Medium	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Landscape Buffer	Provide and layout the Landscape Buffer.	Prior to First Occupation of any Dwelling Unit.	Development not started.	Medium	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
SUDS	Provide evidence of the future maintenance of the SUDS (Construct the SUDS in accordance with the planning conditions.	Prior to First Occupation of any Dwelling Unit.	Development not started.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	CDC to obtain the written approval to a Community Park Land Plan in respect of the Community Park Land.	Prior to Operative Date.	Development not started.	Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Provide and layout the Community Park Land.	Prior to First Occupation of any Dwelling Unit.	Development not started.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Commencement Notice	Notify the Council not less than 14 days before the event.	Notify the Council not less than 14 days before the event.	Development not started.	High	



<b>PS/12/00285/FUL</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
<b>Kings Copse Loxwood Road</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 07/11/2012	No	0	0	0	0	Yes

Demolition of existing chalet bungalow and construction of replacement 2 storey 5 bedroom detached dwellinghouse. PS/13/00780/FUL permitted with S106 (Relocation of permitted replacement dwelling)

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Either, To demolish the Existing Dwelling and clear debris from Property	Within 1 month of substantial completion of the Replacement Dwelling	June 2016: site visit to be carried out to check on completion.	Low	
Other	Or, Demolish the Existing Dwelling and clear debris from Property.	Within 18 months of Commencement of the Development		Low	
Other	Whatever shall be sooner: Discontinue use of the land edged green on the Plan as garden land/domestic curtilage and return the said land to a paddock. Thereafter, not to erect outbuildings on the said land without first obtaining Planning Permission from the Council;	From the date of the demolition of the Existing Dwelling		Low	

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Or: Commence use as a domestic curtilage the land not built upon within the area edged red on the Plan in conjunction with use and enjoyment of the Replacement Dwelling	From the date of the demolition of the Existing Dwelling		Low	

Ward - Rogate

<b>RG/SDNP/14/04960/FUL</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
<b>Hale Common Cottage, Slade Lane</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 13/04/2015	No	0	0	0	0	Yes

Demolition of existing dwelling and associated detached stables, studio and sheds. Replacement dwelling, detached garage and pool house within extended curtilage. Change of use of part existing domestic curtilage to agricultural use. New fenced tennis court on site of existing riding school

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Discontinue the use of the Discontinued Residential Curtilage.	Prior to First Occupation.	Mar 2016: Development commenced.	Low	
Other	Construct a hedge and a timber post and rail fence situated to the south of the New Residential Curtilage and the north boundary to the Discontinued Residential Curtilage (size and type to be agreed in writing by SDNPA).	Prior to First Occupation.		Low	
Other	Demolish the buildings situated on the Discontinued Residential Curtilage.	Prior to First Occupation.		Low	
Commencement Notice	The Owner to give notice of the Operative Date.	Not less than 14 days before such date.	Development commenced	Low	04/03/2016

Ward - Selsey North

SYN/12/00706/FUL	Capital Scheme?	Total Housing		Affordable Housing		Development
Sessions House, Selsey 22 High Street		Proposed	Completed	Proposed	Completed	Commenced
S106 Date : 23/05/2012	No	4	0	0	0	Yes

Sessions House, Selsey: Reinstate and refurbish listed building following fire with some minor alterations and demolition in order to create 2 no. dwellings. Residential development to rear providing 3 no. dwellings and new access to the north with highway improvements.

**Non Financial Information**

Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Other	Part demolition, refurbishment and creation of 2 dwellings within the existing building at 22 High Street	First Phase	Work completed. Exact date unknown.	Medium	02/11/2015
Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Other	The construction of 3 new dwellings to the rear of the building at 22 High Street.	Second Phase	Building Control records show work commenced 29/05/15	Medium	
Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Other	The Proposed Development of the Second Phase shall not be commenced until the First Phase has been completed.		Completed.	High	02/11/2015

<b>SYN/15/00490/FUL</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development Commenced</b>
<b>Land North West Of Park Road</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	
S106 Date : 17/08/2015	No	110	0	44	0	Yes

Erection of 110 residential dwellings with associated access, parking, landscaping, open space and works.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Written notification of the Approved Body.	Prior to commencement.	Development commenced	Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Landscape Management Plan	CDC to obtain written approval of a Landscape Management Plan in respect of the Open Space Land	Prior to Operative Date.		Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Provide 44 Affordable Dwelling Units (13 intermediate units and 31 affordable rented units).			High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Open Space Land	Provide and lay out the Open Space Land prior to the First Operative Date.	Prior to the First Operative Date.		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Play Area	Provide and install the Play Area on the Open Space Land.	Prior to First Operative Date.		High	

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Carry out the Mitigation Measures (Dog Walking Route, The SANG, and The Home Information Packs).	Prior to the First Operative Date.		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
SUDS	Undertake financial and practical measures to secure future repair and maintenance works of the SUDS.	Prior to First Operative Date.		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
SUDS	Provide evidence of the future maintenance of the SUDS.	Prior to First Occupation of any Dwelling Unit.		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Commencement Notice	To give Notice of the date the proposed development is commenced (the Commencement Notice).	not less than 14 days before such date.		Low	

<b>SYN/14/02186/OUTEIA</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development Commenced</b>
<b>Park Farm Park Lane</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	
S106 Date : 11/09/2015	No	139	0	56	0	No

Hybrid planning application for comprehensive mixed use development of land at Manor Road. Full application for Class A1 foodstore, car parking, Class A3/A4 pub/restaurant, petrol filling station, new access, landscaping and ancillary works. Outline planning application for up to 139 dwellings, hotel, Class D1 building, open space, landscaping and new access.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Written notification of the Approved Body	Prior to commencement.	Development not commenced.	Low	

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Submit for approval the Affordable Housing Plan (56 Affordable Dwelling Units) as part of the first reserved matters application for the Proposed Outline Development.	Prior to commencement.		Low	

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Open Space Land	Submit to CDC for approval an Open Space Specification.	Prior to Commencement.		Low	

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Open Space Land	Not to Occupy more than the relevant number of Dwelling Units until the relevant area of Open Space has been provided in accordance with the Open Space Specification.	Occupation.		Medium	

Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Open Space Land	Council to inspect the Open Space upon completion.	Completion of Open Space.		High	
Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Other	Submit details of the Mitigation Works.	Prior to the Commencement of a Phase.		Low	
Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Other	Complete the Mitigation Works for each Phase.	Prior to the First Occupation of any Dwelling Unit in that Phase.		High	
Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Other	Submit the details of the Temporary Dog Exercise Area for approval.	Prior to the Commencement.		Low	
Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Other	Provide the Temporary Dog Exercise Area.	Prior to the Occupation of any Dwelling Unit.		High	
Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Other	Maintain the Temporary Dog Exercise Area.	Until the Permanent Dog Walking Route and the Dog Exercise Area have been provided.		High	
Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
SUDS	Construct the SUDS for that Phase.	Prior to First Occupation of the first Dwelling Unit in a Phase		High	



Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
SUDS	Obtain a written certificate as to the satisfactory completion of the SUDS.	Prior to First Occupation of the first Dwelling Unit in a Phase.		Medium	
Other	Complete the Foodstore.	Prior to the First Occupation of the 51st Dwelling Unit.		High	
Other	CDC to approve the Marketing Strategy.	After the grant of Permission.		Medium	
Other	The Owner to carry out its obligations pursuant to the Marketing Strategy.	Until 100 Dwelling Units have been occupied (or until the Multi Use Clinic and Commercial Units have been let, sold or Provided)		High	
Other	The Owner to submit a written summary report to the Council on the progress of the Marketing Strategy	Every 6 months.		Medium	
Other	Pay the NHS Contribution.	If the Multi Use Clinic has not been provided.	check clauses in Agreement	High	
Commencement Notice	To give Notice of the Operative date (the Commencement Notice).	Not less than 14 days before such date.		Low	

Ward - Sidlesham

SI/11/00555/FUL	Capital Scheme?	Total Housing		Affordable Housing		Development
Berryrose Garden Cottage Chichester Road		Proposed	Completed	Proposed	Completed	Commenced
S106 Date : 10/11/2011	No	0	0	0	0	Yes
Berryrose Garden Cottage - Proposed replacement dwelling, garage and associated external works.						

**Non Financial Information**

Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Other	To demolish the Existing Dwellinghouse outbuildings (including concrete bases and foundations shown blue on the attached plan and remove all materials and debris resulting from such demolition from the land - BC to carry out Building control inspections until the new house is completed.	Within one calendar month of the substantial completion of the Proposed development or within one calendar month of first occupation of the Proposed Development or within one calendar year of the Operative Date whichever is the earlier	Construction is under way for the new dwelling. Building Control are carrying out inspections until it is completed. August 2015 update - last BC visit was 01/10/13 - no progress since then. June 2016 update - last BC visit was 10/06/16. Work has recommenced on site.	Low	

Ward - Southbourne

<b>SB/14/02800/OUT</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
<b>Land North Of Main Road And West Of Inland Road</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 02/04/2015	No	157	0	62	0	No

Erection of 157 dwellings with associated access from Main Road, parking, open space and landscaping.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	No Commencement until the Phasing Plan has been approved by the Council.	Commencement	Development not started.	High	
Affordable Housing	No Commencement until the Affordable Housing Plan has been approved by the Council.	Commencement		High	
Affordable Housing	Provide all Affordable Dwelling Units shown on the Affordable Housing Plan for each phase.	Prior to Occupation of 50% of Open Market Units in that phase		High	
Landscape Management Plan	CDC to approve Landscape Management Plan in respect of the Open Space Land and Play Area.	Prior to Operative Date		Low	
Open Space Land	Provide and lay out the Open Space Land and Play Area	In accordance with the Phasing Plan.		High	

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<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	No Commencement until the Council has received written notification of the name of the Approved Body for its approval and thereafter approved the Approved Body in writing.	Commencement		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Management Plan	Submit and obtain the written approval of a management plan in respect of the Safeguarded Link to the School.	Prior to the Operative Date		Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Provide, layout and construct the Safeguarded Link to the School.	In accordance with the Phasing Plan.		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Not to use the Safeguarded Land for potential access to Southbourne Railway Station for any purpose other than Open Space Land in accordance with Clause 10 (Open Space Land and Play Area)	None		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Commencement Notice	Notify the Council of the Operative Date.	Not less than 14 days before the event.		Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Occupation Notice	Notify the Council in writing of First Occupation of a Dwelling Unit.	At least 5 days prior to occurrence.		High	

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Occupation Notice	Notify the Council in writing of First Occupation of 25% of all Open Market Dwellings.	At least 5 days prior to occurrence.		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Occupation Notice	Notify the Council in writing of First Occupation of 50% of all Dwellings.	At least 5 days prior to occurrence.		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Occupation Notice	Notify the Council in writing of First Occupation of 50% of all Open Market Dwellings	At least 5 days prior to occurrence.		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Occupation Notice	Notify the Council in writing of First Occupation of 70% of all Open Market Dwellings	At least 5 days prior to occurrence.		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Occupation Notice	Notify the Council in writing of First Occupation of 75% of all Dwellings	At least 5 days prior to occurrence.		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Occupation Notice	Notify the Council in writing of First Occupation of 85% of all Open Market Dwellings	At least 5 days prior to occurrence.		High	

<b>SB/12/04701/OUT</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development Commenced</b>
<b>Land West Of Garsons Road</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	
S106 Date : 06/02/2014	No	70	0	12	0	No
Development of a 60 bed care home (comprising cafe, hairdresser, treatment room, shop and cinema) 40 assisted living units, 30 age-restricted cottages for occupation by the over 55's, access, sustainable drainage measures, allotments, structural landscape planting and associated works.						
Will probably be superceded by SB/15/02505/OUT for 125 homes. (approved 10 June 2016)						

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Provide the Affordable Dwelling Units on the Affordable Housing Land.	Prior to Occupation of 5th Open Market Unit	Development not started.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Landscape Management Plan	CDC to approve a Landscape Management Plan in respect of the Open Space Land, Landscape Buffers and Landscape Areas in that Phase.	As part of the REM application, in respect of a Phase.	Development not started.	Medium	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Open Space Land	Provide and layout the Open Space Land, Landscape Buffers and Landscape Areas.	Prior to first Occupation of the relevant Phase.	Development not started.	Medium	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
SUDS	CDC to approve a maintenance scheme for the SUDS.	As part of any REM application, for any Phase.	Development not started.	High	

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Public Art	To commission a suitable piece of art, approved by the CDC to a value not less than the Public Art Contribution.	On or before First Occupation of any Assisted Living Unit or Age Restricted Unit.	Development not started.	Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	The first occupier of every Assisted Living Unit, Affordable Housing Unit and Care Home Unit shall be provided with a Chichester Harbour Information Pack	No later than 1 week after Occupation.	Development not started.	Low	

SB/15/02120/FUL	Capital Scheme?	Total Housing		Affordable Housing		Development
Land East Of No. 181 Main Road		Proposed	Completed	Proposed	Completed	Commenced
S106 Date : 20/01/2016	No	20	0	6	0	Yes

Proposed residential development of 20 no. dwellings associated access and parking, secure cycle storage, landscaping and onsite surface water drainage.

**Non Financial Information**

Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Affordable Housing	Written notification of the Approved Body	Prior to commencement.		Low	19/04/2016
Affordable Housing	To have entered into a contract of sale with an Approved Body.	Prior to First Occupation of any Open Market Units		Medium	
Affordable Housing	Provide 6 Affordable Dwelling Units (2 intermediate units and 4 affordable rented units)	Prior to First Occupation of the 8th Open Market Unit.		High	
Landscape Management Plan	CDC to obtain written approval of a Landscape Management Plan in respect of the Open Space Land, Landscape Buffer and Green Ring.	Prior to Operative Date.		Medium	19/04/2016

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Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Other	Provide and lay out the Open Space Land, Landscape Buffer and Green Ring prior to the First Occupation of the 20th Dwelling Unit.	Prior to the First Occupation of the 20th Dwelling Unit.		Medium	
Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
SUDS	To obtain a written certificate as to the satisfactory completion of the construction of the SUDS.	Prior to First Occupation of 20th Dwelling Unit		Medium	
Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Public Art	To commission a suitable piece of art to be approved by the Council to a value of not less than the Public Art Contribution.	On or before Commencement,	Meeting in April 2016 to discuss. June 2016: Lone Le Vay working on a brief.	Medium	
Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Public Art	Not to allow First Occupation of the 20th Dwelling Unit until the art work is displayed at the site.	First Occupation of the 20th Dwelling Unit		Low	
Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Public Art	If the art work is not provided by First Occupation of the 20th Dwelling Unit then pay the contribution of £6,774.	First Occupation of the 20th Dwelling Unit		Low	
Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Commencement Notice	To give Notice of the Operative Date (the Commencement Notice).	Not less than 14 days before such date	Works to commence on 4 April 2016.	Low	21/03/2016
Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Occupation Notice	To give Notice of the date of First Occupation of any Dwelling Unit (the First Occupation Notice).	Not less than 14 days before such date		Low	

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Occupation Notice	To give Notice of the date of First Occupation of any Open Market Unit (the First Occupation of Open Market Unit Notice).	Not less than 14 days before such date		Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Occupation Notice	To give Notice of the date of First Occupation of the 8th Open Market Unit (the 8th Occupation Notice).	Not less than 14 days before such date		Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Occupation Notice	To give Notice of the date of First Occupation of the 20th Open Market Unit (the 20th Occupation Notice).	Not less than 14 days before such date		Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Occupation Notice	To give Notice of the date of First Occupation of plot 16 and/or plot 17 (the Spine Road Notice).	Not less than 14 days before such date		Low	

Ward - Tangmere

<b>TG/12/01739/OUT</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
<b>Land On The East Side Of Meadow Way</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 02/10/2013	No	59	0	23	0	No

Outline planning permission for development of the site comprising 59 residential units, associated public open space, landscaping, access and car parking.

Reserved matters application approved (15/00918/REM)

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Provide 23 Affordable Dwelling Units.	Prior to Occupation of 50% of Open Market Units.	Development not started.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Public Art	Commission a suitable piece of art to a value not less than the Public Art Contribution Value.	On or before First Occupation	Developer chosen to pay Public Art Contribution Value of £19,448 +indexation.	Low	18/04/2016
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Landscape Management Plan	CDC to approve Landscape Management Plan in respect of Landscape Buffer and Open Space Land.	Prior to Operative Date	Development not started. June 2016: development to commence shortly.	Medium	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Landscape Buffer	Provide the Landscape Buffer in accordance with LMP.	Prior to First Occupation of any Dwelling Unit	Development not started. June 2016: development to commence shortly.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Open Space Land	Provide the Open Space Land in accordance with LMP	Prior to First Occupation of 50% of the Dwelling Units	Development not started. June 2016: development to commence shortly.	High	

15/00918

Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
SUDS	CDC to approve a Maintenance Scheme in respect of the SUDS (may include a Management Company.)	Prior to Operative Date	Development not started. June 2016: development to commence shortly. Case officer in discussions about SUDS.	High	

TG/14/00797/FUL	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
<b>Land To North East Of Tangmere Military Aviation Museum, Gamecock Terrace</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 29/07/2014	No	160	0	64	0	Yes

Variation of condition 11 (mix of dwellings) and 13 (layout and siting) to planning permission TG/11/00640/EXT for Mixed use redevelopment with access from Meadow Way and including land for community use, 160 dwellings and ancillary car parking, open space and landscaping.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Provide 16 Affordable Dwelling Units	Prior to First Occupation of 23 Open Market Units	Demolition work commenced July 2015	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Provide 32 Affordable Dwelling Units	Prior to First Occupation of 48 Open Market Units		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Provide 48 Affordable Dwelling Units	Prior to First Occupation of 71 Open Market Units		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Provide 64 Affordable Dwelling Units	Prior to First Occupation of 92 Open Market Units		High	

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<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Landscape Management Plan	Obtain written approval of a Landscape Management Plan in respect of the Open Space Land and Landscape Buffer.	Prior to Operative Date	Approved as part of the Reserved Matters permission	High	17/07/2015
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Open Space Land	Provide and layout the Open Space Land.	Prior to First Occupation of the 71st Dwelling Unit.		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Landscape Buffer	Provide and layout the Landscape Buffer.	Prior to First Occupation of the 71st Dwelling Unit.		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Play Area	Provide and install the Play Area on the Open Space Land.	Prior to First Occupation of the 71st Dwelling Unit.		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
SUDS	Construct the SUDS to the written satisfaction of the Council.	Prior to First Occupation of the First Dwelling Unit.		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Public Art	To commission a suitable piece of art to be approved by the Council, to a value of not less than the Public Art Contribution (£55,103)	On or before First Occupation of any Open Market Unit		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Commencement Notice	Notify the Council of the Operative Date.	Not less than 14 days before the event.	Demolition started 20/07/15	High	17/07/2015

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Occupation Notice	Notify the Council of the intended dates of First Occupation of the 23rd, the 47th, the 71st and the 92nd Open Market Units.	Not less than 14 days before each respective date.		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	The Council will remove the Local Land Charge entries relating to the 2008 and 2011 Agreements	Upon the Operative Date.	Land Charge will still remain, even if Legal are instructed to remove it	Low	

Ward - West Wittering

<b>BI/12/04147/OUT</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
<b>Land At Tawny Nurseries, Bell Lane</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 19/11/2013	No	30	0	12	0	Yes

Residential development up to 30 dwellings including new access road, parking and associated garaging, open space and play area (incorporates 12 affordable dwellings).

15/02127/REM refers.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Written notification and approval of the name of the Approved Body	Prior to Commencement	Application received to vary S106 in respect of AH transfer restrictions.	Medium	
Affordable Housing	Provide 12 Affordable Dwelling Units.	Prior to 9th Occupation of any of the Open Market Units.		High	
SUDS	CDC to receive written certificate as to the satisfactory completion of the construction of the SUDS.	Prior to First Occupation of the first Dwelling Unit	.	High	
SUDS	Written evidence to CDC that the future maintenance of the SUDS is assured (maybe in the form of a Management Company).	Prior to First Occupation		High	



Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
SUDS	Construct the SUDS to written satisfaction of CDC.	n/a		High	

<b>BI/13/01391/FUL</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development Commenced</b>
<b>Field North West Of The Saltings, Crooked Lane</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	
S106 Date : 29/11/2013	No	15	0	15	0	No

The development of 15 new affordable dwellings and associated external works.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Provide 15 Affordable Dwelling Units		Development not started.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Provide SPA Welcome Pack	First Occupation	Development not started.	Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Landscape Management Plan	CDC to obtain written approval of a Landscape Management Plan in respect of the Open Space Land, Landscape Area and Landscape Buffer	Prior to Operative Date	Development not started.	Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Landscape Management Plan	Provide and layout the Open Space Land, Landscape Area and Landscape Buffer.	Prior to First Occupation	Development not started.	Medium	

ES/08/192

<b>BI/13/03105/P3JPA</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
<b>Premier Marinas Limited, Chichester Marina</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 27/09/2013	No	10	0	0	0	Yes
Change of use of office building to residential use. (Class B1 (a) to Class C3).						

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Commencement Notice	Operative Date	Give notice not less than 14 days after the occurrence.	Work commenced.	Low	01/07/2015
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Commencement Notice	First occupation	Give notice not less than 14 days after the occurrence.	Work commenced.	Medium	

<b>BI/13/00284/FUL</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development Commenced</b>
<b>Rowan Nursery Bell Lane</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	
S106 Date : 21/10/2014	No	27	0	10	0	No

Demolition of existing 2 bungalows and construction of 27 dwellings (including 10 affordable units), access road and associated landscaping. Provision also of an alternative recreational area to the south, accessed via a footpath link.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Written notification of the name of the Approved Body.	Prior to Commencement.	Development not started.	Medium	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Provide 10 Affordable Dwelling Units on the Affordable Dwelling Land.	Prior to First Occupation of the 9th Open Market Unit.	Development not started.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Public Art	To commission in accordance with a process agreed in writing by CDC, a suitable piece of art (including a timetable for implementation) to be approved by the Council to a value of not less than the Public Art Contribution (£9,454).	On or before 11% Occupation.	Development not started.	Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Provide Ecology Information Packs to each occupier.	On or before First Occupation of each Dwelling Unit.	Development not started.	Low	

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Provide an Educational Leaflet to each household in the Parish of Birdham.	On or before 100% Occupation.	Development not started.	Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Landscape Management Plan	Submit to the Council and obtain the written approval to a Landscape Management Plan in respect of the Recreational Area.	Prior to the Operative Date.	Development not started.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Other	Provide and lay out the Recreational Area.	Prior to 11% Occupation.	Development not started.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Landscape Management Plan	CDC to obtain written approval of a Landscape Management Plan in respect of the Open Space Land.	Prior to Operative Date.	Development not started.	Medium	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Open Space Land	Provide and lay out the Open Space Land.	Prior to 85% Occupation.	Development not started.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Commencement Notice	Notify the Council not less than 14 days before the event.	Commencement.	Development not started.	High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Occupation Notice	Notify the Council the date of First Occupation not less than 14 days before the event.	First Occupation.	Development not started.	High	

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Occupation Notice	Notify the Council the date of 11% Occupation not less than 14 days before the event.	11% Occupation.	Development not started.	High	
Occupation Notice	Notify the Council the date of 50% Occupation not less than 14 days before the event.	50% Occupation.	Development not started.	High	
Occupation Notice	Notify the Council the date of 85% Occupation not less than 14 days before the event.	85% Occupation.	Development not started.	High	

<b>WW/13/03286/FUL</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development Commenced</b>
<b>Land North Of Chaucer Drive, Chaucer Drive</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	
S106 Date : 13/06/2014	No	50	25	20	20	Yes

Erection of 50 residential dwellings with associated access, parking, landscaping, open space and works.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Written notification of the name of the Approved Body.	Prior to Commencement	Registered provider is Affinity Sutton.	High	17/03/2016
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Landscape Management Plan	CDC to approval a Landscape Management Plan in respect of the Open Space Land and Landscape Buffer.	Prior to Operative Date	LMP considered as part of Discharge of Conditions application.	High	15/10/2015
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Open Space Land	Provide the Open Space Land.	Prior to First Occupation of the 25th Dwelling Unit.		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Play Area	Provide and install the Play Area.	Prior to First Occupation of the 25th Dwelling Unit.		High	

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Obligation Type	Obligation	Trigger	Delivery	Risks	Completion Date
Landscape Buffer	Provide the Landscape Buffer	Prior to the commencement of construction of any Dwelling Unit situated along the northern and eastern boundaries.	September 2015 - NL to investigate.	High	
SUDS	Construct the SUDS to the written satisfaction of the Council	As per phasing of the development	September 2015 - Drainage strategy agreed. June 2016: Case officer not yet received any verification documents from developer.	High	
Public Art	Commission a suitable piece of art to be approved by the Council, to a value of not less than the Public Art Contribution	On or before Commencement	Not to allow First Occupation of the 45th dwelling units until the art work is displayed at the site. LL working on Public Art commission brief.	Medium	
Commencement Notice	To give Notice of the Operative date	Not less than 14 days before such date.	Not given. Commencement date estimated.	Medium	04/08/2015
Occupation Notice	To give notice to the Council of the date of First Occupation of the 10th Dwelling Unit.	First Occupation of the 10th Dwelling Unit.		High	



Ward - Westbourne

<b>WE/14/00911/FUL</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
<b>Land On The North Side Of Long Copse Lane</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 30/10/2015	No	16	0	6	0	No
Erection of 16 no. dwellings, vehicular and pedestrian access, car and cycle parking and landscaping						

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Written notification and approval by CDC of the name of the Approved Body.	Prior to First Occupation of any Open Market Unit.	Development not commenced. June 2016: CDC considering DOC.	Low	
Affordable Housing	Provide 6 Affordable Dwelling Units - 2 Intermediate Units and 4 Affordable Rented Units.	Prior to Occupation of 8th Open Market Unit.		High	
SUDS	To construct the SUDS to the written satisfaction of the Council.			High	
Commencement Notice	Give notice of the Operative Date not less than 14 days before such date.			Low	

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Ward - Wisborough Green

<b>WR/14/00748/OUT</b>	<b>Capital Scheme?</b>	<b>Total Housing</b>		<b>Affordable Housing</b>		<b>Development</b>
<b>Land South Of Meadowbank, Petworth Road</b>		<b>Proposed</b>	<b>Completed</b>	<b>Proposed</b>	<b>Completed</b>	<b>Commenced</b>
S106 Date : 13/03/2015	No	25	0	10	0	No

Outline planning application for 25 no. residential dwellings with new access, associated parking and attenuation pond.

**Non Financial Information**

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Public Art	Commission a suitable piece of art to a value not less than the Public Art Contribution Value. If at First Occupation of the 10th Open Market Unit the Artwork has not been completed and installed the Owner may pay the Public Art Contribution Value of £9,065	On or before First Occupation.	September 2015 - Development not started.	Low	
Management Plan	CDC to approve Landscape and Ecological Management Plan in respect of the Open Space Land and Landscape Ecological Buffer.	Prior to Operative Date.		Low	
Commencement Notice	To give Notice of the Operative date (the Commencement Notice).	Not less than 14 days before such date.		Medium	

<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Occupation Notice	To give notice to the Council of the date of First Occupation of the 6th Dwelling Unit (the 6th Occupation Notice).	Not less than 14 days before such date.		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Open Space Land	Provide and lay out the Open Space Land in accordance with the Landscape and Ecological Management Plan.	Prior to First Occupation of the 10th Open Market Unit.		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Landscape Buffer	Provide and lay out the Landscape Ecological Buffer in accordance with the Landscape and Ecological Management Plan.	Prior to First Occupation of the 10th Open Market Unit.		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Occupation Notice	To give notice to the Council of the date of First Occupation of the 10th Dwelling Unit (the 10th Occupation Notice).	Not less than 14 days before such date.		High	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Written notification of the name of the Approved Body.	Prior to Commencement.		Low	
<b>Obligation Type</b>	<b>Obligation</b>	<b>Trigger</b>	<b>Delivery</b>	<b>Risks</b>	<b>Completion Date</b>
Affordable Housing	Provide 10 Affordable Dwelling Units (3 Shared Ownership Units and 7 Affordable Rented Units).	Prior to First Occupation of the 6th Open Market Unit.		High	

# Agenda Item 9

## Appendix 1 Treasury Management Strategy – proposed amendments

Reference	Comment
16, table 4	<p>1. BBB+ Banks Unsecured.</p> <p><b>ADD:</b> Further acceptable criteria “£2.5m/7days for the Council’s banker”.</p> <p><b>REASON:</b> To allow the day to day management of cash within the Council’s own bank account – the present limit of £1m is insufficient to accommodate very short-term cash fluctuations.</p> <p>2. Pooled funds.</p> <p><b>ADD:</b> Covered bond funds to pooled funds category limit.</p> <p><b>REASON:</b> To allow for investment in Bond funds.</p>
18	Update text to “National Westminster Bank plc” to reflect the Council’s new bankers
30 table 5	<p>Non-specified investments:</p> <p>1. <b>AMEND:</b> The limit for ‘total investments without credit ratings or rated below A-’ to £20m (+£10M).</p> <p><b>REASON:</b> The investment in LAPF and Nat-West bank maximum balances means the present limit is inadequate. The increase is to re-instate previous flexibility to invest in suitable institutions (including unrated building societies).</p> <p>2. <b>AMEND:</b> Total limit on non-specified investments to £40m (+£10m).</p> <p><b>REASON</b> – as 1 above</p>
31 table 6	<p>Investment limits</p> <p>1 <b>AMEND:</b> ‘Any single organisations, except the UK central government and <u>Local Authority Property Fund</u>’:</p> <p><b>REASON:</b> to accommodate total investments with the Local Authority Property Fund.</p> <p>2. <b>AMEND</b> money market funds limit to £15m:</p> <p><b>REASON:</b> This will allow better management of short-term cash surpluses. The individual limits on funds will remain at £5m.</p> <p>3 <b>REMOVE:</b> “Max of £5m in covered bonds” from Negotiable</p>

	<p>instruments line.</p> <p><b>REASON:</b> Judges unnecessary given the wider sector and counterparty limits and its inclusion would restrict the Council's ability to invest in both covered bonds and pooled covered bonds.</p>
33 table 7	<p>Voluntary credit rating measure</p> <p>1 <b>AMEND</b> to 'A' from A+.</p> <p><b>REASON:</b> At present A+ is above that employed commonly by other Local Authorities and a target of A would be more in line with sector practice.</p>
33 table 9	<p><b>Principal sums invested for periods longer the 364 days</b></p> <p>1 <b>AMEND:</b> Increase the figures in this table 'across the board' by the expected level of 'available for sale' investments (£10m LAPF and £5m for pooled bond funds) reflecting the open maturity of such whilst still highlighting the potential for capital losses if sold.</p> <p><b>REASON</b> At present the tiered limits in table 9 do not take into account the long-term nature of Investments in variable net asset value pooled funds.</p>

## **Appendix 2 Treasury Management Strategy – updated**

# **Treasury Management Policy Statement, Treasury Management Strategy Statement and Annual Investment Strategy for 2016-17**

### **1. Treasury Management Policy Statement**

Chichester District Council defines its treasury management activities as:

- The management of the organisation's financial investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks.
- The Council regards the successful identification, monitoring and control of risk to be the prime criteria by which the effectiveness of its treasury management activities will be measured. Accordingly, the analysis and reporting of treasury management activities will focus on their risk implications for the organisation, and any financial instruments entered into to manage these risks.
- The Council acknowledges that effective treasury management will provide support towards the achievement of its business and service objectives. It is therefore committed to the principles of achieving value for money in treasury management, and to employing suitable comprehensive performance measurement techniques, within the context of effective risk management.
- The investment policy objective for this Council is the prudent investment of its treasury balances. The Council's investment priorities are security of capital and liquidity of its investments so that funds are available for expenditure when needed. Both the CIPFA Code and the DCLG guidance require the Council to invest its funds prudently, and to have regard to the security and liquidity of its investments before seeking the highest rate of return, or yield. The generation of investment income to support the Council's spending plans is an important, but secondary objective.
- The Council's borrowing objective, being debt free and with relatively substantial resources still available for its capital investment spending plans, means that it does not intend to borrow any monies, except for short term cash flow purposes for revenue and capital commitments.

### **2. Treasury Management Strategy Statement**

The Treasury Management Strategy details the expected activities of the treasury function in the forthcoming year 2016-17. The publication of the strategy is a statutory requirement.

3. The Treasury Management Strategy Statement including the Annual Investment Strategy are underpinned by the CIPFA Code of Practice and Treasury Management Practices (TMPs) which provide prescriptive information as to how the treasury management function should be carried out.

### **4. Risk Appetite Statement**

As a debt free authority with substantial balances to invest the Council's highest priority in its treasury management function is the security of those investments in accordance with the priorities set out in the CIPFA Code. The investment returns are generally used to fund one-off expenditure or capital investment. Sums are invested with a diversified range of counter parties using a wide range of instruments consistent with avoiding the risk of the capital sum being diminished through movements in prices.

The Council whilst fundamentally risk adverse, will accept some modest degree of risk. It will consider first the range of risks as set out specifically in the Treasury Management Practices (TMP 1), and secondly how prudently to manage those different risks. It will ensure that priority is given

to security and liquidity when investing funds before seeking to optimise yield. The use of different investment instruments and diversification of high credit quality counter parties along with country, sector and group limits, as set out in the Strategy, enables the Council to control the nature and extent of the different risks. One risk not set out in TMP1 which also needs to be considered when placing longer term investments is the political risk, such as in relation to a possible change of Government, any EU referendum, and their effect on the treasury management function.

When investing surplus cash, the Council will not necessarily limit itself to making deposits with the UK Government and local authorities, but may invest in other bodies including certain unrated building societies and money market funds. The Council may also invest surplus funds through tradable instruments such as gilts, treasury bills, certificates of deposit and corporate bonds. The duration of such investments will be limited so that they do not have to be sold (although they may be) prior to maturity, thus avoiding the risk of the capital sum being diminished through movements in prices.

## **External Context**

### **5. Economic background**

Domestic demand has grown robustly, supported by sustained real income growth and a gradual decline in private sector savings. Low oil and commodity prices were a notable feature of 2015, and contributed to the annual CPI inflation falling to 0.1% in November. However, this was tempered by an increase in transport costs in December which meant CPI rising to 0.2% by the end of 2015. Wages growth has slightly weakened at 2% a year from 3%, whilst the unemployment rate has now dropped to 5.1%. Mortgage approvals had risen to over 70,000 a month during most of 2015, with a dip to just 43,975 in December, but with annual house price growth nationally around 4.4%; these factors have boosted consumer confidence, helping to underpin retail spending and hence GDP growth, which was an encouraging 2.2% for 2015. Although speeches by the Bank of England's Monetary Policy Committee (MPC) members sent signals that some were willing to countenance higher interest rates in the latter part of 2015, the MPC continues to hold policy rates at 0.5% and maintains quantitative easing (QE) at £375bn, the level it has been since July 2012.

The outcome of the UK general election, which was largely fought over the parties' approach to dealing with the deficit in the public finances, saw some big shifts in the political landscape and put the key issue of the UK's relationship with the EU at the heart of future politics. Uncertainty over the outcome of the forthcoming referendum could put downward pressure on UK GDP growth and interest rates.

China's growth has slowed and its economy is performing below expectations, reducing global demand for commodities and contributing to emerging market weakness. US domestic growth has accelerated but the globally sensitive sectors of the US economy have slowed. Strong US labour market data and other economic indicators however suggest recent global turbulence has not knocked the American recovery off course. In December 2015 the Federal Reserve raised its key interest rate by 25 basis points to between 0.25% and 0.50%, a move which was widely expected by the markets. Any future increases are expected to be gradual because their concerns about the global economy and low inflation. In contrast, the European Central Bank finally embarked on QE in 2015 to counter the perils of deflation.

### **6. Credit outlook**

The varying fortunes of different parts of the global economy are reflected in market indicators of credit risk. UK Banks operating in the Far East and parts of mainland Europe have seen their perceived risk increase, while those with a more domestic focus continue to show improvement. The sale of most of the government's stake in Lloyds and the first sale of its shares in RBS have generally been seen as credit positive.

Bail-in legislation, which ensures that large investors including local authorities will rescue failing banks instead of taxpayers in the future, has now been fully implemented in the UK, USA and Germany. The rest of the European Union will follow suit in January 2016, while Australia, Canada and Switzerland are well advanced with their own plans. Meanwhile, changes to the UK Financial Services Compensation Scheme and similar European schemes in July 2015 mean that most private sector investors are now partially or fully exempt from contributing to a bail-in. The credit risk associated

with making unsecured bank deposits has therefore increased relative to the risk of other investment options available to the Authority; returns from cash deposits however remain stubbornly low.

## 7. Prospects for Interest Rates

The Council's treasury advisor Arlingclose projects the first 0.25% increase in UK Bank Rate in the third quarter of 2016, rising by 0.5% a year thereafter, finally settling between 2% and 3% in several years' time. Persistently low inflation, subdued global growth and potential concerns over the UK's position in Europe mean that the risks to this forecast are weighted towards the downside.

A shallow upward path for medium term gilt yields is forecast, as continuing concerns about the Eurozone, emerging markets and other geo-political events weigh on risk appetite, while inflation expectations remain subdued. Arlingclose projects the 10 year gilt yield to rise from its current 2.0% level by around 0.3% a year. The uncertainties surrounding the timing of UK and further US interest rate rises are likely to prompt short-term volatility in gilt yields.

For the purpose of setting the budget, it has been assumed that new investments will be made at an average rate of 0.75% for 2016-17.

8. The table below shows the November 2015 HM Treasury Survey Medium Term forecasts for the average annual Official Bank Rate.

Table 1: HM Treasury Survey Medium Term Forecasts for Average Annual Official Bank Rate

	Average Annual Official Bank Rate %				
	2015	2016	2017	2018	2019
<b>Highest</b>	0.60	1.20	1.80	2.50	3.10
<b>Average</b>	0.50	0.80	1.40	2.10	2.50
<b>Lowest</b>	0.40	0.60	1.20	1.40	1.60

Source: HM Treasury Forecasts for the UK economy: November 2015.

For the purpose of setting the budget, it has been assumed that new investments will be made yielding an average rate of 0.75% for 2016-17.

## 9. Current Portfolio Position

The Council's treasury portfolio position as at 8 January 2016 comprised:

Table 2: Current Investment Portfolio Position.

Investments	Actual Portfolio £m	Annualised Average Rate %
Call Accounts	12.865	0.41
Short Term investments	34.000	0.50
Medium Term Investments	12.000	1.52
Long Term Investments	3.000	1.85
<b>Total Investments</b>	<b>61.865</b>	<b>0.60</b>

Forecast changes in these sums are shown in the balance sheet analysis in Table 3 below.

Definitions of investment periods are:

- (i) Short Term - up to one year (excluding call accounts with immediate access to funds)
- (ii) Medium Term - One to four years
- (iii) Long Term - Over four years

Table 3: Balance Sheet Summary and Forecast



	31.3.15 Actual £m	31.3.16 Estimate £m	31.3.17 Estimate £m	31.3.18 Estimate £m	31.3.19 Estimate £m	31.3.20 Estimate £m	31.3.21 Estimate £m
General Fund CFR	-1.440	-1.316	-1.341	-1.367	-1.396	-1.427	-1.440
Less: Other Debt Liabilities	-0.124	0.025	0.026	0.029	0.031	0.013	0.0
<b>Borrowing CFR</b>	<b>-1.316</b>	<b>-1.341</b>	<b>-1.367</b>	<b>-1.396</b>	<b>-1.427</b>	<b>-1.440</b>	<b>-1.440</b>
Internal borrowing	0	0	0	0	0	0	0
Usable reserves	-34.700	-31.995	-33.822	-29.947	-29.565	-28.737	-28.415
Working capital	-4.685	-2.679	-2.505	-2.779	-2.803	-2.879	-2.933
<b>Investments</b>	<b>40.700</b>	<b>36.015</b>	<b>37.694</b>	<b>34.122</b>	<b>33.795</b>	<b>33.056</b>	<b>32.788</b>

The underlying need to borrow for capital purposes is measured by the Capital Financing Requirement (CFR), while usable reserves and working capital are the underlying resources available for investment. The Council is currently debt free and its capital expenditure plans do not currently imply any need to borrow over the forecast period. Investments are forecast to fall to £ 32.788m as capital receipts and other revenue resources are used to finance capital expenditure, and reserves are used to finance specific projects and one off revenue expenditure.

CIPFA's *Prudential Code for Capital Finance in Local Authorities* recommends that the Council's total debt should be lower than its highest forecast CFR over the next three years. Table 3 shows that the Council expects to comply with this recommendation during 2016-17 as it maintains its debt free status.

## 10. Borrowing Strategy

As part of the Council's Financial Strategy the Resources and Capital Principles are stated as:

**"Borrowing could be used for "invest to save" projects providing the cost of servicing the debt is contained within the revenue savings/income the project generates. The payback period for invest to save projects should be shorter than the life of the asset.**

- (a) There are no plans to borrow to finance new capital expenditure in the current 5 year plan but this remains an option if deemed to be prudent. Short term internal borrowing (for schemes that pay back within the 5 year time frame of the capital programme) can be accommodated without incurring external interest charges, provided the resulting savings are recycled into reserves. Longer term pay back periods will have to accommodate both the external interest and a minimum revenue provision (MRP) in accordance with the Council's MRP policy, which links repayment of the debt to the life of the asset.
- (b) Borrowing would add pressure on the revenue budget as MRP and interest would become payable. The capacity to make these payments would need to be identified in advance, namely the further efficiency savings generated by the investment in the assets."

## 11. Borrowing Objectives:

If it considers it necessary to borrowing money, the Council's chief objective is to strike an appropriately low risk balance between securing low interest costs and achieving certainty of those costs over the period for which funds are required. The flexibility to renegotiate loans should the Council's long-term plans change is a secondary objective.

## 12. Borrowing Sources

The Council may need to borrow money in the short term to cover unexpected cash flow shortages, (normally up to one month) within the approved operational boundary limit of £5m.

Sources: The approved sources of long-term and short-term borrowing are:

- Public Works Loans Board (PWL) and any successor body

- Any institution approved for investments (see below)
- Any other bank or building society authorised to operate in the UK
- UK public and private sector pension funds (except the West Sussex Pension Fund)

In addition, capital finance may be raised by the following methods that are not borrowing, but may be classed as other debt liabilities:

- Operating and finance leases
- Hire purchase
- Private Finance Initiatives
- Sale and leaseback

### 13. Investment Strategy

The Council holds significant invested funds, representing income received in advance of expenditure plus balances and reserves held. In the past 12 months, the Council's financial investment balance has ranged between £37.5 and £60.95 million, but this is expected to reduce to lower levels in the forthcoming year due to the anticipated capital spending programme including any property investment commitments.

14. **Objectives:** The Council has a duty to safeguard the public funds and assets it holds on behalf of its community. Both the CIPFA Code and the CLG Guidance require the Council to invest its funds prudently, and to have regard to the security and liquidity of its investments before seeking the highest rate of return, or yield. The Council's objective when investing money is to strike an appropriate balance between risk and return, minimising the risk of incurring losses from defaults and the risk receiving unsuitably low investment income.
15. **Strategy:** Given the increasing risk and continued low returns from short-term unsecured bank investments, the Council aims to further diversify into more secure and/or higher yielding asset classes during 2016-17. This is especially the case for the estimated £20m that is available for longer-term investments. The majority of the Council's surplus cash is currently invested in short-term unsecured bank deposits, and other local authorities. The new investment options that may be undertaken by this strategy would now include covered bonds, Government Agency Bonds, Supranational Bonds and Corporate Bonds. This diversification will represent a continuation of the new strategy adopted in 2015-16, in order to manage the bail-in risk and spread the investment of surplus funds in a wider range of investment types.
16. The Council may invest its surplus funds with any of the counterparties in table 4 below, subject to the cash limits (per counterparty) and time limits shown.

**Table 4: Approved Investment Counterparties**

Sector Limits/ Credit Rating	Banks Unsecured <sup>1</sup> £20m	Banks Secured <sup>1</sup> Unlimited	Government Unlimited	Corporates £10m
UK Govt	n/a	n/a	£ Unlimited 15 years	n/a
AAA	£2.5m 5 years	£5m 10 years	£5m 10 years	£2.5m 10 years
AA+	£2.5m 5 years	£5m 7 years	£5m 7 years	£2.5m 7 years
AA	£2.5m 4 years	£5m 5 years	£5m 5 years	£2.5m 5 years
AA-	£2.5m 3 years	£5m 4 years	£5m 4 years	£2.5m 4 years
A+	£2.5m 2 years	£5m 3 years	£2.5m 3 years	£2.5m 3 years
A	£2.5m 13 months	£5m 2 years	£2.5m 2 years	£2.5m 2 years
A-	£2.5m	£5m	£2.5m	£2.5m

	6 months	13 months	13 months	13 months
BBB+	£1m 100 days	£2.5m 6 months	n/a	£1m 6 months
BBB	£1m next day only £2.5m/7 days with the Council's own banker	£2.5m 100 days	n/a	n/a
None	£1m 6 months	n/a	£5m 10 years	£2m 5 or 10 years
Pooled Funds	£5m per money market/ covered bond fund and a maximum £10m in the Property Fund			

**This table must be read in conjunction with the detailed notes below and limits stated in Table 6.**<sup>1</sup> Note: The combined secured and unsecured investments in any one bank will not exceed the cash limit for secured investments.

17. **Credit Rating:** Investment decisions are made by reference to the lowest published long-term credit rating from Fitch, Moody's or Standard & Poor's. Where available, the credit rating relevant to the specific investment or class of investment is used, otherwise the counterparty credit rating is used.
18. **Current Account Bank:** Following a competitive tender exercise held in 2008, the Council's current accounts are held with **National Westminster Bank plc** which is currently rated above the minimum rating in table 4.
19. **Banks Unsecured:** Accounts, deposits, certificates of deposit and senior unsecured bonds with banks and building societies, other than multilateral development banks. These investments are subject to the risk of capital loss via a bail-in should the regulator determine that the bank is failing or likely to fail.
20. **Banks Secured:** Covered bonds, reverse repurchase agreements and other collateralised arrangements with banks and building societies. These investments are secured on the banks' assets, which limits the potential losses in the unlikely event of insolvency, and means that they are exempt from bail-in. Where there is no investment specific credit rating, but the collateral upon which the investment is secured has a credit rating, the highest of the collateral credit rating and the counterparty credit rating will be used to determine cash and time limits. The combined secured and unsecured investments in any one bank will not exceed the cash limit for secured investments.
21. **Government:** Loans, bonds and bills issued or guaranteed by national governments, regional and local authorities and multilateral development banks. These investments are not subject to the bail-in, and there is an insignificant risk of insolvency. Investments with the UK Central Government may be made in unlimited amounts up to 15 years.
22. **Corporates:** Loans, bonds and commercial paper issued by companies other than banks. These investments are not subject to bail-in, but are exposed to the risk of the company becoming insolvent.
23. **Pooled Funds:** Shares in diversified investment vehicles consisting of the any of the above investment types, plus equity shares and property. These funds have the advantage of providing wide diversification of investment risks, coupled with the services of a professional fund manager in return for a fee which can range between 0.10% and 0.20% per annum are deducted from the interest paid to the Council. Short-term Money Market Funds that offer same-day liquidity and very low volatility will be used as an alternative to instant access bank accounts, while pooled funds whose value changes with market prices and/or have a notice period will be used for longer investment periods.
24. **Bond, equity and property funds** offer enhanced returns over the longer term, but are more volatile in the short term. These allow the Council to diversify into further asset classes other than cash without

the need to own and manage the underlying investments. Because these funds have no defined maturity date, but are available for withdrawal after a notice period, their performance and continued suitability in meeting the Council's investment objectives will be monitored regularly.

**25. Risk Assessment and Credit Ratings:** The Council uses long-term credit ratings from the three main rating agencies Fitch Ratings, Moody's Investors Service and Standard & Poor's Financial Services to assess the risk of investment default. The lowest available counterparty credit rating will be used to determine credit quality, unless an investment-specific rating is available. Credit ratings are obtained and monitored by the Council's treasury advisor, who will notify changes in ratings as they occur. Where an entity has its credit rating downgraded so that it fails to meet the approved investment criteria then:

- no new investments will be made,
- any existing investments that can be recalled or sold at no cost will be, and
- full consideration will be given to the recall or sale of all other existing investments with the affected counterparty

If in the case of a decision to recall or sell an investment at a cost which is over the approved investment limits, the Council's urgent action procedure in its Constitution would be invoked by officers.

**26.** Where a credit rating agency announces that a credit rating is on review for possible downgrade (also known as "rating watch negative" or "credit watch negative") so that it may fall below the approved rating criteria, then only investments that can be withdrawn in a timely manner will be made with that organisation until the outcome of the review is announced. This policy will not apply to negative outlooks, which indicate a long-term direction of travel rather than an imminent change of rating. Any counterparty downgrades must be included in the monthly monitoring reports sent to the members of the Corporate Governance & Audit Committee.

**27. Other Information on the Security of Investments:** The Council understands that credit ratings are good, but not perfect, predictors of investment default. Full regard will therefore be given to other available information on the credit quality of the organisations, in which it invests, including credit default swap prices, financial statements, information on potential government support and reports in the quality financial press. No investments will be made with an organisation if there are substantive doubts about its credit quality, even though it may meet the credit rating criteria.

**28.** When deteriorating financial market conditions affect the creditworthiness of all organisations, as happened in 2008 and 2011, this is not generally reflected in credit ratings, but can be seen in other market measures. In these circumstances, the Council will restrict its investments to those organisations of higher credit quality and reduce the maximum duration of its investments to maintain the required level of security. The extent of these restrictions will be in line with prevailing financial market conditions. If these restrictions mean that insufficient commercial organisations of high credit quality are available to invest the Council's cash balances, then the surplus will be deposited with the UK Government, via the Debt Management Office or invested in government treasury bills for example, or with other local authorities. This will cause a reduction in the level of investment income earned, but will protect the principal sum invested.

**29. Specified Investments:** The CLG Guidance defines specified investments as those:

- denominated in pound sterling,
- due to be repaid within 12 months of arrangement,
- not defined as capital expenditure by legislation, and
- invested with one of:
  - the UK Government,
  - a UK local authority, parish council or community council, or
  - a body or investment scheme of "high credit quality".

The Council defines "high credit quality" organisations as those having a credit rating of A- or higher that are domiciled in the UK or a foreign country with a sovereign rating of AAA. For money market

funds and other pooled funds “high credit quality” is defined as those having a credit rating of A- or higher.

30. **Non-specified Investments:** Any investment not meeting the definition of a specified investment is classed as non-specified. The Council does not intend to make any investments denominated in foreign currencies, nor any that are defined as capital expenditure by legislation, such as company shares. Non-specified investments will therefore be limited to medium and long-term investments, i.e. those that are due to mature 12 months or longer from the date of arrangement, and investments with bodies and schemes not meeting the definition on high credit quality. Limits on non-specified investments are shown in table 5 below.

**Table 5: Non-Specified Investment Limits**

	Cash limit
Total medium and long-term investments	£20m
Total investments without credit ratings or rated below A-	£20m
Total Limit on non-specified investments	£40m

31. Use of Specified and Non-Specified Investments

The selection of specified and non-specified investments will be undertaken by the Head of Finance and Governance Services who will keep the making of such investments under continuous review in the light of risk, liquidity and return and the framework set out in this Strategy.

**Investment Limits:** The Authority’s uncommitted revenue reserves available to cover investment losses are forecast to be £19.5m million on 31st March 2016. These uncommitted reserves include the following items; General Fund Balance £5m, Revenue Support £1.3m, New Homes Bonus £4.9m and currently £8.3m uncommitted resources as stated in the current estimated Resources Statement. In order that no more than 25% of available reserves will be put at risk in the case of a single default, the maximum that will be lent to any one organisation (other than the UK Government) will be £5 million. A group of banks under the same ownership or a group of funds under the same management will be treated as a single organisation for limit purposes. Limits will also be placed on investments in brokers’ nominee accounts, foreign countries and industry sectors as set out in Table 6. Investments in pooled funds and multilateral development banks do not count against the limit for any single foreign country, since the risk is diversified over many countries.

**Table 6: Investment Limits**

	Cash limit
Any single organisation, except the UK Central Government and the Local Authority Property Fund	£5m each
UK Central Government	unlimited
Any group of organisations under the same ownership	£5m per group
Any group of pooled funds under the same management	£10m per manager
Negotiable instruments held in a broker’s nominee account	£10m per broker
Foreign countries	£5m per country
Unsecured investments with Building Societies	£5m in total
Loans to unrated corporates	£2m in total
Money Market Funds	£15m in total

32. **Liquidity management:** The Council uses spread sheets for cash flow forecasting to determine the maximum period for which funds may prudently be committed. The forecast is compiled on a pessimistic basis, with receipts under-estimated and payments over-estimated to minimise the risk of the Authority being forced to borrow on unfavourable terms to meet its financial commitments. Limits on medium and long-term investments are set by reference to the Council’s medium term financial plan and cash flow forecast.

33. **Treasury Management Indicators**

The Council measures and manages its exposures to treasury management risks using the following indicators.

- a. **Security:** The Council has adopted a voluntary measure of its exposure to credit risk by monitoring the value-weighted average credit rating of its investment portfolio. This is calculated by applying a score to each investment (AAA=1, AA+=2, etc.) and taking the arithmetic average, weighted by the size of each investment.

Table 7: Portfolio Average Credit Rating	Target
Portfolio average credit rating	A

- b. **Liquidity:** The method for cash flow forecasting is set out in paragraph 31.

The Council seeks to maintain its exposure to liquidity risk by monitoring the amount of cash available to meet unexpected payments and minimising the use of its overdraft facility of £350,000.

The liquidity measure is to have a minimum of £10m available within 3 months.

- c. **Interest Rate Exposures:** This indicator is set to control the Council's exposure to interest rate risk. Under the TM Code the upper limits on fixed and variable rate interest rate exposures, should be expressed as the amount or proportion of net principal borrowed or interest payable, with investments counting as negative borrowing. As the Council is debt free and to provide a meaningful indicator the limits on fixed and variable rate interest rate exposures are expressed as an amount and percentage of net principal of investments: Strictly this is contrary to the TM Code definition.

**Table 8: Upper Limits on Interest Rate Exposures**

	2016/17	2017/18	2018/19
Upper limit on fixed interest rate exposure of net investment principal	£28m /40%	£24m /40%	£22m /40%
Upper limit on variable interest rate exposure of net investment principal	£70m /100%	£60m /100%	£55m /100%

Fixed rate investments and borrowings are those where the rate of interest is fixed for at least 12 months, measured from the start of the financial year or the transaction date if later. Instruments that mature during the financial year are classed as variable rate.

- d. **Maturity Profile of Borrowing**

As the Council is debt free it currently holds no fixed long term borrowing for which a maturity profile exists.

- e. **Principal Sums Invested for Periods Longer than 364 days:** The purpose of this indicator is to control the Authority's exposure to the risk of incurring losses by seeking early repayment of its investments. The limits on the total principal sum invested to final maturities beyond the period end will be:

**Table 9: Principal Sums Invested for Periods Longer than 364 days**

	2016/17	2017/18	2018/19
Limit on principal invested beyond year end	£35m	£30m	£25m

Table 9 sets out the upper limit for each forward financial year period for the maturing of investments for periods longer than 364 days up to their final maturities beyond the end of the financial period. The limit for 2016-17 equals the total medium and long term investment limit stated in table 5. The next two financial year limits are smaller, effectively limiting the investments that can be made for longer than 2 years and 3 years. In essence this reflects a maturity pattern of the medium and long term debt, in that £5m should mature in 2016-17, and another £5m in 2017-18. The remaining balance would mature beyond 2018-19, up to maximum period of investments allowed as set out in Table 4.

#### 34. Other Items

There are a number of additional items that the Authority is obliged by CIPFA or CLG to include in its Treasury Management Strategy.

**35. Policy on Use of Financial Derivatives:**

Local authorities have previously made use of financial derivatives embedded into loans and investments both to reduce interest rate risk (e.g. interest rate collars and forward deals) and to reduce costs or increase income at the expense of greater risk (e.g. LOBO loans and callable deposits). The general power of competence in Section 1 of the *Localism Act 2011* removes much of the uncertainty over local authorities' use of standalone financial derivatives (i.e. those that are not embedded into a loan or investment).

The Council will only use standalone financial derivatives (such as swaps, forwards, futures and options) where they can be clearly demonstrated to reduce the overall level of the financial risks that the Council is exposed to. Additional risks presented, such as credit exposure to derivative counterparties, will be taken into account when determining the overall level of risk. Embedded derivatives, including those present in pooled funds and forward starting transactions will not be subject to this policy, although the risks they present will be managed in line with the overall treasury risk management strategy.

Financial derivative transactions may be arranged with any organisation that meets the approved investment criteria. The current value of any amount due from a derivative counterparty will count against the counterparty credit limit and the relevant foreign country limit.

The use of any derivative will be explicitly explained to the Corporate Governance & Audit Committee in relation to the risk being managed, except in relation to forward deals, as these are undertaken as part of cash flow management.

**36. Investment Training:**

Member and officer training is an essential requirement in terms of understanding roles, responsibilities and keeping up to date with changes and in order to comply with the CIPFA Treasury Management Code of Practice.

The training needs of the officers involved on treasury management are identified through the annual performance and development appraisal process, and additionally when the responsibilities of individual members of staff change. Staff attend relevant training courses, seminars and conferences. To address the training need of members, training will be provided to members of both Cabinet and the Corporate Governance and Audit Committee in advance of them considering the forthcoming year's strategies. The training was provided by the Council's treasury adviser in October 2015.

**37. Treasury Management Advisers:** The Council currently contracts with Arlingclose Limited as its treasury management adviser and receives specific advice on investment, debt and capital finance issues. However, responsibility for final decision making remains with the Council and its officers.

The quality of this service is controlled and monitored against the contract by the Accountancy Services Manager, which is in place until the 30<sup>th</sup> June 2018.

**38. Reporting Arrangements**

The Council will ensure that regular reports are prepared and considered on the implementation of its treasury management policies; on the effects of decisions taken and transactions executed in pursuit of those policies; on the implications of changes, particularly budgetary, resulting from regulatory, economic, market or other factors affecting its treasury management activities and on the performance of the treasury management function.

The Council/Cabinet will receive as a minimum:

- An annual report on the strategy and plan to be pursued in the coming year and on the need to review the requirements for changes to be made to the Treasury Management Strategy Statement.
- A mid-year review
- An annual report on the performance of the treasury management function, on the effects of decisions taken and the transactions executed in the past year, such reports to be submitted by 30<sup>th</sup> September in the succeeding financial year, including any circumstances of non-compliance with the organisation's treasury management policy statement and Treasury Management Practices.

The body responsible for scrutiny, Corporate Governance and Audit Committee has responsibility for the scrutiny of treasury management policies and practices.

The Cabinet member for Finance and Governance, and the members of the Corporate Governance & Audit Committee receive monthly monitoring reports of the investments held. The monthly reports should include any negative outlook for investment vehicles used by the Council and appropriate benchmarking.

The Council reports their treasury management indicators as detailed in the sector specific guidance notes; which are set out in an appendix to the Treasury Management Strategy Statement for the Prudential Indicators and Treasury Management Indicators of this report for the forthcoming year, and reported for the out turn in the June after the year end.

39. **Investment of Money Borrowed in Advance of Need:** As the Council does not anticipate the need to borrow in the foreseeable future, except in the short-term for cash flow purposes only, it is therefore not expecting to borrow in advance of need, and so does not need to set out any operational criteria for this situation in the 2016-17 Strategy.

#### 40. Financial Implications

The budget for investment income in 2016-17 is £0.270million, based on an average investment portfolio of £36.015million at an interest rate of 0.75%. If actual levels of investments and actual interest rates differ from those forecast, performance against budget will be correspondingly different and may impact the intended use of investment income as set out in the Council's Financial Strategy.



## CHICHESTER DISTRICT COUNCIL – ANNUAL PARTNERSHIPS REPORT 2016

<b>1. CHICHESTER IN PARTNERSHIP (CIP)</b>
<b>Partnership Description</b>
<p>CIP is an umbrella body, which brings together a wide range of organisations from the public, private, voluntary and community sectors within the district. Its original remit is to develop and deliver a Sustainable Community Strategy for the district.</p> <ul style="list-style-type: none"> <li>• Development &amp; Delivery of the Sustainable Community Strategy for Chichester District.</li> <li>• Being a network for local organisations.</li> <li>• Dissemination of information to partners to enable better-coordinated working.</li> <li>• The coordination, support and championing of local partnerships.</li> <li>• Developing projects across the partnerships to provide multi agency solutions to local issues.</li> <li>• Engaging elected members in partnership working.</li> <li>• Coordination of local community engagement.</li> </ul> <p>Priorities for the partnerships are as follows:</p> <ul style="list-style-type: none"> <li>• Reducing Worklessness,</li> <li>• Tackling Financial Exclusion</li> <li>• Targeted support for communities in need</li> <li>• Dementia Friendly Chichester</li> <li>• Family Intervention.(Think Family)</li> <li>• Helping those with Low level mental health needs</li> </ul>
<b>Planned Outcomes 2016/2017</b>
<ul style="list-style-type: none"> <li>• Through ChooseWork residents are supported in their personal development to move forward in their lives so they are less reliant on public services support.</li> <li>• Reduction in Employment Support Allowance figures</li> <li>• Increase the number of people in the district with qualifications</li> <li>• Number of children with increased work place skills</li> <li>• Future reduction in the number of NEETS</li> <li>• Less duplication of activity or services developing new projects in isolation and better quality activity delivered</li> <li>• A wide range of people working in front facing roles and coming into contact with members of the public who could potentially have dementia or be a Carer are skilled and have confidence to support them</li> <li>• A sustained programme of sponsorship and support 'in kind' is in place from local businesses and organisations.</li> <li>• People with Dementia and their Carers are engaged in evolving a sustained programme of activities.</li> <li>• A Dementia Festival planned for May 2016 during Dementia awareness week</li> <li>• Regular arts related activity in place for people with Dementia and their Carers.</li> <li>• Resource for partners to understand local services</li> <li>• No duplication of services</li> <li>• Coordination of services and improvement in support for those with low level mental health needs.</li> <li>• Reduced number of people in rent arrears</li> <li>• Increased number of people from Chichester are Credit union members</li> <li>• Frontline staff have greater knowledge of where to refer clients who need financial help</li> </ul>
<b>Chichester District Council resources</b>
<p>70% of Partnerships officer time          Desk space and management time of Work experience officers          £30,000 invested into the ChooseWork project          £25,000 from CDC grant pot for Community Works programme</p>

<b>Other resources</b>
£27,000 from DWP for extension Choose Work for a year. 28 hours of senior officer time from partner organisations £25,000 from Chichester College in Community Works programme
<b>Reporting Lines</b>
CDC overview and scrutiny committee Wider LSP (AGM)
<b>CDC priority link</b>
<ul style="list-style-type: none"> <li>• Promote economic development</li> <li>• Supporting Vulnerable people and Communities</li> <li>• Use resources effectively and efficiently</li> </ul>
<b>Headline achievements 2015/16</b>
<ul style="list-style-type: none"> <li>• The Partnership has been reviewed with all partners involved in the process, due to this we are currently in the process of drafting a new Community Strategy to take us into the future. (draft included as appendix 2) The new community strategy will be taken to the July meeting of Chichester District Council Cabinet for adoption.</li> <li>• ChooseWork provided 68 work experience placements and helped over 313 people, this far exceeded the targets set of 50 work placements and 120 people engaged. The project has funding until March 2017 but will focus more on the holistic approach to helping people, as they will be focussing on the more difficult to reach clients.</li> <li>• A “Tackling Financial Exclusion” strategy has been published and this will be actioned over the coming years. This strategy looks at how we can help people with debt problems and was written in partnership with other partner organisations.</li> <li>• SelseyWorks now has a full time worker funded by the town Council and working from their building. They have been recognised by Department of Communities and Local Government as an “Our Place” neighbourhood and in conjunction with them will be developing a delivery plan.</li> <li>• A Community Assessment tool has been developed and approved by the Core Group of the partnership. It has been piloted in Selsey working with the Selsey Community Groups and we now plan to use it in Chichester South.</li> <li>• Dementia Arts festival was sponsored by the partnership, the event was very successful with over 200 participants and positive feedback. A second festival is happening in 2016 and is again sponsored by the partnership.</li> <li>• We held a Showcase event in January 2015 in the Novium museum. This event was designed to show the work of partners and get them talking to each other. It was attended by over 100 people and lots of networking took place between partners. Feedback from the event was positive.</li> </ul>
<b>Risk Assessment</b>
<ul style="list-style-type: none"> <li>• Risk of partners such as West Sussex County Council not becoming fully engaged with projects, thus leading to failure.</li> <li>• Internal reorganisation with partners can cause ramifications on partner relations.</li> <li>• Lack of funding to complete projects.</li> <li>• Lack of revenue funding for projects.</li> </ul>

<b>2. Chichester District Community Safety Partnership</b>
<b>Partnership Description</b>
A statutory requirement under the Crime and Disorder Act 1998 to form a strategic Partnership that brings together partners to have a coherent approach to community safety.
<b>Planned Outcomes 2015/2016</b>
<p>The Community Safety Partnership (CSP) has been in talks with partner organisations and the neighbouring CSP in Arun and they have agreed that in order to develop more joint working and reduce duplication that we will have 2 joint meetings of the CSPs a year. The joint priorities are:</p> <ul style="list-style-type: none"> <li>• Child Sex Exploitation</li> <li>• Serious Organised Crime</li> <li>• Mental Health</li> <li>• Street Community</li> </ul> <p>The key outcomes for the Chichester CSP are:  Review the progress of the pilot “it’s a Rapp” taking place in Bourne CC and support the identification of other schools to be targeted for the Project.  Identify top 10 persons generating reports of ASB via Police, instigate problem solving analysis, visit and target hardening action to reduce / remove from the list or reduce collective volume of top 10 – reviewed monthly by JAG.  To work with at least 10 families per annum who meet Think Family phase two criteria  Reduction in crime and ASB reported in the identified areas. Increased confidence and facilities as measured by the community development assessment tool.  Raise awareness around human trafficking and child sexual exploitation. Fulfil our statutory duty to inform the Home office of any suspected victims of modern slavery.  Reduce the numbers of victims of scams and other online crimes  Reduce the numbers of killed and seriously injured on our roads  Reduction in older drivers over 60 involved in accidents  Reduction of the number of pedal cyclists killed or injured on our roads  Reduction in collisions relating to speeding drivers</p>
<b>Chichester District Council resources</b>
90 hours officer time
<b>Other resources</b>
£42,295 – police crime commissioner Officer time from partner organisations
<b>Reporting Lines</b>
Chichester in Partnership & CDC Overview and Scrutiny Committee
<b>CDC priority link</b>
<ul style="list-style-type: none"> <li>• Supporting Vulnerable people and Communities</li> <li>• Use resources effectively and efficiently</li> </ul>
<b>Headline achievements 2015/16</b>
<p><b>General</b>  A very positive year which has seen continued reductions in crime and ASB. The Joint Action Group (JAG) has been proactive and has 3 key multi-agency working groups dealing with Child Sexual Exploitation (CSE), Road safety and Hate crime. Partnerships have been strengthened and there have been some very simple but effective crime prevention initiatives developed. The following report explores the various strands of work in more detail.</p> <p><b>JAG (Joint Action Group)</b>  <b>ASB/Crime-</b>  ASB continues to involve neighbour disputes with general nuisance behaviour especially amongst young people reducing. The change in legislation has had little impact so far, we have had no community trigger activations suggesting complainants are satisfied with the handling of their cases.  Burglary dwelling reduced by 3 and burglary other than dwelling reduced by 36 over the rolling year keeping the numbers low and well below the target of 225 and 570 respectively. We will reduce the targets in the revised CSP business plan 2016/17</p>

Theft of vehicles has also reduced by 6 but theft from increased in quarter 3 by 41 but was related to one individual who has been detained. Numbers still remain low.

Theft of pedal cycles has remained a similar figure through the year and meets the target of not increasing over the rolling year.

Consideration of including Public Place Violent Crime (PPVC) in next year's plan as numbers of offences have increased and this is not solely due to a change in recording practise.

A particularly good piece of work was the development of a security audit checklist developed by myself and PCSO Jason Lemm for construction sites following a spate of construction site thefts.

The checklist has been included in the CDC Charter for new developments to ensure security arrangements are considered when any new development is agreed.

#### **CSE –**

The working group has continued working to the action plan and awareness raising has been done by promoting Sussex Police Operation Kite by placing stickers in public places i.e. GP surgeries. Training with Barnardos has continued for taxi drivers, night time economy staff and internal CDC staff. We have been waiting for the WSCC communications plan which has stalled but is planned to be launched in March 2016 so we can disseminate across the district. Our safeguarding Policy has been adjusted to include CSE as an issue and the indicators to be aware of. Community Wardens have regular contact with the children's homes in Selsey and Witterings and know the children that may be at risk. Chelsea's Choice a hard hitting theatre production re relationship abuse has been delivered in nearly all secondary schools in the district. CDC members have signed cards pledging their stand against CSE. Discussions have recently been had with Stagecoach and they are keen to work with us across the safeguarding agenda including CSE so an action plan is currently being developed.

#### **KSI- (Killed and Seriously Injured)**

The working group which includes Sussex Police, WSCC and West Sussex Fire and Rescue Service (WSFRS) has discussed the best way to reduce casualties on the districts roads.

Numbers of fatal road collisions are relatively low in the district despite its rural nature and having one of the "most dangerous roads in the country" in the A286 ! It was decided to concentrate on older drivers as they accounted for the majority of the collisions involving fatalities and serious injuries. WSFRS arranged with the AA 50 free hours of driving tuition targeted at drivers aged over 65. An event was held at Brick Kiln Nursery on a day when pensioners get discount (to capture as many people as possible) where Officers from WSFRS and Community Wardens spoke to customers and asked them how confident they were driving these days and whether they would be interested in some time with a qualified driving instructor. Unsurprisingly it was mainly women who accepted the offer and so far over 25 of the hours have been used and there are plans for another event in the spring to offer the remaining hours. We also supported the "Drink or Drive" campaign at Christmas.

#### **Community Tensions / PREVENT**

Tensions monitoring continues and community complaints regarding students have significantly reduced, we have continued our good relationship with the University and ensure any complaints are dealt with quickly and effectively. Neighbour disputes remain the most significant community tension and again these are managed well in a multi-agency way. Gypsy Traveller incursions have reduced and those that did occur were swiftly advised to go to the transit site or move on. Despite community fears the transit site has generated few issues and the complaints have been low level. Regular meetings with the chair of the Parish Council have ensured good communication links and a quick response to rumours which were unfounded.

The PREVENT duty became law on July 1<sup>st</sup> and as a Local Authority we must pay "due regard to the need to prevent people from being drawn into terrorism" we are still at the raising awareness stage and there are a number of internal and external training opportunities planned for the coming year. I have delivered training to Stonepillow staff as their client group are particularly vulnerable to radicalisation due to their specific needs and often reliance on alcohol. I have also supported Insp Peter Dommett in delivering training to primary and secondary school staff in Southbourne. Recruitment to ISIS is less prevalent in this area than the extreme far right but having the College and University in the City does raise the potential risk and there is work planned jointly with Arun CSP to deliver training at these venues.

#### **Hate Crime**

In October we set up a multi- agency Hate crime working group specifically to look at developing a

campaign to raise awareness of hate crime as the JAG had identified it as an area which needed better public advertising as it was felt it was under reported. The campaign started in earnest on the 27<sup>th</sup> January 2016 to coincide with Holocaust Memorial Day which linked the atrocities of the past with the ignorance and bigotry which still exists today. The strap line “Don’t Stand By” encourages victims and witnesses to report hate crime in confidence. The campaign on social media will continue throughout the year linking in with national campaigns starting with Lesbian, Gay, Transgender (LGBT) abuse in February.

### **Think Family**

#### **Keyworker**

Phase two of Think Family has seen a reduction in the target number of families worked with to at least 10 over the year. This reflects the complexity of referrals which are now level 3 /4 as opposed to level 2. Social Care continue to pick up the most serious cases at level 4. Our keyworker has worked with 7 families so far this year so may be a couple of families short of the target due to having some time off sick at the end of 2015. Families have been supported back into work and education. Behaviour of children has improved and family breakdown has been avoided. We are looking to host the post with support from WSCC until 2020.

#### **Neighbourhoods**

This year has seen a concentration of effort in Chichester East and getting the foundations right to sustain the changes and work being undertaken. The Swanfield youth centre has moved on and funding has been sourced to enable the works to start the conversion. We gave £5,000 from the Neighbourhoods funding from WSCC to support the project. There have been improvements on the Green in Swanfield and an area previously used by young people to perpetrate ASB has been transformed into a community garden which has been maintained by students from St Anthony’s school. The plans for a community hub in Charles Avenue stalled earlier in the year but have been revived with a number of resident engagement days and the identification of a couple of community members willing to move this forward and Affinity Sutton agreeing to support. We will be making a financial contribution from the neighbourhoods fund once costs are finalised. An environmental audit has taken place and will further support facilitating the changes needed in the area to make it a safer and more pleasant place to live and also ensure residents are more resilient and able to do things for themselves. Ideas into action has been delivered into all primary schools in Think Family Neighbourhoods and outcomes have been new play equipment in Tangmere recreation park, tree planting in Florence Park and a trip with an elderly group of residents from Tangmere for afternoon tea. The opportunity for young people to be involved in the democratic process and understand how they can be empowered to make change in the area they live cannot be underestimated. WSCC have confirmed there is funding for the neighbourhoods work going forward until 2020 and we will continue to work in Chichester East in the coming year but will shift focus to begin work in earnest in Chichester South.

#### **Public Confidence and Reassurance**

The CSP has made better use of social media in promoting the work it is doing and ensuring the public are made aware of key campaigns and activity. There have been media releases around Think Family Neighbourhoods work, Ideas into Action, CSE pledge and our Hate crime campaign. We share communications with other partners so they can put them on their social media sites and we do the same for their campaigns. Regular input on the Members bulletin board ensures Members are kept up to date. We have just finished our public consultation and should have the results share shortly.

#### **Risk Assessment**

- Loss of funding through Police crime Commissioner decision
- Lack of engagement by partners into delivery of projects
- Public pressure on partnership to take action over issues they have no funding for.

### 3. MANHOOD PENINSULA PARTNERSHIP

#### Partnership Description

The MPP was formed over 14 years ago as a standing forum for local strategic issues. This multi-agency and community group has initiated and facilitated many initiatives in recent years by attracting funding to the area from the EU, DEFRA, RSPB and other sources. These include: land drainage studies, Medmerry coastal realignment, a Destination Management Plan and various tourism and economic initiatives in line with the Integrated Coastal Zone Management strategy. The MPP has achieved national and international recognition.

Its aims are to raise the profile of environmental, social and economic challenges facing the Peninsula, seeking solutions by collaborative working and undertaking key projects to promote inter-sectoral integration through improved understanding between stakeholders.

The Partnership is a low cost way for CDC to act as an exemplar for localism and community engagement. The contribution is £5,000 a year and the "hosting" of the MPP Project Officer post. The partnership reinforces the District Council commitment to coastal adaptation and the protection of the Peninsula's special environment to enhance community viability and the economy.

#### Planned Outcomes 2016/2017

##### Selsey Haven

There are two phases to work on Selsey Haven for 2016/17:

Phase 1 – Key Issues Technical study. Having reached the conclusions stated in the initial pre-feasibility study produced in Jan 2016, there is now a need to examine key issues, particularly where there is a degree of uncertainty. There are eight issues to be considered, including a review of beach by-passing by Natural England and a preliminary business case for the development, construction and operation of the harbour in order to determine its optimum size and capacity

Phase 2 – Socio-economic study. There are a number of expected socio-economic benefits associated with the successful development of Selsey Haven. The research methodology for the study is likely to contain the following phases:

- Assessment of current business capacity linked to the existing tourism and fisheries sectors
- Evaluation of the existing tourism offer
- Identification of opportunities for new business development
- Business Attitudes towards the formation of a cluster

Funding is being sought for the two studies above. It is unlikely that feasibility studies will be funded by any currently available grants.

##### Peninsula Surface Water Issues and Solutions Group (SWISH)

The SWISH group is a sub-group of the existing Manhood Peninsula Partnership (MPP). The group was set up to deliver practical elements of the Manhood Peninsula Surface Water Management Plan 2015. Southern Water, Environment Agency, Local Flood Action Groups and flood/drainage engineers from WSCC and CDC are members.

SWISH complements the CDC led strategic group, Manhood Peninsula Drainage Partnership.

##### Green Links Across the Manhood (GLAM)

Development of green links to support sustainable transport accessing key conurbations and other areas of the Manhood e.g. tourist attractions such as the harbours, thereby reducing congestion, offering tourist opportunities and improve travel times.

##### Standing Conference

Ensure sustainable development of the peninsula for the benefit of future generations and consider long-term issues through improved coordination, communication and understanding between those involved in the Manhood Peninsula and by providing a platform for dialogue between the agencies and local communities enabling integration of strategic issues as per the MPP Terms of Reference.

**Chichester District Council resources**

£5000 contribution to fund the part time MPP Project Officer. The Project Officer is leading the Selsey Haven sub group and also coordinates and administers the other MPP planned objectives outlined above. The MPP work supports the work of the Economic Development team in particular the support for the fishing industry in Selsey through the Selsey Haven Project.

**Other resources**

The MPP's other funding partners are West Sussex County Council (WSCC) £5,000 per annum and the Environment Agency (EA) £3,500 per annum (ends March 2018), Parish Council funding from the Parish Precept, £6,386.

WSCC has confirmed funding for 2016/17 and has cited the value of being able to liaise with community representatives first hand, and that Operation Watershed, parish surface water management plans and work to improve local resilience to flooding have all benefited from MPP membership.

**Reporting Lines**

Project Officer currently reports to the Environment Manager in Housing and Environment Services, however she works in close association with Economic Development Team.

**CDC priority link**

Use resources effectively and efficiently  
Protect and maintain our natural and built environments.

**Headline achievements 2015/16**

The key outcomes from 2015/16 are as follows;

**Coastal Community Teams Funding**

In a successful demonstration of partnership working, MPP partners were awarded £10,000 by the Department of Communities & Local Government. This enabled them to establish one of the 116 new Coastal Community Teams created nationally in 2015. Chichester District Council's Economic Development Department in association with Selsey Town Council and other members of the Manhood Peninsula Partnership, worked hard to secure the funding. The new local team, called the Peninsula Coastal Economy Team, is affiliated to the Manhood Peninsula Partnership and includes local councils, parishes and businesses.

The award of £10,000 partially funded two projects in Selsey and East Wittering & Bracklesham that were identified as priorities. There is also an economic plan for the area, which was the compulsory element of the scheme to be completed by all grant recipients. The projects were completed following the receipt of additional funding provided by Chichester District Council.

Peninsula Coastal Economy Team Projects:

- Coastal Economic Plan.
- Selsey Harbour (Selsey Haven) Preliminary Consultation Document: a technical investigation into the feasibility, costs and environmental implications of constructing a small harbour or haven for Selsey that will ultimately generate economic opportunities for the town.
- Demographics Report: a report on demographics and employment development in Selsey and East Wittering & Bracklesham. The research and recommendations will benefit local businesses including those involved with tourism, and will investigate the following issues:
  - The quality of employment opportunities, education & training locally.
  - The impacts of seasonality and how this links to issues creating barriers to work such as transport, childcare, accessibility of the workplace and skills.

**Green Links Across the Manhood (GLAM)**

Development of green links to support sustainable transport accessing key conurbations and other areas of the Manhood e.g. tourist attractions such as the harbours, thereby reducing congestion, offering tourist opportunities and improve travel times.

**Network Events**

Support business growth through the integration of the economic and environmental benefits of

the uniqueness of the Manhood and the realignment and increase the potential for inward investment into the area by organising the Sea and Salad Fair on Sunday 23<sup>rd</sup> Aug 2015. The event took place as part of a wider weekend of events run by Selsey Town Council as part of the Selsey Festival. The Sea & Salad Fair has now been adopted by Selsey Town Council as an integral part of the Selsey Festival, and they will run it in future.

**Standing Conference**

Ensure sustainable development of the peninsula for the benefit of future generations and consider long-term issues through improved coordination, communication and understanding between those involved in the Manhood Peninsula and by providing a platform for dialogue between the agencies and local communities enabling integration of strategic issues as per the MPP Terms of Reference. **GLAM Project** – Green Links across the Manhood, sustainable transport opportunities between main towns across the Peninsula.

**Standing Conference** - Facilitated 4 partnership meetings to ensure joined up working on issues key to the Peninsula.

**Risk Assessment**

Future plans dependent on funding opportunities and successful funding applications.  
Community inspired partnership – withdrawal from the partnership could have a detrimental impact on community relations



<b>4. Coastal West Sussex and Greater Brighton Strategic Planning Board</b>
<b>Partnership Description</b>
Local authorities are required by law through the Duty to Co-operate to ' <i>engage constructively, actively and on an ongoing basis</i> ' on planning matters that impact on more than one local planning area. The Coastal West Sussex and Greater Brighton Strategic Planning Board is a grouping of local planning authorities within the coastal West Sussex area responsible for identifying cross boundary strategic planning issues and agreeing how these should be prioritised and managed. The Board operates on the basis of a memorandum of understanding agreed by the constituent authorities. The Board is an advisory body and so decisions on taking forward its work programme remain the responsibility of the individual local authorities.
<b>Planned Outcomes 2016/2017</b>
Increased likelihood that draft Local Plans prepared by the constituent local planning authorities will be found sound and can be adopted. Consideration and planning of the production of Local Strategic Statement 3 to address the shortfall in meeting housing needs and deal with cross-border strategic planning matters.
<b>Chichester District Council resources</b>
Officer and member time to attend Board (and officer Group) meetings. Officer time to contribute to the work of the Board, in particular scoping of the evidence base for LSS3.
<b>Other resources</b>
Agreed shared funding costs to resource the Board's work programme where appropriate.
<b>Reporting Lines</b>
Cabinet Member for Housing and Planning and Head of Planning Services attend Board meetings Planning Policy, Conservation and Design Service Manager attends Officer Group meetings
<b>CDC priority link</b>
<ul style="list-style-type: none"> <li>• Improve the provision of and access to suitable housing.</li> <li>• Support our communities.</li> <li>• Manage our built and natural environments.</li> <li>• Improve and support the local economy.</li> </ul>
<b>Headline achievements 2015/16</b>
The work of the Board has been used to help demonstrate compliance with the Duty to Co-operate on cross boundary strategic planning issues. The refresh of the Local Strategic Statement to produce Local Strategic Statement 2 which is updated and takes in to account the increased membership of the board (Horsham and Mid Sussex District Councils). The development of a monitoring framework.
<b>Risk Assessment</b>
Risk of failing to agree on the amount and distribution of proposed development and infrastructure to facilitate it.

<b>5. Solent Recreation Mitigation Partnership</b>
<b>Partnership Description</b>
The Solent is internationally important for its wildlife interest and there are various protective designations including three Special Protection Areas (SPAs). A substantial amount of house building is planned around the Solent and this could have potential impacts on the SPAs. One of which is increased recreational activity at the coast resulting from population increases associated with the new homes. Such disturbance reduces the birds' opportunities to feed, potentially resulting in a reduction in the bird population. In order to comply with the Habitat Regulations and ensure that potential harm to the integrity of the protected habitats is mitigated, Chichester District Council has entered in to a partnership with the other local planning authorities around the Solent to deliver a strategic mitigation package.
<b>Planned Outcomes 2016/2017</b>
Residential development can continue to be granted planning permission and comply with the Habitat Regulations.
<b>Chichester District Council resources</b>
Officer time to attend officer steering group and project board meetings.
<b>Other resources</b>
The collection of £176 per dwelling granted planning permission within the zone of influence.
<b>Reporting Lines</b>
Cabinet Member for Planning and Housing and the Planning Policy, Conservation and Design Service Manager to attend Partnership for Urban South Hampshire (PUSH) Planning and Infrastructure Panel meetings. Planning Policy, Conservation and Design Service Manager to attend Solent Recreation Mitigation Partnership Project Board and Steering Group. The Leader and Chief Executive (or their nominated substitutes) represent CDC at the PUSH Joint Committee. Cabinet approves the Authority's Monitoring Report each year which will report on this issue.
<b>CDC priority link</b>
Improve the provision of and access to housing. Manage our built and natural environments.
<b>Headline achievements 2015/16</b>
The key achievement in 2015/16 was the establishment of the Partnership's ranger team. The rangers - who began work in December 2015 - aim to encourage responsible visitor behaviour by helping visitors to better understand the over-wintering birds and their vulnerability to disturbance. The aim is that the rangers' friendly approach and visible presence in Partnership uniforms will encourage people not to disturb the birds (or allow their dogs to do that). The ranger team has also established links and liaison with other organisations' rangers and many local groups. A sound foundation has been established for next winter, when the Partnership aspires to have a larger ranger team. To help identify appropriate and effective initiatives, the Partnership commissioned two pieces of consultancy work in 2015/16. The first - from a specialist in managing walkers with dogs - was a comprehensive review of initiatives which have been successfully deployed elsewhere. The second was market research to establish which initiatives would secure the desired behavioural change and would be broadly acceptable to the majority of dog walkers. The market research involved face-to-face interviews with dog walkers at the coast and an on-line survey. Monitoring of the effectiveness of the mitigation measures is vital. To ensure robust monitoring and to avoid wasted expenditure on ill-judged survey work, a specialist consultancy was commissioned to provide advice on what to survey and where, and how to do that in the most economical way. The consultancy presented their advice in early 2016, which enabled the Partnership to draw up a monitoring programme for the next five years.
<b>Risk Assessment</b>
Risk of challenge through appeals and lack of Inspector support. Risk that harm to protected sites still occurs as mitigation insufficient.

## 6. Sussex Air Quality Partnership

### Partnership Description; what is its visions, and overall aims?

Sussex Air was set up in 2000, comprised of officers from all the Local Authorities in Sussex. The partnership has a set of terms of reference but is not a formally constituted body. The partnership meets every 2 months, works to an agreed agenda and is currently chaired by Chichester District Council. All partners currently pay an annual subscription of £4,500 to Sussex Air, which is used to pay for the services set out below.

#### Members of Sussex-air 2016/17:

Adur District Council, Arun District Council, Brighton and Hove City Council (BHCC), Chichester District Council, Crawley Borough Council, Eastbourne Borough Council, Hastings Borough Council, Horsham District Council, Lewes District Council (LDC), Mid Sussex District Council, Rother District Council, Wealden District Council, Worthing Borough Council, East Sussex County Council and West Sussex County Council.

**Associated (non-contributing) members:** University of Sussex University of Brighton, King's College London (ERG), The Environment Agency and Public Health England,

The aims of the partnership are to provide:

**1) A co-ordinated and quality assured air quality evidence base:** economies of scale are gained by procuring a single contract on behalf of all partners to collect, verify and ratify data from the air quality monitoring stations owned and/or operated by the partners. This enables partners to fulfil part of their statutory obligations under Local Air Quality Management (LAQM) and to determine whether air quality across Sussex is improving or getting worse, and without the data we would not be able to operate Air Alert.

**2) Technical support to partners:** to enable partners to meet their statutory obligations on Local Air Quality Management and to assess complex planning applications.

**3) Information & advice to the public:** to increase understanding of the causes of, and measures to improve, poor air quality ([www.sussex-air.net](http://www.sussex-air.net)) and to assist vulnerable residents to cope better with episodes of poor air quality ([www.airalert.info](http://www.airalert.info)) and/or cold weather ([www.coldalert.info](http://www.coldalert.info)). This supports various indicators in the Public Health Outcomes Framework including on fuel poverty (1.17) Fraction of mortality attributable to particulate air pollution (3.01) and excess winter deaths (4.15).

**4) A means to co-ordinate work on air quality:** to enable networking, the development of funding bids, knowledge sharing and to respond to relevant consultations, to ensure that the partnership achieves more than if each organisation were to work on its own.

### Planned Outcomes for the year ahead 2016/2017

**1) Evidence base:** the contract with ERG will continue to be managed to:

- provide quality assured data on local air quality;
- provide up-to-date information on air quality to the public on the Sussex Air website;
- enable the delivery of the Air Alert service to vulnerable residents. The contract is between Lewes District Council and ERG, however the partners are collectively responsible for the contract, which runs till May 2018.

**2) Technical support to partners:** the trial provision of technical support to partners by BHCC between January – March 2016 will be reviewed in April to ensure that partners are receiving the appropriate level and quality of support. This will inform any changes that may be required in the service, to be agreed with BHCC. The Sussex Air project officer will collate, co-ordinate and update the list of support that partners request, in advance of each Sussex Air meeting, and partners will agree a prioritised work programme for the following quarter. The process of revoking the Hastings AQMA should begin, and will demonstrate local success in improving air quality.

#### 3) Information and advice to the public:

**1. Air Alert:** a. the target will be to increase the take up of the service to 850 local residents by March 2017(a 10% increase). b. The service will continue to be sold to other Local Authorities. c. Discussions will be held with Air Text to identify the cost, benefits and practical issues with developing a combined service. **2. Cold Alert:** Subject to continued funding from Public Health, the service will aim to target an additional 75 local residents across Sussex during the winter of 2016-17 (an increase of 30%). **3. Communications plan:** A simple plan will be developed for 2016-17 to ensure that all partners can influence and have visibility of communications by Sussex Air on behalf of the partners. This will be updated & reviewed at Sussex Air meetings.

**4) Co-ordinated work:**

1. Public Health: Sussex-air will continue to engage with public health authorities to inform health professionals and to develop a joint approach to addressing the PHOF objectives.
2. AQMAs: assess progress in delivering the AQAPs and how partners can assist each other in overcoming barriers to implementation.
3. EV South East: continue to deliver the eV South East Network project (3 year support 2015-18).
4. Sussex Air guidance: its use will be tracked.
5. Bids: appropriate opportunities for joint bidding will be identified
6. Consultations: partners will discuss responses to relevant consultations and agree whether to submit joint or individual responses.
7. Regional & national fora: the chair of Sussex Air will represent the group at relevant fora and provide feedback to partners, to enable the group to maintain its profile and ensure partners remain up-to-date with current key issues on air quality.

**Chichester District Council resources**

£4,500 and 1 week of officer time/year.

**Other resources**

None identified.

**Reporting Lines**

The group reports verbally and by written submission to the Chief Environmental Health Officer's Group. A designated Chief Officer attends every Sussex-air meeting.

**CDC priority link**

Simon Ballard, Senior Environmental Protection Officer.

**Looking back, what were the Headline achievements in 2015/16 for your partnership**

The main activities that were carried out during 2015-16 to meet the aims of the partnership included:

- 1) **Evidence base:** continued to manage the 4 year contract with ERG, which ends on 31/5/18. The contract operated well, with the only change being the removal of 2 sites during the year (the mobile lab and the Rye ozone station).
- 2) **Technical support to partners:** the provision of ad-hoc support and advice continued during the first half of 2015-16, after which there was an agreed prioritisation plan of support from 1 January 2016, delivered by BHCC.
- 3) **Information and advice to the public:** 1. The Air Alert app. was launched, to increase the means by which residents can access Air Alert and at no additional cost to Sussex Air.
- 4) **EV South East:** funded by DfT and led by Sussex Air, a total of 17 rapid charge sites were installed by 30 September 2015. These sites will now generate income for the site owners, Charge your Car and Sussex Air. See Appendix B for a table of rapid charge sites and a map of their locations.
- 5) **Co-ordination of work on air quality:** 1) Partnership structure: this was altered during 2015-16 because:
  - the project officer, Nigel Jenkins, left Sussex Air in August 2015 after 10 years in post;
  - Lewes DC, which hosted Sussex Air since its inception, was no longer able to continue to host;As such: 1. Sussex Air was moved from LDC to ESCC from October 2015; 2. The partners agreed, after an unsuccessful recruitment process, to secure a more flexible approach to staffing by: a. engaging a part time consultant to co-ordinate the partnership, carry out marketing of Air Alert, Cold Alert and the EV Network, and carry out the non-technical aspects of the project officer role; b. entering into an SLA with BHCC to buy in technical expertise, as required. 2) Bids: the partnership successfully bid to DfT's Clean Vehicle Technology Fund for £1.2m to retrofit part of the Brighton & Hove Bus Company fleet. However, B&H Bus Co subsequently decided that it couldn't justify the level of match funding required to proceed. 3) Sussex Air Quality and Emissions Mitigation Guidance: the guidance was reviewed.

## Risk Assessment

Risk	Impact	Risk assessment 1 = Low; 3 = High Impact x Likely = Result			Proposed Countermeasure(s)
		Impact	Likely	Result	
Budget: reduction in future income	Unable to deliver part of the business plan	3	2	6	1) Seek firm commitment from partners to subs, as a minimum to the end of the current contract with ERG. 2) avoid financial commitments beyond current available resources.
Policy & legislation: change to LAQM, either: 1) increasing the burden on LAs or 2) ending LA responsibility for local air quality	1) Increased pressure on Sussex Air. 2) Loss of rationale for Sussex Air.	3	1	3	1) Use current surplus to address pressures. 2) Close Sussex Air.
Staff: loss of key staff with knowledge of Sussex Air processes & projects	Unable to deliver part of the business plan & meet partner needs	3	2	6	1) Document all processes & projects for ease of handover. 2) Procure staff capacity so that there is flexibility, and test the wider market.

## 7. SAFER WEST SUSSEX PARTNERSHIP

### Partnership Description

The Safer West Sussex Partnership (SWSP) is a statutory group formed as a result of the Crime and Disorder Act 1998. This Act also led to the creation of Community Safety Partnerships (CSPs) in each district and borough in West Sussex.

SWSP brings together these six CSPs along with other key agencies to provide a coordinated approach to reducing crime and anti-social behavior in West Sussex.

The group is structured to provide accountability and strategic direction. There is an Executive Board, a CSP Chairs group and a Performance Management Group. CSPs are represented at all levels of governance.

Every year SWSP produces a Strategic Intelligence Assessment and County Community Safety Agreement to help inform the strategic direction of the partnership and the high-level priorities for the year ahead.

### Planned Outcomes 2016/2017

Across West Sussex the community safety agenda continues to shift and change with the impact of new legislation and changing organisational structures. There is pressure to deliver against national agendas such as PREVENT and child sexual exploitation (CSE), and this has led to a shift in thinking in relation to threat, risk and harm. Now more than ever there is a requirement to work collaboratively, with less emphasis on community safety being the responsibility of a few key agencies and more on integrated responses across teams within county and district and borough local authorities, including safeguarding, education, health and wellbeing services and housing to identify and change offending behaviour. The drive for increased joined up working between the emergency services is also seen as an opportunity to deliver improved outcomes for residents.

Seven strategic areas of business have been identified for the period 2016-20 as follows:

- **Child Sexual Exploitation**
- **Economic Crime**
- **Prevent**
- **Serious Organised Crime**
- **Rape & Serious Sexual Assault**
- **Preventing Offending**
- **Reducing Repeat Demand**

Underpinning all of the work-streams is an emphasis on strengthening the partnership approach, demonstrating a commitment from the SWSP to continue to develop more effective methods of working together, particularly where there are identified gaps, scope to innovate or widen the contribution that agencies and organisations can make and opportunities to make efficiency savings.

### CDC Officer Hours

18 hours of officer time

### Other resources

Partnership administration is resourced by West Sussex County Council  
Funding is drawn down from the Police & Crime Commissioner

### Reporting Lines

SWSP Executive Board  
Police and Crime Commissioner

### CDC priority link

- Use resources effectively and efficiently

### Headline achievements 2015/16

Steady reduction in budgets, national and local organisational restructures and additional responsibilities imposed through emerging legislation have all had an effect on community safety partnerships over the past few years, and this looks set to continue. A number of emerging national agendas continue to affect the delivery of the crime and criminal justice agenda nevertheless, the partnership remains strongly committed to its core objectives to make West Sussex safe.

The partnership continues to support a wide range of crime prevention initiatives from traditional target hardening through joint action groups, to dedicated support for older people at risk from mass marketing fraud. An example of this includes development of a community crime prevention initiative devised with Surrey & Sussex Police's specialist Cyber Crime team to address economic crime. The partnership has also supported a number of national days such as Holocaust Memorial day, Safer Internet day and CSE Awareness day.

Going forward; the impetus remains on reducing crime and vulnerability; engaging with wider partnerships and working hard to make those people who live, work or visit the county feel safe and confident in West Sussex. This includes continued work to raise awareness of Child Sexual Exploitation, prevent extremism and radicalisation and to reduce repeat demand on all our services.

**Risk Assessment**

Minimum of risk to Chichester District Council as it is a statutory partnership that we have to attend.

<b>8. RURAL West Sussex Partnership</b>
<b>Partnership Description</b>
<p>The Rural Partnership in its present format and membership has been operating since April 2014. It meets 3 times a year and has reporting mechanisms to West Sussex County Council, to Coast to Capital, and to regional and national rural forums and boards reporting to both DEFRA and the Rural Minister. Horsham District Council is the partnership's accountable body.</p> <p>Its key economy panel meets a further 3 times per year (minimum)</p> <p>It has a paid part-time director, initially engaged on a two-year contract from 1st April 2014. His contract has just been renewed for a further year.</p> <p>Its format has developed and repositioned towards a stronger economy focus, putting people at the heart of regeneration and working across traditional boundaries to form the foundations for investment. In particular it is a key partner in designing and contributing to our Local Enterprise Partnership's Strategic Economic Plan, and for assisting the delivery of relevant projects in the RWSP area</p>
<b>Planned Outcomes 2016/2017</b>
<ul style="list-style-type: none"> <li>• Improved alignment with Coast to Capital and with partner's individual economic strategies.</li> <li>• Input into C2C's Strategic Economic Plan for 2017-18</li> <li>• Implementation of new economic action plan: <ul style="list-style-type: none"> <li>• Drive access to superfast (and ideally ultrafast) broadband across rural areas</li> <li>• Input into and joint launch of C2C Rural Statement in July 2016</li> <li>• Targeted support to help businesses embrace and exploit access to superfast broadband</li> <li>• Key infrastructure such as mobile phone signal, power provision (3-phase) are available</li> <li>• Engagement with C2C ESIF programme across ESF, ERDF &amp; specifically EAFRD</li> <li>• Engagement with C2C Local Growth Fund programme, round 3 rural bid developed</li> <li>• Ensure local, county, regional/LEP business support schemes are 'rural proofed'</li> <li>• Engagement with Sussex rural LEADER programme</li> <li>• Rural employment land is protected against residential development pressures</li> <li>• Developing linkages with FE and HE providers on skills, training and employment</li> <li>• Size and breadth of rural economy (beyond core agri-business) is promoted</li> <li>• Growth sectors, concentrations and clusters by the C2C team within RWSP are identified and promoted</li> <li>• Engagement with neighbouring rural areas</li> </ul> </li> </ul>
<b>Chichester District Council resources</b>
£5,000 a year. 2016/17 has been sourced from Pooled Business Rates Fund. Officer time equating to 8 days per annum
<b>Other resources</b>
£5,000 contributions from other Districts, £5,000 Coast to Capital, £10,000 SDNPA and £25,000 West Sussex County Council. Officer time from other partner organisations Part-time director
<b>Reporting Lines</b>
Members of the Stakeholder Funding Group The senior officers that make up the Rural Economy Group Links to Coast to Capital LEP, establishment of specific Rural committee and lead Board member
<b>CDC priority link</b>
<ul style="list-style-type: none"> <li>• Promote economic development</li> <li>• Use resources effectively and efficiently</li> <li>• Protect and maintain our natural and built environments</li> <li>• Collaboration on projects and activity that has a larger than local impact</li> </ul>
<b>Headline achievements 2015/16</b>
<ul style="list-style-type: none"> <li>• Intervention on significant issues with access to superfast broadband in rural areas</li> <li>• Realignment of partnership priorities to that of the Coast to Capital LEP and partner's individual economic strategies</li> <li>• Delivery of C2C's Wood Fuel Project, benefitting District forestry and timber businesses</li> <li>• Input into C2C's Rural Statement</li> </ul>



- Input into C2C's Strategic Economic Plan 2015-16

**Risk Assessment**

- Possible duplication of work of Chichester in Partnership, mitigated by regular liaison
- Risk of missing out on opportunities that benefit the district if we are not involved.

## 9. West Sussex Waste Partnership

### Partnership Description; what is its visions, and overall aims?

The partnership is delivered through two inter-related groups; the Member led Inter Authority Waste Group (IAWG) and the Strategic Waste Officers Group (SWOG). The aims are ensuring compliance with legislation, reduced municipal waste landfilled, improved services and infrastructure facilities, greater waste minimisation, recycling and waste awareness.

### Planned Outcomes for the year ahead 2016/2017

Development of the joint 'Recycling Road map' to improve recycling rates and work towards the EU target of recycling 50% of household waste by 2020.

Produce detailed report on options for a separate food waste collection, both individually or county-wide, with decisions to proceed be taken by each district and borough.

Investigate options for the recycling of street sweeping arisings.

Development of joint policies and methodologies to deal with new legislation concerning working on the highway, including improved traffic management capability.

### Chichester District Council resources

Officer 400 hrs per annum. Members 25 hours per annum

### Other resources

Officer time from other councils

### Reporting Lines

Portfolio member

### CDC priority link

- Use resources effectively and efficiently
- Protect and maintain our natural and built environments.

### Looking back, what were the Headline achievements in 2014/15 for your partnership

Complete review of the Partnership Memorandum of Understanding to provide improved governance of the partnership and a defined work plan.

Agreement of a new recycling support mechanism to allow equitable distribution of income across the partnership and provide incentives to improve recycling performance.

Improved statistical data gathering to support future business planning.

Joint procurement of a clinical waste collection and disposal contract. The collection service has now been contracted out to a specialist contractor.

Continued support for joint web based waste education initiative (WasteBuster) with greater engagement from schools across the county.

### Risk Assessment

For waste disposal facilities and joint contractual issues, minimal risk to Chichester District Council as West Sussex County Council is lead partner and main investor.

There is a potential risk that a future Amended Waste Regulations TEEP assessment may require separate recycling material collections. When the assessment was carried out during autumn 2014, it suggested that separate collections could cost CDC an additional £700,000 pa

There is a potential risk that the EU may apply fines to any council not achieving the 50% recycling target by 2020.

## 10. COASTAL WEST SUSSEX

### Partnership Description

Coastal West Sussex is a public/private sector partnership that have joined together to champion the sustainable development of the coastal communities. Putting people and business at the heart of regeneration and working across traditional boundaries the partnership is forming the foundations for investment and growth. In particular it is a key partner in designing and contributing to our Local Enterprise Partnership's Strategic Economic Plan, managing the CWS and Greater Brighton Strategic Planning Board and for initiating and assisting the delivery of collaborative projects in the CWS area

### Planned Outcomes 2016/2017

The Board will use its collaborative strength to influence, lobby and coordinate partners to:

- Assist key projects to secure LGF3 funding
- Understand and strengthen business supply chains and networks
- Seek opportunities to match skills to business needs
- Promote the CWS area, and work with Coast to Capital to:
  1. Secure investment to develop commercial property and support the regeneration of town centres
  2. Improve transport and communications infrastructure
- Improve Coastal West Sussex's attractiveness to investors
- Development of the Visitor Economy
- Deliver a Coastal STEMfest in 2017

### Chichester District Council resources

£10,000 a year.

8 days of senior officer time

### Other resources

£60,000 in total from the other coastal authorities and WSCC

Officer time from other partner organisations

Part-time director ad hoc administrative support when it can be found

### Reporting Lines

The CE's and senior officers that make up the CWS Management Group

Indirect link to the Coast to Capital LEP

### CDC priority link

- Promote economic development
- Use resources effectively and efficiently
- Strategic Planning Board
- Collaboration on projects and activity that has a larger than local impact

### Headline achievements 2015/16

- Support development of projects in preparation for bids for LGF3 funding
- Through the Strategic Planning Board refreshed the 'Local Strategic Statement' to assist in fulfilling local authorities Duty to Cooperate.
- Working with Coast to Capital to secure Local Growth Fund 3 funding into the CWS area
- Continued development of the Strategic Planning Board which is now supported by 10 Local Planning Authorities including Chichester
- Recognised by the Department for Communities and Local Government as a Coastal Community Team, to help bring jobs, growth and prosperity into the local area
- New private sector chairman appointed and restructure of the governance arrangements to bring in more business people
- Continued to focus and champion the delivery of enterprise activities in education
- Delivery of the Coastal STEMfest 2016
- Secured Pooled Business Rates funding for the Visitor Economy project. Commissioned TSE Research to undertake qualitative and quantitative visitor, non-visitor and business research across the CWS area

<b>Risk Assessment</b>
Minimum of risk to Chichester District Council as we are not lead partner. Risk of missing out on opportunities that benefit the district if we are not involved.



## Chichester District Council

### Partnerships Guidance

Revision Date	Summary of Changes
CGAC June 2015	Added risk management advice. Changes to roles and committee names to reflect council changes.

## 1. Introduction

Welcome to the new partnership guidance for Chichester District Council. This document sets out what CDC considers to be partnership working, what the responsibilities for members and officers involved in partnership working are and what governance should be put in place when being involved in or creating a partnership.

## 2. Definition of Partnerships

A partnership is

“ A process in which two or more organisations or groups work together to achieve a common goal, and do so in such a way that they achieve more effective outcomes than by working separately”  
(Working in Partnership: A sourcebook)

The following list is the agreed definitions of the different kinds of partnerships that will be listed in the CDC Annual Partnerships report.

- **Strategic Partnership** – a partnership set up to have a strategic overview of a certain subject e.g. health and wellbeing or community safety. They will not directly deliver a service but could commission services through partners or set up Task and Finish groups to deliver upon their objectives.
- **Strategic Service Delivery Partnerships** – Involves the delivery of services by one body on behalf of another or through joint working, aspires to deliver more value for money, can include elements that are not contractually defined but left to partners to agree the way forward. Collaborative relationships between local authorities and other organisations in the public, private and / or voluntary sectors
- **Community Partnerships**- Groups set up by the by a community to deal with a local issue. The council will be involved as an interested partner, we may possibly put resources into it but we do not oversee the partnership. Some community partnerships are interested in helping us to deliver services or maintain local facilities (e.g. Friends of the parks) and need support from the council.
- **Task and finish/Project groups** – usually set up under a strategic partnership. These time limited task and finish groups will be partners working together to deliver a specific aim of the strategic partnership.

In order to prevent confusion the following is a list of what is **NOT** a Partnership; these will not be included in the Annual Partnership report as they should be monitored in other ways e.g. annual reports to council, performance reports, and financial reports:

<b>Title</b>	<b>Description</b>
<b>Shared Services</b>	Where an officer/s is contracted to work for two or more organisations to deliver the same service. There will need to be an agreement between the organisations as to the standard of the service and the monitoring of the work.
<b>Joint commissioning</b>	Joint commissioning involves multiple parties with diverse skills and aligned priorities collaborating to deliver outcomes, to better meet the needs of communities. The process should ensure the effective use of combined resources to deliver against local priorities
<b>Grants</b>	Where we agree to give organisation/s money to deliver a project that fits with our priorities. The expenditure of this money will be reported upon.
<b>Contracts</b>	Where we pay another organisation (company, partnership, community group other council) to deliver a service for us. We will work closely with the contracted organisation to ensure the service meets our needs.
<b>Networks</b>	Where officers or members of different organisations meet to share knowledge, best practice and develop ways of working together. These can often lead to further partnership work.
<b>Subscription Service</b>	Where we pay an organisation (this could be a company, partnership) for a service. However in some cases we do have a say in how this service is run.
<b>Social Enterprise</b>	A business with primarily social objectives whose surpluses are principally reinvested for that purpose. (E.g. Community shop). These enterprises are usually owned by the community and a trust set up to organise its management. Chichester District Council could be a partner or a funder or both.
<b>Community Development Trusts</b>	A development trust is usually a company limited by guarantee with charitable status. Profits cannot be distributed to members, but must be used for the further benefit of the local community. The membership of a trust is drawn from a geographically-defined area; members may be both individuals and organisations or just organisations. The board of a Trust is made up of representatives from the public, voluntary/community and private sectors; these (along with individuals and additional funders if appropriate) may be elected from 'voting sections' of the membership.
<b>Trust Boards</b>	The board of a Trust is made up of representatives from the public, voluntary/community and private sectors; these (along with individuals and additional funders if appropriate) may be elected from 'voting sections' of the membership. The board is the policy-making body, and is unpaid; paid staff may be employed to carry out the day-to-day operations of the trust. CDC members are nominated to a number of trusts including Festival theatre, Cowdray heritage trust, and rural mobile youth trust.
<b>Limited Companies</b>	Partnerships or projects can turn into limited companies with their own finances and accountability. E.g. Visit Chichester but we may have a member on the board and have a vested interest in what it does.

If you want advice on any of the above please contact Amy Loaring.

### **3. Setting up a partnership/ or developing partnership working**

In essence, partnerships that are successful can show:

- **Good governance:** the partnership is consistent and well managed- i.e. 'fit for purpose'
- **Value For Money:** the resources available have been used economically (inputs), efficiently (process) and effectively (outputs/outcomes)
- **Added value:** something is delivered that could not have been achieved by any other form of working arrangement
- **Outcomes:** the partnership can clearly demonstrate the impact it has had

Any partnership that is set up will need to plan outcomes. These outcomes should fit with priorities of the Council's Corporate Plan or the priorities of Chichester in Partnership. Your partnership should also set out a high level objective or vision for itself in order to justify its existence.

If you are joining a partnership that already exists, reduce the risk to Chichester District Council by checking that the partnership has suitable governance arrangements in set in place and that its aims align with our own. If you are unsure please talk to the Partnerships Officer.

Before you set up a partnership working arrangement, you need to think carefully about what this arrangement will mean in terms of both risk and resources. Creating or joining a partnership is only one of many ways to deliver an outcome, and you need to consider carefully if a partnership is the most effective delivery mechanism. Is the issue something that really needs to be tackled by a range of partners or could it be progressed through a single organisation or joint working? If it is high risk should it be delivered through a contract or service level agreement? If you are not sure than talk to the Partnerships Officer

## **4. Roles and responsibilities**

### **4.1 Councillors**

- The Leader of the Council is the lead member for partnerships.
- The Overview and Scrutiny Committee has responsibility for holding particular partnerships to account through statute, for example Chichester in Partnership. It can also hold individual organisations or partnerships contributed to by the council to account for their performance against action plans or agreed target.
- The Corporate Governance and Audit Committee has a role to ensure that the council's contribution to partnership working is effective and that governance and risk arrangements are appropriate. CGAC will receive an annual report on the Council's partnerships that will inform them of governance arrangements.
- Councillors attending partnership meetings should report decisions and progress made to the relevant CDC officer.
- Members attached to partnerships, whether in a voluntary or representative capacity, will conduct themselves within the Members Code of Conduct, which includes declarations of interest, to ensure that the reputation of the Council is not at risk.



## 4.2 Corporate role

- Corporate governance and Audit Committee has responsibility for monitoring the impact of our involvement in partnerships and will receive the Annual report on partnerships.
- Heads of Service are responsible for ensuring partnerships are adding value, accountable, deliver agreed outcomes and report back. And that all partnerships within their service are included in the Annual Service plans.

## 4.3 Officer responsibilities

- Provide a point of contact between the council and the partnership.
- Assist the partnership's work with the council.
- Ensure that the partnership's planned outcomes align with the Corporate Plan of the council.
- Facilitate the council's input into the partnership.
- Support the council's representative(s) on the partnership.
- Review performance against agreed procedures, outcomes, and targets and submit a formal report to accountable bodies as required.
- Report on an exception basis to their manager if any issues arise.
- Alert relevant officers to any issues e.g. Legal, Internal Audit, Personnel.
- Undertake an annual evaluation of the partnership's activity and make recommendations about actions required.
- To assist in ensuring equality duties are met and report any risks.
- Officers who attend or set up a partnership will be expected to ensure that good governance arrangements are set in place.
- Ensure that minutes of meetings are taken and any decisions taken are noted.
- Ensure partnership is included on the annual service plan.

## 5. Governance of Partnerships

All partnerships that the council is involved in must have the following in place:

### 5.1 Terms of reference

It is essential that each partnership that CDC is involved in has suitable governance arrangements in place set out in a formal Agreement or Terms of Reference. The specific requirements will vary for each partnership, and as many partnerships start off as loose arrangements and develop in importance, requirements may also change over time and so should be reviewed regularly. However basic terms of reference should include:

- Overall purpose of the partnership
- Lead / accountable partner organisation
- Administration arrangements
- Exit strategy

**5.2 Action Plan** with SMART (Specific, Measureable, Achievable, Realistic and Time bound) outcomes, outcome measures and planned timescales. A partnership must be able to articulate what success would look like.

*Outcomes* are conditions of well-being stated in plain language, which can be easily understood and recognized as important (e.g. a prosperous economy or a clean environment).

*Indicators* are measures that quantify the achievement of results (e.g. the unemployment rate helps quantify economic prosperity; river water quality helps quantify a clean environment).

By identifying outcomes and indicators your partnership will make a strong case for resources and be able to validate its existence.

When planning partnership work programmes and a performance management system, it is vital that Government targets are considered in tandem with local aims. This is important for several reasons:

- If a partnership's aims are aligned to/can work towards achieving Government targets, this may lead to further resources.
- There may be opportunities to link to other partnerships or projects which will increase the capacity of the partnership to achieve good results for Chichester district bodies such as the local authority or the NHS. By necessity they must include Government targets in their work programmes as a priority, so successful partnership working with such organisations will more than likely mean working around these agendas.

So you can make the best use of the opportunities given by taking into consideration Government, non-negotiable targets, it is useful to set out clearly what the partnership can contribute to these targets and what else the partnership is doing over and above this – the extra value that the partnership is providing.

### **5.3 Risk Assessment**

Problems arise in partnerships when governance and accountability are weak and when leadership, decision-making, scrutiny systems and processes such as risk management, are under-developed. In order to minimise such risks, Chichester District Council must meet key responsibilities for each partnership we have. We must:

- Be able to provide assurance that the risks associated with working in partnership with another organisation have been identified and prioritised and are being appropriately managed.
- Ensure that if the partnership is delivering a project that a Project Initiation Document (PID) is completed with all risks identified. If Council resources are being used to deliver the project then it will need to be approved by the relevant council authority.
- Consider that if significant resources are involved that Service Level Agreements or contracts are put in place to safeguard delivery and mitigate risks.
- Mitigate the risks if a partner decides to leave a partnership.
- Ensure the partnership has effective risk management procedures in place, including:
  - Financial risk.
  - Legal risk.
  - Reputational risk.
  - Resource conflicts.
  - Where the delivery of an outcome is key to the council's objectives
  - Risk specific to the nature of the partnership or its objectives.

- And a viable exit strategy should the partnership fail  
 These risks should be identified and then be added to service risks in your annual service plan.

#### 5.4 Set Financial arrangements

When working in partnership projects are likely to be grant funded from external sources, we may be commissioned to deliver a service by or with other partners or we may set up projects that are delivered jointly with partners. Below is a simple checklist of things you need to consider before you sign any funding agreement or contract on behalf of the council

Costings	Have you considered and included all the financial on costs of staff? not just salary. E.g. redundancy costs, travel costs, training.
	Consider who the accountable body for your partnership will be? If the council is to become the accountable body then the Finance Department of the Council should be consulted before proceeding further or making commitments to partners.
	Have you sourced the costs of equipment needed? E.g. computers, phones etc.
	Have you liaised with finance on how the money will be managed? E.g. budget codes to identify all spending
	Chichester District Council has its own financial regulations. You need to ensure that the partnership relationship should not contradict this but seek to encapsulate those standards.
Performance Requirement	Understand the performance outcomes you will be expected to deliver and report on. E.g data collection and reporting mechanisms
	Have you considered the impact to your service and other CDC services of the requirements of your project/ service?
Exit Strategies	Ensure that an exit strategy is put in place for when the funding ends?
	Have you considered the impact if CDC or a partner organisation have to default on its obligations?
	Have you considered the impact on the community when the project/ service ends?
	Have you mitigated the reputational risk to the council if the project/ service ends?
	Have you checked any contract with legal services?

If you want help in the development of any of the above you should contact Amy Loaring, who can advise you and provide templates.

#### 5.5 Exit Strategy

The exit strategy of a partnership is often forgotten when developing the governance. This should be considered at the start. The governance arrangements should reflect what happens should a partner leave a partnership e.g. dealing with contracts, employment costs, capital costs etc. But also cover how the partnership or partnership project would come to an end. If a partnership is coming to the end of its agreed purpose there needs to be sufficient time allowed for review and evaluation.

Lead officers and members should be part of this discussion and exercise. A report detailing the rationale for ending the partnership must be reported to CMT, detailing any outcomes, weaknesses, learning points and areas of best practice and the impact on the community. Once CMT have agreed the outcomes the report can progress to any other accountable groups such as Cabinet who will make the decision to end our involvement in a partnership.

### **5.6 Lines of Accountability**

There can be a number of bodies that a partnership needs to report progress and achievements to, not least the public that they are working for.

When setting up a performance management system, bear in mind to whom the partnership is accountable and how the partnership's work will be reported back to them. Where funding is received by the partnership, there will more than likely be very specific ways of reporting back to the funding body. However, there are some other ways in which a partnership can be held accountable for its work:

- Partnership sub-groups can be asked to report back to a steering group, or equivalent governing body within the structure.
- Strategic Partnerships should report to Corporate Governance and Audit Committee. This should be done with annual reports setting out the partnership's progress, using data from its performance management process and distributed to stakeholders and the public.
- Officers need to ensure the integration of work plans into individual partner's own business plans, so officers are held accountable through their organisation's own systems.
- Communication and consultation with the public, with particular care taken to communicate with minority groups in the District

To make sure the partnership is well governed, you need to think about how you involve councillors in the partnership. As the democratically elected representatives of the area, they should be included in any partnership involving public sector bodies – either as a member on the partnership, through overview and scrutiny arrangements or via communication and consultation to find out their ward's needs. They are also useful people to involve even if a public sector organisation isn't involved as they will have a wealth of local knowledge and influence.

### **5.7 Regular reviews**

Partnerships need to be regularly reviewed to ensure that they are fit for purpose. Partner organisations should be involved in this review. Partnerships should review:

- whether they are achieving their outcomes,
- That the outcomes are still relevant ,
- That the list of identified risks are up to date
- That the purpose of the partnership is still suitable.

## **6. Partnerships Annual Report**

The council needs to know what partnerships exist within the district. We need to know which are important to us and which we have an active involvement in. The purpose of collecting information on partnerships is to:

- Provide clarity regarding which partnerships we are involved in and why, who is leading and how progress is reported;
- To have baseline information in which annual reviews can be assessed against;
- Make sure that the key principles of partnership working (good governance) are in place and those partnerships that we are involved in are as efficient and effective as possible.

Therefore the Partnerships Officer collates information on partnerships from the Service Plans on an annual basis and this is taken to the Corporate Governance and Audit Committee.

#### **In summary**

When becoming involved with or setting a partnership you need to ensure the eight following systems are in place:

1. Terms of reference
2. Action Plan
3. Outcomes
4. Accountability
5. Exit Strategy
6. Risk Assessment
7. Review
8. Finance Arrangements

**Please  
notify  
your  
Head of  
Service  
/  
Director  
and  
Am**

**By notifying you are considering setting up a new partnership or reviewing an existing one.**

# Progress Report – Audit Plan



As at 31 May 2016

Brought Forward from 2015/2016

Appendix

Audits	Auditor	No of Days	Days Remaining	Position with Audit
S106/CIL	Philippa Watts	18	18	
Business Continuity	Ann Kirk	10	9.5	
Data Security PSN	Julie Ball	15	3.5	
Grants & Contributions (Received)	Philippa Watts	15	15	
Facilities Management/Caretaking/Business Services	Julie Ball	20	18.75	
Emergency Planning	Sue Shipway	15	12	
Treasury Management	Philippa Watts	5	0	
<b>2016/2017 - Audit Plan</b>				
Westgate/Southbourne/Midhurst Leisure Centres	Sue Shipway	15	15	
Community Careline	Julie Ball	15	15	
Elections	Sue Shipway	15	15	
Industrial Estates/Investment Properties	Philippa Watts	10	10	
Pest Control	Philippa Watts	10	10	
Museum/TIC	Ann Kirk	20	18	
CCS - Income (Trade & Green Waste)	Sue Shipway	15	15	
Rent Deposit Scheme Review	Ann Kirk	10	2	
Estate Rent Arrears	Julie Ball	10	8	
Information Technology (New IT Manager)	To be determined	15	15	
Budget Monitoring - Deficit Reduction	Philippa Watts	15	15	

Agenda Item 12

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Other Audit Activities	Auditor	No of Days	Days Remaining	Position with Audit
Key Financial Systems - See below for details	Sue Shipway / Julie Ball /Ann Kirk / Philippa Watts	100	97	
Audit Reviews	Stephen James / Sue Shipway	15	11	
Corporate Fraud Officer	Stephen James / Sue Shipway	20	19.5	
Meetings / Discussions with EY	Various	2	2	
Shared Service Project Plan	Stephen James / Sue Shipway	15	8	
Committee Reports & Representation	Stephen James	15	15	
Corporate Advice	Stephen James / Sue Shipway/ Julie Ball / Ann Kirk	10	9	
Contingency	Stephen James/Sue Shipway/ Philippa Watts/Julie Ball/Ann Kirk	65	61.5	
AGS & Supporting Evidence	Stephen James	30	29	
PSIAS	Stephen James/Sue Shipway	20	20	
Follow Ups -	Sue Shipway / Ann Kirk / Julie Ball	14	11	
<b>Completed Audits</b>				
Fraud Review				
Personnel & Recriutment				
Key Financial Systems 2015/2016				
<b>Inclusion in Key Financial Systems</b>				
Creditors	Sue Shipway / Philippa Watts / Julie Ball / Sarah Hornsby	100 See Above		
Debtors	Sue Shipway / Philippa Watts / Julie Ball / Sarah Hornsby			
Payroll	Sue Shipway / Philippa Watts / Julie Ball / Sarah Hornsby			
NNDR	Sue Shipway / Philippa Watts / Julie Ball / Sarah Hornsby			
Council Tax	Sue Shipway / Philippa Watts / Julie Ball / Sarah Hornsby			
Bank Reconciliation	Sue Shipway / Philippa Watts / Julie Ball / Sarah Hornsby			
Budgetary Control	Sue Shipway / Philippa Watts / Julie Ball / Sarah Hornsby			



## **Internal Audit Summary Report 2015-2016**

### **Key Financial Systems**

**Sue Shipway  
Senior Auditor  
May 2016**



# Contents

**Audit:** Key Financial Systems  
**Auditors:** Sue Shipway, Stephen James, Julie Ball, Philippa Watts and Sarah Hornsby

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3	Findings.....	3
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5	Recommendations.....	4
6	Action Plan – Appendix 1 .....	5

# 1 Introduction

- 1.1 Internal audit review all the Key Financial systems on an annual basis as part of the three year cyclical audit plan. In addition, a number of key controls are identified and tested to establish compliance. This testing and the results, are then relied upon by the Council's external auditors Ernst and Young.
- 1.2 This report aims to bring together all the areas tested and any weaknesses identified during the audit.

## 2 Scope

- 2.1 The internal audit team have reviewed the key financial systems as listed below :
  - Creditors
  - Debtors
  - Payroll
  - Housing Benefits
  - Council Tax
  - Non Domestic Rates (NDR)
  - Cash and Bank
- 2.2 The audit also included additional control tests which were identified by internal audit and deemed important to the operation of the system ie. procedure and guidance notes, access rights, parameters updates and data security etc.
- 2.3 This report has been produced to show all the Key Financial Systems and identify all weaknesses found during the reviews. We have already discussed all issues with the responsible officers and reported their comments together with any actions already taken as well as the proposed actions and deadlines dates for those still to be implemented

## 3 Findings

- 3.1 During the previous review, internal audit found there to be a general lack of procedure notes being maintained and updated. This year, we can report that many of these procedures have now been reviewed and updated to reflect the

current arrangements in place. Although new processes were found to be outstanding.

- 3.2 A table showing detailed findings and recommendations can be seen at Appendix 1, together with proposed actions and deadline dates for these to be completed by. Areas of non – compliance and/or weaknesses have been identified as 'system issues' and priority given to those which need to be addressed immediately.
- 3.3 The main area of concern was the lack of control over the completion of bank reconciliations that had taken place during the year 2015-16. This function was passed over from the Accountancy section to the Head Cashier as from the 1 April, 2015. However, no reconciliations had been produced during 2015-16, until the end of the year.

Although, it is appreciated that there is a daily matching process within FMS (Civica), this is not a full bank reconciliation. This is an important key control; full bank reconciliations are essential and must be completed and reviewed on a monthly basis. Audit revisited this issue in April and can now report that there is a new process in place and has been operating since February 2016, also the year end reconciliation has now been completed, reviewed and signed off by the Group Accountant. This will be subject of review by the external auditors.

## **4 Conclusion**

- 4.1 There has been an overall improvement in the number of controls operating satisfactory, with the exception of the bank reconciliation which has been addressed as a matter of urgency.
- 4.2 There are still gaps in procedures notes where new processes have been put in place; however these are currently being completed.

## **5 Recommendations**

- 5.1 An Action Table has been produced, see Appendix 1. In order to prioritise actions required, a traffic light indicator has been used to identify issues raised as follows:

Red – Significant issues to be addressed

Amber – Important issues to be addressed

Green – Minor or no issues to be addressed



Chichester District Council  
Internal Audit Report

				check and authorise timesheets correctly.		
<b>Creditors</b> CIVICA	● Significant	3 out of 25 orders reviewed, they were both ordered and authorised for payment by the same officer. Furthermore, one of these also had a family connection, whereby an order was authorised the raising employees' brother.	Due to it's importance, this was raised at the time of audit and a full review of authorisation levels and permissions undertaken. As a result of the review, six individuals were found to be incorrectly set up on Civica.	Corrective actions have already been taken and it is recommended that all new officers set up on CIVICA are reviewed on an annual basis.	Systems Accountant	Completed in early 2016, but needs to be reviewed annually
<b>Debtors</b> CIVICA	● Important	a) No written procedures were found to be in place for raising Credit notes.  b) No up to date procedures were available for unpaid invoices, so to reflect the new traffic light timescales for action.  c) Debt recovery procedures need to be documented and approved, to reflect the current arrangements.	All procedures notes should be completed as soon as possible and reviewed on a regular basis so that they are current.	a) The credit note procedures have been written, and will be 'road tested' by trade waste. In future Services will manage their own administration of credit notes.  b) and c) Will be completed in due course.	Exchequer Manager	Completed for credit notes and the 31 July 2016 for b) and c)
<b>Council Tax</b> Northgate	NA	None	None	None	NA	NA
<b>Housing Benefits</b> Northgate	● Important	a) The 10% accuracy checks on the calculation of benefit entitlement, set up to target areas of potential weakness and	a) The restructure has taken longer than anticipated and which consequently delayed the re-introduction of	a) The new structure has now in place and includes a control	Revenue and Benefits Service Manager	30 June 2016

Chichester District Council  
Internal Audit Report

		identified staff training needs, were not being carried out on a consistent basis. This issue has been reported annually over the past three years. However, these checks are still behind and/or below the 10% target. It was reported in 2014-15 that this Service was in the process of being restructured which would address this issue.	targeted accuracy checks. These checks are essential to ensure that areas of error/weakness together with training needs are identified and rectified as soon as possible.	teams, they will address the checking issue going forward. In addition, claims will only be assessed experienced assessors in future.		
<b>National Domestic Rates</b> Northgate	NA	None	None	None	NA	NA
<b>Bank Reconciliation (Cash and Bank)</b> CIVICA/AIM	● Significant	As from the 1 April 2015 the Bank Reconciliations were taken on by the Head Cashier. At the time of the audit review, the last bank reconciliation to be completed was for the year end 31 March 2015. It is essential that these are brought up to date as soon as possible. It is understood that the delay was due to a new and simpler process is being developed.	a) Although the system does perform a daily auto matching process, there is still a need for monthly bank reconciliations to be completed, reviewed and signed off as correct, on a timely basis. b) In addition written procedure notes need to be produced to reflect the new process.	Due to the backlog, one reconciliation was being prepared covering the period from 1 April 2015 to 29 February 2016 and for monthly recs to be completed thereafter. The YE bank rec is almost complete.	Head Cashier	30 June 2016

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**Traffic Light Key**

Significant Issues to be addressed ● Important Issues to be addressed ● Minor/No issues to be addressed ●



**Internal Audit Report  
2015-2016**

**Personnel and Recruitment**

**Sue Shipway  
Senior Auditor**

**May 2016**

## Contents

**Audit:** Personnel & Recruitment  
**Auditors:** Sue Shipway

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## 1 Introduction

- 1.1 A complete personnel and recruitment service is provided 'in-house' by the Human Resource (HR) team. During 2015-16 they provided this service for over 800 members of staff throughout the Council.
- 1.2 The last internal audit review of Personnel and Recruitment (HR) took place in 2005-06. Subsequently a review was planned in 2014-15, however, this was deferred because of service reviews taking place at the time.
- 1.3 Following consultation during the HR service review not all FTE posts in the proposed restructure were fully occupied. This resulted in a reduction of approximately 3 days per week in capacity. However, this was felt to be sustainable in the short term pending the expected transfer of Westgate Leisure.

## 2 Scope

- 2.1 The scope of this internal audit review is risk based and focuses on area's identified as part of the operational risk assessment, these were to ensure that there is:
  - Adequate approval and funding of posts
  - Pre-employment verification checks
  - Satisfactory monitoring arrangements and
  - Current procedure notes available to all council staff

## 3 Findings

- 3.1 The staff handbook is set up electronically on the intranet and is split into various sections. Updates take place when policies, legislation and practice changes occur. Internal Audit reviewed some recent changes, such as the procedure for absence notification and sickness certification. Although staff were reminded via the intranet that all absences should be recorded electronically on the Trent system, the staff handbook still referred to '*All absences of half a day or more must be recorded on a sickness self-certification form and passed to your manager for certification*'.

There appears to be some confusion as to whether both documents; one manually and the other electronically, are required. Therefore some clarity is needed, so that the staff handbook is consistent with current practises.

Internal Audit were informed that policies are reviewed regularly and that only the Westgate LC should not be using the online system to record sickness, although this will no longer be applicable from 1 May 2016. Internal Audit found that other services were still using both methods to record sickness.

It is recognised that to review the entire staff handbook in one go, is a huge task but a staged approach would ensure that all sections are accurate and reflect the current policies and procedures are in place. HR has agreed that a review would be carried out annually.

3.2 Since 2012, all training records are held on the Trent system. It is the responsibility of HR and/or Health & Safety (HS) to maintain all corporate training records on Trent by HR or HS and it is the responsibility of the employee and manager to maintain all other training records. Although the 'training and development policy' states that: *"The line manager for the staff member attending any technical or professional short courses or CPD events must up-date his or her training record on the computerised system, Trent 'People Manager'. All corporately organised training provided by Personnel, Health & Safety or the ICT section is up-dated on the system centrally"*. A general review of the current training records held on Trent, revealed that this is not always the case and managers/employees are not always keeping this information up to date.

3.3 Internal audit were informed that there are no 'internal' procedures as such for the recruitment of staff, although they do have an induction programme for new personnel staff and they have also recently added a guide for managers on the intranet under 'my job'. However, personnel do rely heavily on the completion of checklists. Internal audit have reviewed these checklists separately, see findings at 3.5 below.

Whilst it is appreciated that current personnel officers are both established and experienced, procedure notes are important especially for new members of staff, so that they are aware of their responsibilities and these should be reviewed on a regular basis.

3.4 All posts have a unique post reference number; this is set up initially when funding is approved and is sequential for control monitoring purposes. Any newly created posts have to be agreed by the Senior Leadership Team (SLT). All those sampled, with the exception of one staff position, had post references and therefore approval of funding for a post to be created.

3.5 There are pre-employment checklists that are completed by personnel assistants for all new employees. These should generally be completed prior to the offer of employment and the contract being signed. Part of this checklist is that two references are required. Audit testing showed that 6 out of the 38 checklists examined, had only one reference returned and no follow up action appeared to have been undertaken to obtain the second reference. Although CDC contracts are currently offered on a conditional basis, there is no independent review or 'sign off' by a personnel officer, that the checklist is

complete. This review would ensure that these are completed prior to commencement of employment.

Another check is on verification of qualifications, this was discussed with the HR Manager, to establish in what depth this is carried out. Audit were informed that as long as the original certification is provided and appeared to be authentic ie. is stamped with the appropriate seal etc. then this is sufficient verification. No further checks are then performed at this stage unless subsequent issues or concerns by the line/service manager arise and this could lead to gross misconduct. In this current environment where false documentation is easily available over the internet, it is essential that the council make every effort to try and avoid any fraudulent claims.

In addition audit also found that in some cases more than one checklist is being used, for example there were a number of cases where the leisure centre and depot used and submitted their own internal checklist in addition to the one started by personnel. Although it appreciated that there may be specific requirements especially around health and safety, it was noted that in some cases neither checklist was 100% complete. Since, the initial audit review, HR has reviewed these and is introducing a new procedure that requires the HR Officer to sign off the completed new starter checklist, as recommended.

- 3.6 A sample of the Statement of Particulars and Contract documents were checked to ensure they were returned to Personnel, signed and dated. In one instance neither documents were signed by either party.
- 3.7 Managers are responsible for ensuring that the New Starter Induction Checklist has been completed, including; the DSE assessment and Health and Safety awareness etc. once again nobody monitors that these are completed, although a copy should be sent to Personnel within 2 days of the new employee joining. There is also now an online learning pool which covers; health and safety, equality and diversity awareness etc, this is monitored by both personnel and the health and safety team. These processes are currently being reviewed as part of the development of the learning pool and would highlight any gaps to be covered.

## **4 Conclusion**

- 4.1 Generally, the Human Resource section provides the Council with a good standard of service and support to its staff. However, there are some procedural issues where improvements can be made.
- 4.2 There is an acceptance that the team have been operating under capacity to that proposed in the HR review and have experienced some long term sickness within the team during this period. Following the transfer of Westgate Leisure Centre, the under-capacity issue will be resolved and the team will further downsize to reflect the reduction in support to Westgate Leisure.

## 5 Recommendations

5.1 There are a number of recommendations made, the main areas are as follows:

- All staff procedures are maintained and regularly updated to reflect current procedures
- Monitoring arrangements are introduced to ensure that checklists for both pre and post employment are completed.
- A reminder to all staff that training and sickness records are to be maintained on Trent and should be monitored.

5.2 An Action Table has been produced, showing details of the recommendations made, see Section 6, Appendix 1. In order to prioritise actions required, a traffic light indicator has been used to identify issues raised as follows:




Red – Significant issues to be addressed

Amber – Important issues to be addressed



Green – Minor or no issues to be addressed

## 6 Action Plan – Appendix 1

Paragraph Ref	Recommendation	Officer	Priority	Agreed?	Comments	Implementation Date
3.1	The staff handbook is updated to reflect the current procedure for recording absences.	HR Manager	● Important (Amber)	Yes	Completed post discussions with Internal Audit.	Completed
3.2	Some additional procedure notes are produced for managers, such as the recording of training, could be placed under the managers guidance section	HR Manager	● Important (Amber)	Yes	There are very detailed guidance notes on the intranet “people manager” page – pdf document with step by step procedures plus screen shots. Will review this document. Several reminders have been sent to Managers. Can send out reminder to Managers again Intranet front page item & new guidance on this now issued.	Completed

<p><b>3.3</b></p>	<p>Internal procedure notes for HR staff are produced covering the process to be adopted for new employees, in particular the importance of the checklist being completed.</p>	<p>HR Manager</p>	<p> Important (Amber)</p>	<p>Yes</p>	<p>Intranet provides advice and workflow for new starters. This is available to HR staff but will be reviewed, particularly in relation to the importance of checklists being completed.</p>	<p>30 June 2016</p>
<p><b>3.4</b></p>	<p>The pre-employment checklist should be completed for each appointment. To ensure this is done, the checklist should be independently checked and dated by a personnel officer.</p>	<p>HR Manager</p>	<p> Important (Amber)</p>	<p>Yes</p>	<p>Will introduce process for HR officers to sign off completed corporate new starter checklist</p>	<p>Completed</p>
<p><b>3.5</b></p>	<p>Two references should be obtained for all staff prior to an offer of employment or a conditional offer is made until both references are received.</p>	<p>HR Manager</p>	<p> Significant (Red)</p>	<p>Yes</p>	<p>Offers are conditional on 2 satisfactory references and medical clearance and sickness record for 2 years + DBS disclosure clearance if required for the role. The above control will ensure that this is achieved.</p>	<p>On-going</p>

<p><b>3.5</b></p>	<p>Personnel should consider further checks to ensure that qualifications are bona fide.</p>	<p>HR Manager</p>	<p>● Important (Red)</p>	<p>Yes</p>	<p>Candidates are required to produce original qualification certificates at interview. However, HR will amend website guidance for applicants to state that random verification on qualifications may be undertaken. Offers of employment will be made conditional upon verification of qualifications where relevant. Such verification to be undertaken by the employing Service Manager</p>	<p>Completed as at 21/04/2016</p>
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<p><b>3.5</b></p>	<p>Only one completed checklist is required for each appointment, thus reducing unnecessary duplication.</p>	<p>HR Manager</p>	<p> Minor (Green)</p>	<p>No</p>	<p>Some service areas may continue to need their own service new starter checklists e.g. the Depot and Westgate, these service areas then send to HR for staff record. HR only responsible for the corporate new starter checklist.</p>	<p>Agreed two checklists to be maintained for service operational needs</p>
<p><b>3.6</b></p>	<p>Personnel must ensure that all contracts and/or statement of particulars are signed and dated before being scanned onto their personal files.</p>	<p>HR Manager</p>	<p> Important (Amber)</p>	<p>Yes</p>	<p>Whilst it is good practice for all contracts to be signed and dated, legally once a member of staff has commenced the post and received remuneration, this is acceptance of the contract of employment.  A reminder has been issued to all HR staff.</p>	<p>Completed</p>



<p><b>3.7</b></p>	<p>Although managers are responsible for completing the post-employment checklist. HR so that they can monitor and ensure that all the necessary assessments and courses is completed.</p>	<p>HR Manager</p>	<p>● Important (Amber)</p>	<p>Yes</p>	<p>Managers to be sent reminder to send copy of completed induction checklists to HR for staff records</p>	<p>Completed as at 21/04/2016</p>
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# Agenda Item 13

## Corporate Governance and Audit Committee

### Draft 2016-17 work programme

Subject	Route	Lead Officer
<b>30 June 2016</b>		
Audit and certification fees 2016-17		EY
Audit Progress Report	Oral report	EY
S106 Annual Monitoring report		Karen Dower
Investment Protocol TFG report back	Cabinet 12 Jul	H Belenger et al
Treasury Management Strategy 2016/17 – update	Cabinet 12 Jul Council 19 Jul	M Catlow
Annual report on Partnerships		Amy Loaring
Potential liabilities of outstanding litigation (Part 2)		Nicola Golding
Internal audit - individual reports and audit plan progress 2015-16 and new audit plan 2016-17		Stephen James
<b>29 September 2016</b>		
Audit Results Report 2015-16		EY
Statement of Accounts		J Ward /H Belenger
Corporate Governance report to Full Council 2015-16 App 1 CGAC report to Full Council; App 2 Annual Governance Statement; App 3 Report on Partnerships; App 4 Effectiveness of Internal Audit section	Council 20 Sep or 22 Nov	Steve James
Formal complaints, FOI requests and Subject Access Requests analysis 2015-16		Fiona Delahunty
Internal audit - individual reports and audit plan progress		Stephen James
<b>24 November 2016</b>		
Annual audit letter ending 31 March 2016		EY
Audit Progress Report		EY
Financial Strategy & Plan	Cabinet 6 Dec	John Ward
Treasury Management Strategy 2017-18	Cabinet 7 Feb	Mark Catlow
Strategic & Operational Risks 2016-17 – report back from SRG 13 Oct 2016	Cabinet 6 Dec	Helen Belenger
S106 exceptions report		Karen Dower

<b>Subject</b>	<b>Route</b>	<b>Lead Officer</b>
Health & Safety and Business Continuity – update on progress		Warren Townsend
Internal audit - individual reports and audit plan progress		Stephen James
<b>26 January 2016</b>		
Certification of claims and returns annual report 2015-16		EY
Audit Progress Report		EY
Budget TFG – report back by members of the group		John Ward/ TFG members
Internal audit - individual reports and audit plan progress		Stephen James
<b>30 March 2017</b>		
Audit Progress Report		EY
CGAC work programme 2017-18		Bambi Jones
Accounting Policies		Helen Belenger
Fraud Prevention		Stephen James
Internal audit - individual reports and audit plan progress		Stephen James
Carry forward requests	Cabinet 4 Apr 2017	David Cooper

**Reports emailed to CGAC members for information:**

- Audit scopes – emailed out to members
- Audits where recommendations are low risk – medium and high risk audits included on agenda year
- Treasury Management monthly reports – emailed to members
- Property Investment performance monthly reports – emailed to members

**Annual reports sent to CGAC members for information:**

- Health & Safety annual report – September
- Employment Statistics annual report – November (reported as part of Equalities update)
- Energy use in buildings and vehicles annual report – March